

JOELLA GOOD ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Lizette O'Halloran, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

10/3/14
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Joella C. Good Elementary believes that positive parent involvement is essential. Our goal is to strengthen the partnership among parents/guardians, staff, school, the community, and the District through school-based planning, and parent activities.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents are involved in the planning and implementation of the Title I Program and are extended an open invitation to our school's Parent Resource Center. Parents are informed of all available programs, their rights under No Child Left Behind and other referral services. The school offers friendly materials and the staff is available to assist parents in becoming more active in school related activities. The school will increase parental involvement through developing our Title I School-Parent Compact and our school's Title I Parent Involvement Policy; scheduling Title I Orientation Meeting and other activities. Community Involvement Specialist also greet parents every morning in front of the school and invite parents to events, meetings, and to utilize the Parent Resource Center.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program | Coordination |
|-------|----------------------------------|---|
| 1 | PTA | Hold a Parent Resource Fair before Open House to encourage parent involvement and recruit parents to be involved in the PTA |
| 2 | Title I Annual Meeting | Supplemental instructional support provided by Title I and the Parent-School Compact, parental involvement opportunities and feedback were discussed during the Title I Annual Meeting. |
| 3 | Parent Volunteer Breakfast | A Parent breakfast will be held to introduce parents to some of the routines and expectations of the school and how they can be involved in their child's learning. |
| 4 | Parent Academy (Workshops) | Parent Family Nights will be held on a monthly basis to encourage parental involvement in specific areas such as Parental Rights under IDEA, Florida Standards, FSA Prep, and Science Fair. |
| 5 | Community Involvement Specialist | The Title I funded Community Involvement Specialist provides essential information to parents through the Parent Resource Center and home-school connections through home visits. |
| 6 | Title III Program | The Title III program involves tutoring for ELL students in FSA test preparation and assists students in the English acquisition of Reading development. |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|---|---------------------|----------------|---------------------------|
| 1 | Inform Parents of upcoming annual meeting via flyer | Leadership Team/CIS | September 2014 | Copy of agenda |
| 2 | Send a ConnectEd message to parents via telephone | CIS | September 2014 | Copies of Sign-in Sheets |

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| 3 | Display information regarding annual meeting in the main office accessible to parents | Leadership Team | September 2014 | Picture of marquee |
| 4 | Send a reminder notice to parents via ConnectEd message | Principal | September 2014 | Monitor incoming phone calls regarding ConnectEd |
| 5 | Advertise event on school marquee | Leadership Team | September 2014 | Copy of displayed information |
| 6 | Develop Sign-in Sheets | Principal | September 2014 | Monitor incoming phone calls regarding ConnectEd |
| 7 | Develop agenda to address required components | Leadership Team | September 2014 | Copy of flyer |

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Targeted parents will be contacted through several forms of communication to attend Parent Meetings that provide strategies to help their child succeed with reading, writing, and math. A variety of out-reach activities will be offered at a variety of hours to accommodate parent work schedules and to increase participation. The activities will also included access to technology if needed, staff to assist with meals for families in the evenings, and child care for families in the morning. Parent workshops are scheduled in the mornings, during the day, and in the evenings. Meetings will be advertised through flyers going home with students, through the school calendar, and through Connect Ed messages from the principal. The Parent Resource Center is open and available for parents throughout the school day and during evening events. Community Involvement Specialist (CIS) is available to assist parents during the school day and also make home visits at various times.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|---|-----------------------|---|----------------------------|---|
| 1 | Parent Academy Workshops offered at the school site | CIS / Leadership Team | Provides parents with valuable information regarding technology, science, homework skills and how they can help their children at home. | Throughout the school year | Sign-in sheets, handouts, agendas, and presentation materials |
| 2 | Title I Annual Meeting | Administration | Parents are educated on the Title I programs, general curriculum information, volunteer opportunities, PTA and a variety of school information. | September 2014 | Sign-in sheets, handouts, agendas, and presentation materials |
| 3 | PTA | Principal / PTA board | Implements activities to promote parent involvement in | Throughout the school | Sign-in sheets, handouts, agendas, |

| | | | | | |
|---|--------------------|----------------|--|-----------------------------|--|
| | | | school and sponsors enrichment activities for students and families. | year. | and volunteer log |
| 4 | EESAC | Administration | Oversees the implementation of the School Improvement Plan which drives programs and monitoring of students. | Throughout the school year. | Sign-in sheets, handouts, agendas, and minutes |
| 5 | Parent Conferences | Teachers | Teachers will conduct individual conferences to discuss assessment results, expectations, and goals. | On-going | Conference Logs |

