## NORTHMORE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Vonda Daniels , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** The mission of parents, staff, and community of Northmore Elementary is to create an environment that fosters, motivates, and inspires our students to gain the skills and ethics needed in order to develop into well educated, responsible, and caring citizens. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Parents are invited and encouraged to attend our SAC meetings and APTT trainings and conferences. The School Advisory Council (SAC) is a team of people representing various segments of the community-parents, teachers, students, administrators, support staff, business/ industry people and other interested community members. The purpose of a SAC is to assist in the preparation and evaluation (developing and evaluating) of the results of the school improvement plan and to assist the principal with the annual school budget. Additionally, SAC receives funds "to be used at the discretion of the School Advisory Committee A portion of the money should be used for implementing the school improvement plan." "The improvement plan shall include performance indicators which are measurable." "Funding for use by the School Advisory Councils should be allocated directly to the School Advisory Councils, should be clearly earmarked for their use and is not subject to override by the Principal or interim approvals by school district staff. These moneys may be expended only on programs or projects selected by the school advisory council. These moneys may not be used for capital improvements." The membership must be at least 51% non-school board employees and a 49% school board employees. . Parents shall be elected by parents. SAC meeting is held from 5:30 pm-6:30pm. In addition, parents are involved in the development of the Title I Compact and Policy Plan, these documents are viewed and discussed during the September and October SAC meeting as well as during an open forum discussion during the fall Curriculum Night/Open House. Parents are encouraged to submit feedback and make suggestions.  |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Northmore Parent Resource Center | Provides information and resources to parents to extend student learning beyond the classroom. Parent Liaison oversees the Resource Center. |
| 2 | Math Curriculum Night | Provides parents an opportunity to understand the math curriculum requirements in order to assist their children at home and test taking strategies. |
| 3 | Reading Curriculum Night/ AIR Assessment | Provides parents an opportunity to understand the reading curriculum requirements in order to assist their children at home and with test taking strategies addressing the AIR Assessment. |
| 4 | Northmore Cares Counseling  | Northmore will coordinate with outside agencies to provide services to enhance social /emotional, and behavioral goals. |
| 5 | Kindergarten Round Up | Northmore will coordinate with the feeder pattern preschools to provide parents with the expectations of kindergarten.  |
| 6 | Dads in 3-D(what every dad needs to know) | Northmore will provide fathers with parenting strategies on how to support their children's academic and social needs.  |
| 7 | Report Card Night- Florida Standards | Northmore will host a Report Card Night for families of K-5 students to educate parents of the new Florida Standards and grading/marking procedures. |
| 8 | Science Curriculum Night | Provides parents an opportunity to understand the Science curriculum requirements in order to assist their children at home and test taking strategies. |
| 9 | Writing Curriculum Night / AIR Assessment | Provides parents an opportunity to understand the writing curriculum requirements in order to assist their children at home and with test taking strategies addressing the AIR Assessment. |
| 10 | STEM Night | Students and parents are invited to participate in a highly interractive night filled with STEM based games and interactive learning stations. |
| 11 | A is for Authors Night at the Library | Northmore student authors will showcase their books, plays and published stories at the West Palm Beach Library. |
| 12 | Pre-K | Northmore will provide a free full day Pre-K program with funding from the PBCSD and the City of West Palm Beach.  |
| 13 | Academic Parent Teacher Teams | Academic Parent-Teacher Teams (APTT) provides a structure for parents to meet with the teacher and converse with other parents while also learning ways to support their child’s academic skill development.  |
| 14 | Foster Grandparent Program | The Foster Grandparent Program provides volunteer opportunities for individuals 55 and older to mentor children one-on-one and help them with their identified special needs.  |
| 15 | May Summer Slide Curriculum Night | This curriculum night is geared towards helping parents prevent summer slide during the summer. Parents are given resources to keep their children on level and school ready in August.  |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Invitation to Annual Meeting | Monique Foushee' | 9/1/15  | Attendance at meeting |
| 2 | Annual Title 1 Parent Meeting | Administration /Teachers / Parent Liaison | 9/16/15 and 10/6/15 | Agenda, sign-in sheets, parent feedback |
| 3 | Title 1 Schoolwide Plan | Vonda Daniels | 9/4/2015 | No questions asked |
| 4 | Family Involvement Policy / Plan | Monique Foushee' | 9/16/2015 | No questions asked |
| 5 | School-Parent Compact | Monique Foushee' | 9/4/2015 | No questions asked |
| 6 | Community Task Focus | Administration / Transformation Director | 9/9/2015 | Questions and concerns addressed |
| 7 | Information displayed on the easel at dismissal | School staff | Throughout the year | sign in sheet |
| 8 | Parents' Right to Know | Monique Foushee' | Discussed at SAC on 9/1/15 and sent in newsletter 9/4/2015/ Distributed at Title 1 Meeting  | Questions and concerns addressed |
| 9 | New Florida Standards Assessment | Vonda Dainels | 9/16/15 and 10/6/15 | Sign in sheets |
| 10 | One voice and school marquee | School Secretary | Throughout the year | sign in sheet |
| 11 | Translators provided and invitations in 3 languages  | Parent liaison and CLF's | Throughout the year | sign in sheet |
| 12 | Title 1 budget discussed  | Principal,Parent Liaison and CLF's | 9/4/15 | sign in sheet |
| 13 | Survey | Parent Liaison and CLF's | Throughout the year | sign in sheet |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Northmore will offer a number of meetings throughout the year at various times of the day to accommodate our stakeholders. Parent/ teacher conferences will be available early in the morning and in the afternoon. SAC and APTT meetings will be held at night. Parent trainings will be held during the mornings and in the evenings to accommodate as many parents as possible. Childcare will be provided. APTT conferences will take place four times throughout the year, these trainings will be at night.  |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Primary Reading Curriculum Night/ AIR Assessment | K-5 Grade Teachers and CLF's | Provide parents with strategies to suport thier children's reading skills.  | 2/24/15 | Flyers,sign-in sheets and evaluations |
| 2 | Math and Science Curriculum Night/ AIR Assessment/FCAT | K-5 Grade Teachers and CLF's | Provide parents with strategies to suport thier children's math and science skills | 12/9/15 | Flyers,sign-in sheets and evaluations |
| 3 | Northmore Parent Resource Center  | Parent Liaison | To help parents to extend learning beyond the classroom.  | Ongoing | sign-in sheets |
| 4 | Annual Title I Meeting/ Reading Curriculm Night | Principal, CLF's and Parent Liaison | To educate and build communication and academic growth | 9/16/15 and 10/6/15 | Flyers,sign-in sheet, minutes |
| 5 | Kindergarten Round Up | Parent Liaison, Adminstration and CLF's | To improve parental involvement and to better assist their children at home | 5/1/15 | Flyers,sign-in sheets and evaluations |
| 6 | Unified Local Food Drive PBSO | faculty and staff | To strengthen the realtionship between the parents,school and community | 11/20/15 | Flyers |
| 7 | Dads in 3-D(what every Dad needs to know) | Parent Liaison, Administration and CLF's | To provide fathers with parenting strategies on how to support their children's academic and social needs. | 5/28/15 | RSVP sheets, sign-in sheets |
| 8 | Writing Curriculum Night/ AIR Assessment | K-5 Grade Teachers and CLF's | Provide parents with strategies to suport thier children's writing skills.  | 11/17/15 | Flyers,sign-in sheets and evaluations |
| 9 | Movie Night | Adminstration | To strengthen the realtionship between the parents,school and community | 2/12/15 | Flyers,sign-in sheets and evaluations |
| 10 | Pre Paw Academy | Parent Liaison, Adminstration and CLF's | Local Day Care Center will bring the students to visit Northmore for half a day. | 5/20/15 | Flyers,sign-in sheets and evaluations |
| 11 | New Standards Assessment /Resource,Reading Plus,Learn | Principal and CLF's | Enhance literacy skills and increase family involvement | 9/16/15 | Flyers,sign-in sheets and evaluations |
| 12 | FSA & Standards-based Report Card | Principal, CLF's and Parent Liaison | Enhance literacy skills and increase family involvement | 9/16/15 and 10/6/15 | Flyers,sign-in sheets and evaluations |
| 13 | Pastries with the Principal | Principal and Parent Liaison | To support and receive feed back from parents concerning any school related issues | 9/22/15 | RSVP sheets, sign-in sheets |
| 14 | Blessings in a Backpack | faculty and staff | To strengthen the realtionship between the parents,school and community | Ongoing | Flyers |
| 15 | Foster Grandparent Program | Parent Liaison | The purpose of the Foster Grandparent Program is to provide opportunities for individuals 55 years and older to mentor children one-on-one and help them with their identified special needs.  | Ongoing | Flyers |
| 16 | City of West Palm Beach (Mandel Branch): Let's Read Volunteer Program | Parent Liaison | The purpose of the program is to support reading in the home and classroom as well as a gift book to each participating child.  | Ongoing | Flyers |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Resource Center Orientation | Parent Liaison | Student Achievement in All Academic Areas | 9/16/15 and 10/6/15 | Increased Parent Involvement |
| 2 | Volunteer Training | Parent Liaison | Provide additional support | Throughout the School Year | Sign in sheets |
| 3 | Conferencing tips and effective ways to involve parents | Adminstration and Teachers | Provide additional support | Throughout the School Year | Sign in sheets |
| 4 | APTT Teacher Training | Leadership Team and Administration | Provide training to teachers on the six key elements and support the programs implementation in  | Throughout the School Year | Sign in sheets |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Curriculum Night, Make and Take Meetings as well as other events and classes offered through Bridges at Northwood to enhance family involvement. Parents are made aware of such activities, via school newsletter, a monthly calendar, flyers, and the school's marquee. Parents are also invited to meet with the Parent Liaison and/or visit the parent resource center regarding available resources that will aid in providing more support to their children.  |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Title 1 programming is address at the Annual Meeting, the parents were invited via flyers, ParentLink, students agenda, marquee. CLF's were available for translations.We spoke to the parents about the Compact, Policy Plan and feedback was encouraged from the parents. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Information regarding school and parent program events are shared via Twitter, ParentLink, Student Agenda Planners and EDLINE. Notices, letters, and newsletters are sent home. Parents of ESE students as well as students needing accommodations through a 504 Plan are invited to participate in meetings in advance via letters, notices, and/or phone calls. Translations are provided for non-English speakers. Parents are encouraged to check the school marquee for upcoming events. Migrant families are provided resources to assist with critical needs i.e., school uniforms, educational supplies, and agency support. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Curriculum Night and APTT | Instructional Coaches, Faculty, and Adminsitration | Improved academic performance in all content areas | Ongoing |
| 2 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Curriculum Night and APTT | Faculty and Leadership Team | Improved academic performance in all content areas | Ongoing |
| 3 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | SAC, APTT and Bridges | Faculty, Leadership Team, Bridges Staff | Improved academic performance in all content areas as well as improved home school relationships | Ongoing |
| 4 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | APTT | Faculty and Leadership Team | Improved academic performance in all content areas as well as improved home school relationships | Ongoing |
| 5 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Bridges | Bridges Staff | Improved academic performance in all content areas as well as improved home school relationships | Ongoing |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |