**MIAMI GARDENS ELEMENTARY SCHL Title I, Part A Parental Involvement Plan**

I, Dr. Apryle L. Kirnes , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:**  |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Decisions involving the use of Title 1 Funds that are reserved for parental involvement at the school level are made during the development of the School Improvement Plan by the EESAC. The EESAC membership is monitored to ensure that parents are involved in the process. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Reverse Mainstream Pre-K Program | Miami Gardens Elementary has one Pre-Kindergarten Class that services students with special needs and utilized general education students as role models. |
| 2 | IDEA | During the Individualized Educational Plan (IEP) meeting, the supplemental instructional support provided to the students by Title 1 is discussed. |
| 3 | Voluntary Pre-Kindergarten Program (VPK) | Miami Gardens Elementary coordinates meetings with parents, VPK teachers and the kindergarten teachers to discuss transitions and curriculum. |
| 4 | Bilingual Parent Outreach Programs (BPOP) | Parent meetings are scheduled through the BPOP program which assist parents with parenting skills as well as programs and services available to them through the district. |
| 5 | Parent Academy | Workshops are scheduled in conjunction with the Parent Academy which offer various topics on how parents can assist their children at home. |
| 6 | Afterschool Academic Achievers | Afterschool program funded through 21st Century Learning Grant, will have a parent training component. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Maintain Agenda | Administration | September 15, 2014 | Copy of Agenda |
| 2 | Connect Ed Message | Administration | August 29, 2014 | Results of Connect Ed message |
| 3 | Flyer  | Administration | August 29, 2014 | Actual Flyer |
| 4 | Advertise on School Calendar | Administration | August, 2014 | Calendar |
| 5 | Title 1 Meeting | Administration | September 15, 2014 | Sign-In Sheet, Agenda, Flyer |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parent meetings are offered during various times in order to accommodate the individual needs of the families. Child care is made available as needed. Additionally, home visits are conducted to communicate with those families who are unable to attend specific school meetings. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | BPOP Workshops | Community Involvement Specialist | Various Workshops | August 2014-June 2015 | Sign In Sheet, Agendas |
| 2 | Parent Academy Workshops | Community Involvement Specialist | Various Workshops | August 2014-June 2015 | Sign-In Sheet, Agendas |
| 3 | Individual Parent Conferences | Classroom Teachers | Discuss academic concerns | August 2014-June 2015 | Communication Log |
| 4 | FCAT-Science Explorer Flyer | Administration | Explains how students can access web-site at home for additional practice for FCAT assessment | October 2014 | Flyer |
| 5 | Progress Monitoring Plan Meeting | Teacher | Meeting with parents to discuss child's academic progress and ways to assist child at home | October 2014-June 2015 | Parent Signature on PMP |
| 6 | EP & IEP Meetings | Teacher | Meet with parents to discuss IEP or EP and goals | August 2014-June 2015 | Parent Signature on documents |
| 7 | AAA Parent Workshops | AAA Director | Workshops will be given to parents that offers strategies to assist child at home | September 2014-June 2015 | Signature on Attendance Log |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Opening of the Year Faculty Meeting | Administration | Discussed the importance of communicating with parents on a regular basis | August 2014 | Agenda |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Miami Gardens Elementary constantly encourages continuous parental involvement in all school activities. A Parent Resource Center is made available to all parents during the regular school hours. The Parent resource Center has a computer which parents may utilized, brochures on various topics, etc. The P.T.A. is active and continuously involved in school activities which help to encourage parent involvement. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Miami Gardens Elementary held the annual Open House (September 15 , 2014) and Title 1 Parent Meeting September 15th, where parents were invited to meet with their child(ren)s teacher(s). Additionally, a general meeting was held to discuss the Title 1 Programs, the curriculum, and academic goals for the year. Information was also made available on the Parent Portal and computers were available so that parents could complete the initial registration information. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Miami Gardens Elementary consistently strives to involvement parents in all activities by making sure that flyers, notices, Connect-Ed messages are sent in both english and spanish in order to meet the language needs of the community. Additionally, the parent workshops are presented by bilingual staff to ensure that all parents present understand the content presented to them. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Bilingual Parent Outreach Program (BPOP) and Parent Academy Meetings during various times in order to maximize parent participation | Administration & CIS | To increase student achievement and parent participation in student learning. | August 2014-June 2015 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C%3A%5CUsers%5C136087%5CDesktop%5CDownloads%5CfileUploads%5C133241_2014-2015_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5C136087%5CDesktop%5CDownloads%5CfileUploads%5C133241_2014-2015_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5C136087%5CDesktop%5CDownloads%5CfileUploads%5C133241_2014-2015_uploadCompactEvidence.docx) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | AAA Parent Workshop | 8 | 65 | Meet with parents to discuss workshops that will be given to parents that offers strategies to assist their child at home. |
| 2 | EP & IEP Meetings | 28 | 28 | Meeting with parents to discuss IEP or EP and student goals. |
| 3 | BPOP Workshops | 4 | 42 | Strategies were given to parents to utilize at home and with their child. |
| 4 | Parent Academy Workshops | 4 | 33 | Strategies shared at workshops will help the students with academic success. |
| 5 | Progress Monitoring Plan Meeting | 3 | 115 | Meeting with parents to discuss child's academic progress and ways to assist the child at home. |
| 6 | FCAT-Explorer Parent Workshop | 1 | 129 | Explains how studentscan access web-site at home for additional practice for FCAT assessment. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Opening of the Year Faculty Meeting | 1 | 29 | Discussed the importance of communicating with parents on a regular basis. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Parent Work Schedules | Meetings will be scheduled in the AM and PM to allow parents with different schedules to participate in school meetings. |
| 2 | Provide meetings in both English and Spanish | Meetings will be delivered by bilingual personnel. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |