

## MATER ACADEMY OF INTERNATIONAL STUDIES Title I, Part A Parental Involvement Plan

I, Ms. Ileana Melian, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

9-22-14  
Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Optional

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Mater Academy of International Studies will involve parents that serve in the EESAC as active members. These members provide input into the development and implementation of school plans, including but not limited to the SIP; Title I Part A application; and use of funds. Agendas, sign-in rosters, minutes and surveys from the parent members of the aforementioned group document their input, involvement, and adequate representation of Title I members. In addition, members of the EESAC and PTA assisted in the creation of the school's parent compact which outlines the areas and who is responsible for each part. The compact was developed based on the comparison from last years and the needs from this year. The EESAC meeting is widely advertised and open to all parents and they are made aware that Title I will be part of the meeting discussion. In addition, each class will have room parents assigned to assist with school activities such as the Book Fair, Reading Under the Stars, Harvest Celebration, honor roll assemblies and more.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title 1 Part A	Mater Academy of International Studies will ensure services for students that require additional remediation are assisted through after-school programs or summer school. