

## SPANISH LAKE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Jacqueline Arias-Gonzalez, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** The principal, faculty and staff of Spanish Lake Elementary (SLE) communicated a draft of the action plan portion of the School Improvement Plan (SIP), as it relates to student achievement and parental involvement, and discussed essential elements of the Title I program during the Title I Annual parent meeting on September 16, 2014. The staff also led discussions on the use of the Title I funds, No Child Left Behind Annual Yearly Progress information, parents' rights, measuring students' success, School Accountability Report Card, assessment information, parental involvement opportunities on working together with the school, Parent-School Compact, Title I supplemental support, Title I funding on parental involvement including the utilization of the Community Involvement Specialist. Parents provided feedback through the Title I parental survey indicating how to further enhance the parental involvement plan at SLE. Additionally, an EESAC meeting is scheduled for October 8, 2014, wherein our principal and EESAC Chairperson will distribute and discuss the draft and final version of the action plan portion of the School Improvement Plan (SIP). Parent representatives, in addition to other EESAC members, will be provided an opportunity to relay feedback on all components of the action plan of the SIP, including goals and strategies connected to student achievement and parental involvement. Furthermore, additional feedback was provided during the PTA meeting held on August 6, 2014. After feedback was provided by all parental and school constituents, the compact was developed. Conclusively, a Title I Parental Involvement Plan Development Meeting was held on September 23, 2014, during which time it was collaboratively determined that the inclusion of the following programs and strategies would increase involvement at SLE: 1. Provide orientation and parent workshops to explain assessments and their role in their child's academic achievements and use motivational rewards such as "No Homework Pass" for students of participating parents. Workshops include Parent Portal training, Families Building Better Readers, Mathematicians, Scientists and Writers, Preparing students for the FCAT Reading, Math, Writing, and Science tests and Science Fair Parent training.

2. Offer incentives for joining and attending PTA meeting/events such as "No Homework Passes", car magnets and pizza celebrations for classes that achieve 100% PTA membership. Provide flexible meeting dates and times. Meetings and events include Winter Wonderland Reading event, PTA family nights, PTA Book Fair Nights, Science Fair, support chorus and art events and volunteering opportunities as it relates to aforementioned events and fundraising activities.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title III Program	If grant is awarded, the Title III program offers tutoring for ELL students in FCAT test preparation and assists students in the English acquisition of Reading, Writing, and Mathematics development.
2	Community Involvement Specialist	The Title I funded Community Involvement Specialist provides essential information to parents through the Parent Resource Center and home-school connections through home visits.
3	PTA Parent Involvement Programs	Title I funded Community Involvement Specialist, teachers, and leadership team, along with parent volunteers/PTA members will provide activities and events to increase parental involvement in their child's academic and social/emotional development. Activities include PTA meeting, Winter Reading events, Family Fun Nights, Book Fairs, chorus, media center family nights, and

		arts program involvement.
4	Parent Workshops	The Title I funded Community Involvement Specialist, teachers, and leadership staff will provide ongoing parent workshops to provide assistance on how parents can help their children at home in Reading, Mathematics, Science and Writing and FCAT test preparation.
5	Student Services Program	Supplemental instructional support provided by Title I and the Parent School Compact is discussed during the development of the SST plan as it relates to the RTI process for the student in the SST meeting with parent, counselor, psychologist, teacher, administrator and social worker.
6	Title I Annual Meeting	Supplemental instructional support provided by Title I, the Parent School Compact, parental involvement opportunities and feedback were discussed during the Title I Annual Meeting.
7	Progress Monitoring Plan (PMP)	Supplemental instructional support provided by Title I and the Parent School Compact is discussed during the development of the students' PMP between the teacher and parent.
8	English Language Learner (ELL)	Supplemental instructional support provided by Title I and the Parent School Compact is discussed during the ELL meetings with parents.
9	Educational Plan - Gifted	Supplemental instructional support provided by Title I and the Parent School Compact is discussed during the development of the students EP.
10	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I and the Parent School Compact is discussed during the development of the students IEP.
11	Media Center Family Nights	Every Wednesday from September through May, our media Specialist along with volunteer teachers and parents welcome parents and students into the Media Center between the hours of 2:30-6:00. Activities include additional book circulation and increased opportunities for student participation in the Accelerated Reader Program.
12	Family Movie Night	As a sponsored event By Commissioner Bovo's Office, SLE will jointly host a family movie night in January 2015 for teachers, parents, students, and members of the neighboring community.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Informational Parent Flyers	Community Involvement Specialist (CIS)	August - September	Parent Survey from previous year with feedback on parental needs
2	PowerPoint Presentation to discuss Title I elements	Principal	August - September 16	Annual Meeting Minutes and the Title I parent sign in sheets used to record attendance
3	On-line PowerPoint Presentation through the SLE and PTA website	Principal, PTA, MST	August - June	Title I elements and Parental Involvement information on websites
4	Student-Parent Handbook	Principal, MST	August - June	Discussed during Annual meeting and on SLE school website
5	Provide parents with new Florida Standards curriculum	Principal, Reading/Math/Science Coaches, MST	August - June	Information discussed during annual meeting and posted on SLE school website and District website

