**HAMMOCKS MIDDLE SCHOOL Title I, Part A Parental Involvement Plan**

I, Ms. Deborah Leal, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after

the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;

Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];

Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1118(c)(3)];

Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];

If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section

1118(b)(4)];

Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];

Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section

1111(h)(6)(B)(ii)]; and

Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

**Signature of Principal or Designee** Date Signed

**Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:** Through a cross curricular, interdisciplinary approach, students will be given the necessary tools and nurturing so they may produce individualized growth and ultimately reach their highest potential. Parent involvement allows us to accomplish this task.

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Hammocks Middle School will involve parents in the planning and implementation of the Title I Program and will extend them an open invitation to our school's parent resource center in order to inform parents about available programs, their rights under No Child Left Behind and other referral services.

Hammocks Middle School will increase parental engagement/involvement through developing (with on-going parental input) our Title I School-Parent Compact (for each student); our school's Title I Parental Involvement Plan; scheduling the Title I Annual Meeting; and other documents/activities necessary in order to comply with dissemination and reporting requirements.

We will conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc. with flexible times to accommodate our parents' schedule as part of our goal to empower parents and build their capacity for involvement.

We will complete Title I Administration Parental Involvement Monthly School Reports and submit them to Title I Administration by the 5th of each month as documentation of compliance with NCLB Section 1118. Additionally, the MDCPS Title I Parent/Family Survey, distributed to schools by Title I Administration, is to be completed by Parents/Family Survey, annually in September. The Survey's results are to be used to assist with revising our Title I parental documents for the approaching school year.

Confidential "as-needed services" will be provided to any students in the school in "homeless situations" as applicable by our counselors and social worker.

Additionally, academic and support services will be provided to students and families of the Migrant population as applicable by our counselors and social worker.

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title l Annual Parent Meeting | Facilitate parental involvement through Title l meetings. |
| 2 | Title l, Part D | District receives funds to support the Educational Alternative Outreach Program Services are coordinated with district Dropout Prevention programs. |
| 3 | Title ll | The District uses supplemental funds for improving basic education at Hammocks Middle School as follows: training to certify qualified mentors for the New Teacher (MNT) Program and training for add-on endorsement programs, such as Reading, Gifted and ESOL. Substitute release time for our Professional Development Liaison (PDL), will focus on Professional Learning Community (PLC) development and facilitation, as well as Lesson Study Group Implementation and protocols. |
| 4 | Title lll | Services at Hammocks Middle School are provided through the District for educational materials and ELL district support services to improve the education of immigrant and English Language Learners (ELL). The school uses Title lll funds to implement and/or provide tutorial programs such as HLAP with our paraprofessional and reading and supplementary instructional materials. |
| 5 | Title X- Homeless | The Homeless Assistance Program seeks to ensure a successful educational experience for homeless children at Hammocks Middle School by collaborating with parents, schools and the community. When a student is identified and classified as homeless the school will receive services for that child and his family through working with our guidance counselors and social worker. |
| 6 | Nutrition  Programs | Hammocks Middle School adheres to and implements the nutrition requirements stated in the District Wellness Policy. Nutrition education, as per state statute, is taught through physical education at Hammocks Middle School. Hammocks Middle School Food Service Program, school breakfast, school lunch, and after school food sales, follows the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person**  **Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop agenda, handouts, and/or presentation materials that address the required documents | Nicolina  Bonilla | September | Copies of agendas, PowerPoint presentation and handouts |
| 2 | Developed and disseminate invitations | Nicolina  Bonilla | September | Flyer with date of dissemination posting on school website |
| 3 | Advertise/publicize event | Nicolina  Bonilla | September | Posting on school's marquee, letter sent home, and Connect Ed messages sent to parents |
| 4 | Develop sign-in sheets | Nicolina  Bonilla | September | Sign -in sheets for meeting and individual classrooms |
| 5 | Maintain documentation | Nicolina Bonilla and Joanna Fitzgibbons | Ongoing | Title I documentation box housed in Mrs. Nicolina Bonilla's office. Documentation will be shared with the District Title I office for monitoring purposes. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Parent-teacher meetings will take place twice a week on Tuesdays and Thursdays to discuss student achievement and success. Home visits will be provided as needed. Funds will be utilized as necessary.

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section

1118(e)(14)].

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|  | **Content and Type of Activity** | **Person**  **Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of**  **Effectiveness** |
| 1 | Title l Administration Parent Involvement Monthly School Report. | Nicolina  Bonilla | Provides evidence of training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. | Monthly | Increased achievement in standardized test scores |
| 2 | Title l DAC Executive Board  Meetings | Title l District Director and staff, DAC Chair | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. | Semi-Annually | Increased achievement in standardized test scores |
| 3 | Title l DAC General Meetings | Title l District Director and Staff, DAC Chair | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. | Semi-Annually | Increased achievement in standardized test scores |
|  |  | Title l District  Director and | Provides training, information and support services that strengthen the relations between | Semi- | Increased achievement |
| 4 | Title l PAC Meetings | Staff, PAC Chair | parents and the school in meaningful ways  That improves academic academic achievement. | Annually | in standardized test scores |
| 5 | M-DCPS EESAC Training | District, Hammocks Middle School | The District makes training available to assist schools in effectively managing their EESAC councils so that parents are fully involved in the development and review of the SIP that links to improving academic achievement. | October 9, 2014 | Increased achievement in standardized test scores |
| 6 | School-site Parent Resource  Center | Nicolina Bonilla | Implements programs and activities linked to improving academic achievement. | Ongoing | Increased achievement in standardized test scores |
| 7 | Parent Portal | District | Allows registered parents and guardians to monitor their child's attendance and academic performance. | Ongoing | Increased achievement in standardized test scores |
| 8 | The Challenging Higher Education in - Our Schools (CHESS) | Richard Reed | Implements a program and activities linked to improving academic achievement. | Ongoing | Increased achievement in standardized test scores |
| 9 | The Title l Orientation Meeting held at Hammocks Middle School | Nicolina  Bonilla | Used to understand and implement the No Child Left Behind Act and also to increase academic achievement through parental involvement. | September  23, 2014 | Increased achievement in standardized test scores |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and**  **Type of Activity** | **Person**  **Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of**  **Effectiveness** |
| 1 | Opening of Schools Overview | Nicolina  Bonilla | Train the staff on the implementation of the NCLB Act and on techniques to increase parental involvement that are linked to improving academic achievement. | August 18,  2014 | Increased achievement in standardized test scores |
| 2 | Faculty Meetings | Nicolina  Bonilla | Update teachers on Parent Compacts, Parent Survey results, parental participation, parent workshops and other Title I information. | Ongoing | Increased achievement in standardized test scores |
| 3 | Miami-Dade County Public Schools EESAC Training | District, Hammocks Middle School | The District makes training available to assist schools in effectively managing their councils (EESAC) so that parents are fully involved in the development and review of the SIP that is linked to improving academic achievement. | October 9,  2014 | Increased achievement in standardized test scores |
| 4 | Title l Annual Meeting at Hammocks Middle School | Nicolina  Bonilla | To understand and implement the NCLB and also to increase academic achievement through parent involvement. | September  23, 2014 | Increased achievement in standardized test scores |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parents are encouraged to visit the school's Parent Resource Center and will be given the option to attend the Annual Title l meeting. Hammocks will encourage and support parents through ongoing Connect Ed messages, updates on the school's website (<http://hammocks.dadeschools.net>), availability of the Parent Resource Center, announcements on the school's marquee and the Parent Student Handbook which is disseminated at the start of the school year and available in the school's main office. Parents are invited and encouraged to join the school's PTSA and volunteer at the school.

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

Timely information about the Title I programs [Section 1118(c)(4)(A)];

Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Hammocks will communicate these items to parents through the Annual Title I parent meeting, ongoing Connect Ed messages, updates on the school's website (<http://hammocks.dadeschools.net>), resources in the Parent Resource Center, announcements on the school's marquee, and the Parent Student Handbook which is disseminated at the start of the school year and available in the school's main office.

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Hammocks will make these items accessible to parents through ongoing Connect Ed messages, updates on the school's website (<http://hammocks.dadeschools.net>), availability of the Parent Resource Center, announcements on the school's marquee and the Parent Student Handbook which is disseminated at the start of the school year and available in the school's main office.

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components. Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan. [Uploaded Document](file:///C:/Documents%20and%20Settings/251800/Local%20Settings/Temporary%20Internet%20Files/Content.IE5/IR6AFBXU/fileUploads/136221_2013-2014_uploadEvidenceParentInput.doc)

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact. [Uploaded Document](file:///C:/Documents%20and%20Settings/251800/Local%20Settings/Temporary%20Internet%20Files/Content.IE5/IR6AFBXU/fileUploads/136221_2013-2014_uploadCompact.pdf)

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact. [Uploaded Document](file:///C:/Documents%20and%20Settings/251800/Local%20Settings/Temporary%20Internet%20Files/Content.IE5/IR6AFBXU/fileUploads/136221_2013-2014_uploadCompactEvidence.doc)

**Evaluation of the 2013-2014 Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the 2013-2014 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of**  **Participants** | **Anticipated Impact on Student**  **Achievement** |
| 1 | The Title l Orientation Meeting held at Hammocks Middle  School | 1 | 309 | Used to understand and implement the No Child Left Behind Act and also to increase academic achievement through parental involvement. |
| 2 | The Challenging Higher Education in - Our Schools  (CHESS) | 1 | 40 | Implements a program and activities linked to improving academic achievement. |
| 3 | Parent Portal | 2 | 42 | Allows registered parents and guardians to monitor their students' attendance and academic performance. |
| 4 | School-site Parent Resource Center | 8 | 8 | Implements programs and activities linked to improving academic achievement. |
| 5 | MDCPS EESAC Meetings | 12 | 194 | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. |
| 6 | Title l PAC Meetings | 2 | 0 | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic academic achievement. |
| 7 | Title l DAC General Meetings | 2 | 1 | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. |
| 8 | Title l DAC Executive Board Meetings | 2 | 0 | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. |
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Title l Administration Parent Involvement Monthly School

9 Report and Parent Involvement activities Report, used to plan the year's parent involvement activities and identify

barriers to greater participation.

19 1900

Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement.

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the 2013-2014 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section

1118 (e)(3)].

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| **count** | **Content and Type of**  **Activity** | **Number of Activities** | **Number of**  **Participants** | **Anticipated Impact on Student Achievement** |
| 1 | PTSA Monthly  Meetings | 13 | 117 | Assists with planning and implementation of effective parental involvement activities that are linked to improving academic achievement. |
| 2 | Title l Administration Annual Procedures Meeting for Principals | 1 | 1 | Train the staff on the implementation of the NCLB Act and on techniques to increase parental involvement that are linked to improving academic achievement. |
| 3 | Miami-Dade County  Public Schools  EESAC Training | 1 | 1 | The District makes training available to assist schools in effectively managing their councils (EESAC) so that parents are fully involved in the development and review of the SIP that is linked to improving academic achievement. |
| 4 | Title l Annual Meeting at Hammocks Middle School | 1 | 309 | To understand and implement the NCLB and also to increase academic achievement through parent involvement. |

**Barriers**

Describe the barriers that hindered participation by parents during the 2013-2014 school year in parental involvement activities. Include the steps the school will take during the 2013-2014 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Some parents were unable to attend school activities because of work schedules and transportation. | Offer workshops, meetings, activities, and conferences at different times. |
| 2 | Some parents feel intimidated to attend school activities due to language barriers. | The school will provide translation services for parents. Some activities will be conducted both in English and Spanish. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the 2012-2013 school year that the school considers the most effective. This information may be shared with other LEA’s and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |
| 1 | Effective Communication | Connect Eds sent in both English and Spanish through emails and phone calls. |
| 2 | Effective Communication | Marquee |
| 3 | Evaluation/Review | EESAC review of SIP |
| 4 | Increasing Parent Participation | Annual Title I parent meeting |