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------|-------------------------------|---|----------------------------|--------------------------------------|
| 1 | Opening of Schools Meeting | Principal/Assistant Principal | Review with teachers the School Board Rules and Student Progression Plan requirements as it relates to Parent Communication | August 2014 | Sign-In sheets, handouts, and Agenda |
| 2 | Faculty Meetings | Leadership Team | Increase student achievement through parental involvement at home | Throughout the school year | Sign-In sheets, handouts, and Agenda |
| 3 | Professional Development | Leadership Team | Increase student achievement through parental involvement at home | Throughout the school year | Sign-In sheets, handouts, and Agenda |
| 4 | Data Debriefings | Leadership Team | Increase student achievement through parental involvement at home | Throughout the school year | Data / Action Plan |
| 5 | EESAC Training | Office of School Improvement | Provides information on procedures for conducting EESAC that involves all stakeholders, including parents. | October 2014 | Sign-In sheets, handouts, and Agenda |

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Joella C. Good Elementary will conduct Parent Family Nights monthly to keep parents informed of ongoing issues within the school as well as increase parental involvement at home. The school employs one Community Involvement Specialist. The CIS conducts home visits, provide parents referrals to community resources, attend monthly PAC meetings with parents, conduct parent trainings, greet parents in the morning, implement parent outreach for workshops and meetings, assist parents accessing on-line resources and offering a comprehensive Parent Resource Center within the school.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Letters, ConnectEd messages, monthly calendars, and other forms of information are provided to parents in a timely manner to encourage and increase student and parent participation in school-wide activities. Parents receive a monthly calendar with a detailed description of activities, fundraisers, and District assessments that will occur within the current month. Parent-teacher conferences are held at the request of the parent or teacher to discuss students' academic progress throughout the school year.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Joella C. Good Elementary School believes that effective communication is the foundation of effective parent involvement. It is for that reason that all written communication is provided in both English and Spanish. Through the use of letters, calendars, flyers, and ConnectEd messages in their home language, parents will be aware of parent involvement activities in our school. The Parent Resource Center is made available to all parents. Staff is made available for questions and assistance during school hours.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

| count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|---|--|--------------------|---|-------------------------------------|
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that | Through The Parent Academy, parents can be informed and trained in how to become more involved in school and at home | Administration | Increase parental involvement and education | On-going throughout the school year |

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|---|---|--|----------------|---------------------------------------|-------------------------------------|
| | training [Section 1118(e)(7)]; and | | | | |
| 2 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | By meeting with the EESAC and PTA committees, newly adopted strategies can be discussed and implemented to increase parental involvement | Administration | Increasing parent involvement at home | On-going throughout the school year |

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|---|-----------------------------|-------------------------------|---|
| 1 | Parent Orientation Meetings | 4 | 895 | Proved parents important school information as it relates to child's progress |
| 2 | Parent Volunteer Breakfast | 1 | 10 | Parent activities increase student academic/social success in school |
| 3 | Parent Academy Workshops offered at the school site | 5 | 195 | Provides parents with valuable information and resources on the topics of content areas and technology |
| 4 | Title I Annual Meeting | 1 | 37 | Parents are educated on the Title I program, general curriculum information, and a variety of school programs |
| 5 | EESAC | 5 | 62 | Oversees the implementation of the School Improvement Plan which drives programs |

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|-------------------------------------|-----------------------------|-------------------------------|--|
| 1 | Opening of Schools Meeting | 1 | 65 | Review with teachers the School Board Rules and Policies and the Student Progression Plan requirements as it relates to Parent Communication |
| 2 | Faculty Meetings | 14 | 910 | Increase student achievement through parental involvement at home |
| 3 | Data Debriefings | 2 | 64 | Examine student data results to increase assessment scores |

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|--------------|--|--|
| 1 | Parents not reading school newsletters | Increased flyers and advertisement on school marquee |
| 2 | Other children at home to care for | Provide assistance with child care during parent workshops |

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|-----------------|-----------------------------|
|-------|-----------------|-----------------------------|