6	Parent Involvement activities, information and feedback opportunities	Principal, CIS	August - November	Provided through PowerPoint and posted on website
7	Information on testing and workshops	Principal, Math/Reading/Science Coaches	August - June	Discussed during annual meeting and posted on website
8	Distribution of monthly calendars for parental involvement opportunities and school events	Principal, Secretary, MST	August - June	Participation in school functions, parent workshops, hard copies and posted on website
9	Automated email and phone communication of meeting(s) (Connect Ed program)	Principal	August - June	Effective communication through parents' email addresses and phone numbers about annual meeting(s)
10	Parent Survey for feedback on Parental Involvement Plan for meeting	Community Involvement Specialist	August - September	Survey distributed, tallied, and reviewed for feedback on Parental Involvement Plan
11	PTA preparation for meeting including involvement feedback	PTA President and Board Members	August - October	PTA preparation for involvement opportunities/feedback for Parental Involvement Plan
12	EESAC feedback on Parental Involvement Plan to discuss at meeting	EESAC Chair, Principal, Members	August - September	SIP plan/parental involvement feedback discussed during meeting for Parental Involvement Plan
13	Parent Meetings such as: PTA Board & General Meetings to discuss parental involvement activities	PTA Board & Members	August - June	Meeting Minutes and Sign-In Sheets

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Throughout the 2014-2015 school year meetings will be provided at flexible meeting dates. The leadership and staff of Spanish Lake Elementary have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Meetings will be advertised through flyers going home with students, through the school calendar being posted on the website and through Connect Ed messages from the principal. Our annual meeting for parents of participating children will be offered in two sessions during the second week of school-session one at 5:00-6:30pm and the second session at 7:00-8:30 p.m. Therefore, the school will schedule the annual parent meeting in two sessions.

In addition, our parent center will offer its services at varying times to include morning and evening sessions. The parent center will be open every school day from 7:50 am to 1:20 pm for parents to pick up materials and/or meet with the parent facilitator. The materials available include calendars and flyers on different school activities. The parent liaison will also provide information on the parent academy /parental educational workshop. The principal will work with the parent liaison to create a flexible schedule to ensure that the center is open at times convenient for parents. The parent liaison will maintain records of parent participation. The schedule may be modified as needed based on parents' participation.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Individual and group conferences regarding technology and access to the Parent Portal	Media Specialist, CIS, parent liaison	Media Specialist, CIS, and parent liaison will provide individual help to parents in how to log in and access parent portal	Initiate in annual meeting, workshop & as needed	Sign In sheets, handouts, agendas
2	Assessments discussed during individual conferences	Classroom teachers	Teacher will conduct individual conferences to discuss assessment results, expectations, and goals.	September - June	Conference logs, parent sign in sheets
3	Florida Standards	Principal, Classroom Teachers/ Coaches	Parents provided with information on grade specific benchmarks that students will need to master the grade level. Posted on school and District websites. How to access interim assessment scores will also be discussed.	September - June	Parent sign in sheets at annual meeting and website publication
4	Parent Academy Parent Workshops	Coaches, Leadership Team, CIS	Hand on parent workshops to assist parents in helping their child with academic success	September - June	Parent sign in sheets, handouts
5	PTA parent involvement activities	Principal, PTA president & Board, volunteers	Parent activities increase student academic/social/emotional success in school	September - June	Parent sign in sheets, volunteer hours,
6	Parent orientation / Title I Annual Meeting/ Open House	Principal, Administration	Provide parents with important school information as it relates to child's progress.	August - September	Parent sign in sheets, logs
7	Media Center Family Nights	Media Specialist, Teacher and Parent Volunteers	Activities include additional book circulation and increased opportunities for student participation in the Accelerated Reader Program.	September - May	Book Circulation Records, Accelerated Reader Reports
8	Family Movie Night	Commissioner Bovo's Office, Administration, Coaches, Counselors, Teachers, Parents, and Volunteers	Parent activities increase student academic/social/emotional success in school	January 2015	Parent sign in sheets, logs
9	Miami Laker	Principal,	Promoting all school events &	August -	The Miami

	Publications	Administration, Community Liaison	activities to increase parental involvement	June	Laker Publication
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## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Opening of School Meeting	Administration	Review with teachers the School Board Rules and Student Progression Plan requirements as it relates to Parent Communication	August 14, 2014	Parent Communication Logs
2	Parental Involvement calendar electronically delivered to teachers each quarter highlighting information on the value of parental involvement.	CIS and School Administration	Improve the ability of staff to work effectively with parents by providing examples of best practices and ideas.	Ongoing	Materials, parent contact logs
3	Faculty Meetings	Administration and Instructional Coaches	Incorporate PD topics for increased academic achievement and parental involvement	September - May	Sign in sheets, handouts, agenda
4	Professional Development Days	Administration and Instructional Coaches	Incorporate PD topics for increased academic achievement and parental involvement	October & February	Sign in sheets, handouts, agenda

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student achievement, Spanish Lake Elementary and local educational agencies will coordinate and integrate parent involvement programs and activities with our Pre-K - 5 students. Such activities may include Educational Excellence Advisory Council (EESAC) and other programs such as informative parental workshops, school activities calendars, books for check out on a variety of parenting topics, flyers and brochures about community resources and offerings, "What parents should know about Title I", and Volunteer programs. Our resource center has been developed and staffed by our school Community Involvement Specialist, Ms. Iglesias. Mrs. Iglesias ensures a family-friendly school by developing support groups for parents and families in need and by providing parent training sessions.

Spanish Lake Elementary will also provide parents of participating children timely information about the Title I programs, description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress and the proficiency levels students are expected to meet. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate will be provided as needed in decisions relating to the education of their children.

Parent Workshop Information - Parents are encouraged to attend our Open House, Science nights, Title I presentation, EESAC committees to contribute positive feedback and learn about the different ways they can assist their child's school. The person responsible for this task will depend on the subject matter. Our Community Involvement Specialist will collect attendance data from all events. Our leadership team in its entirety will attend the Open House, Title I presentation, Winter Wonderland, and Commissioner Bovo's Family Night events respectively. However, our reading coaches will attend parent workshops pertaining to reading and our math/science coach will attend the Science Fair and science and math related workshops for parents. The timeline for this event is ongoing as our parent meetings are conducted throughout the year. The evidence of the effectiveness of this program is gauged by parent attendance and feedback.

School Activities Calendars - These calendars are provided on a monthly basis to all of our students and parents to keep them informed about the monthly activities provided by Spanish Lake Elementary School. The person responsible for this task is our school secretary, our CIS, and Administration. The timeline for this event is ongoing as our parent meetings are conducted throughout the year. The evidence of the effectiveness of this program is gauged by parent attendance and feedback.

Books for Checkout on a variety of parenting topics - The topics for the literature provided in the Parent Resource room are as follows:

Parenting booklets and information; Parent activity calendar; DAC/PAC meeting information; Community resources and services; Parent Academy materials; Title I Quarterly Parent Bulletin. The person responsible for task is the CIS coordinator. The timeline for this event is ongoing as our parent gatherings are conducted throughout the year. The evidence of the effectiveness of this program is gauged by the number of books checked out from the resource center and feedback from the parents.

Flyers and brochures about community resources and offerings - Aside from monthly activity calendars, and ConnectEd messages sent via telephone, Spanish Lake Elementary also provides flyers and brochures for many of our community resources such as Winter Wonderland, Commissioner Bovo's Family Night event, and our annual book fair, just to name a few. The person responsible for this is our CIS, our school secretary, and Administration. The timeline for this event is ongoing as our parent gatherings are conducted throughout the year. The evidence of the effectiveness of this program is gauged by the number of parents attending our various functions, along with feedback from the parents.

What parents should know about Title I - Our first annual parent night was used to inform our parents about the wonderful incentives our school has been provided with through Title I funds. A 28 page power point presentation listed intricate details of the program and how the funds are allocated and this information is available at their request. The person responsible for the dissemination of this information is Administration, Teachers, and CIS. The timeline for this event is ongoing as our parent gatherings are conducted throughout the year. The evidence of the effectiveness of the information provided will be developed from parental feedback.

Volunteer- Spanish Lake Elementary has many parent volunteers who are welcomed into our school family once we have received formal notification assuring their clearance in the screening office. Parents are afforded the opportunity to apply for clearance online and once they obtain a volunteer number they can participate with classroom activities and events with students. The CIS is the person responsible for this task. The timeline for this event is ongoing as our parent volunteers are needed throughout the year. The evidence of the effectiveness of this program will be gauged the success rate of the parents completing the online application process to become a volunteer.

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## Communication



Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Throughout the school year, all parent meetings and events will be notified through written notices including but not limited to the school activities calendars, telephone messages through ConnectEd and visual signs and posters throughout the building, to ensure parents are informed and given timely opportunities to attend. At the annual Open House meeting of parents held in September, Spanish Lake Elementary will hold a general meeting where information will be presented about the Title I programs, the curriculum, and academic assessments used to measure student progress. Parents will learn about the school-wide program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Parents will be notified that the parent handbook will be posted on the school website and a hard copy will be provided to any parent upon request, which includes more detailed information on these topics and a copy of the PIP. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet teachers and staff members. During the classroom visits, teachers will provide additional information on the subjects they teach, school-wide classroom procedures, assessment plans to include the specific grade level, district and state assessments, and how parents can assist their child at home. The same information will be provided in an informational packet distributed the following day by each classroom teacher for the parents that were unable to attend. Teachers will maintain sign-in sheets and provide a copy to the administration and Community Involvement Specialist (CIS) who will also maintain documentation on the dissemination of information, distribution methods and timelines.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Because regular communication is the foundation of effective parental involvement, LEAS at Spanish Lake Elementary School will provide parents of participating children information in an understandable and uniform format, including alternative formats upon request. This information will be provided to parents, to the extent practicable, in a language parents can understand. The process for ensuring that schools provide information to parents of General Education Students as well as Parents of Special Education students in a language they can understand can be followed by parents simply making their request for information in person, by phone and/or in writing to the main office secretarial staff. Written translations of printed information will be provided to parents with limited English proficiency in a language they understand.

The Parental Involvement Plan, as described in the "What Parents should know about Title I" brochure, printed in English as well as in Spanish, will be provided to all parents upon request. The brochure outlines the major components of the policy and will offer to



provide a hard copy upon request. In addition, hard copies will be available in the office and the parent resource room.

Most documents provided by the district are already translated into Haitian Creole and Spanish. However, the LEA will utilize our Spanish Teachers to translate information properly to facilitate this process. Spanish Lake Elementary will ensure that information is available to parents considering the fluctuating student population by continuing to make multi-lingual fliers, Connect-Ed calls, and school wide letters sent home for all special events and important announcements.

Compliance of Spanish Lake's accessibility will be documented by our meeting notices printed in multiple languages, notices of availability of translators, and Connect-Ed phone calls translated.

Written communication will be provided for parents in English and Spanish. Translators will be available at all parent meetings and in school offices to provide translation services to ensure that parents are able to fully participate in parent meetings.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components. Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Provide parent workshops in the areas of Reading, Writing, Math, Science and Technology to include strategies for building academic capacity at home.	Reading, Math, Science and Digital Convergence Coaches	Review of Reading, Writing, math and Science Florida Standards	October 2014-April 2015
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent Resource Center will be available to parents from 7:50 am to 1:20 pm each day. Parents also have the opportunity to check out books from the resource center on a variety of topics pertaining to educational issues and strategies.	CIS	Resources made available to parents on how to assist their children to achieve success in school.	Ongoing
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement	Work with Dade Partners to provide rewards and incentives for families. Provide families with opportunity to get involved with community	CIS, Administrative Team, and Community Liaison	Variety of community resources available to students to develop skills	September 2014

	activities [Section 1118(e)(13)].	organizations through the Parent Resource Fair.		necessary for achieving success.	
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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Individual and group conferences regarding technology and access to the parent portal	2	238	Media Specialist, CIS and parent liaison will provide individual help to parents on how to log in and access parent portal.
2	Assessments discussed during individual conferences	4	700	Teacher will conduct individual conferences to discuss assessment results, expectations, and goals.
3	Parent Workshops	5	563	Hands-on parent workshops to assist parents in helping their child with academic success.
4	PTA parent involvement activities	6	656	Parent activities increase student academic/social/emotional success in school.

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Opening of School Meeting	1	150	Review with teachers the School Board Rules and Student Progression Plan requirements as it relates to Parent Communication
2	Parental Involvement Calendar	10	150	Electronically deliver each quarter to improve the ability of staff to work effectively with parents by providing examples of best practices and ideas.
3	Faculty Meetings	10	120	Strategically improve student achievement with targeted professional development activities for teachers to implement in their classroom.

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

<b>count</b>	<b>Barrier (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
1	Number of parents participating in parent workshops and PTA	Increase the variety of times and days of the week available for flexibility for parents and provide incentives, giveaways and

	meetings in the evening	raffles for parent participation in nightly events.
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## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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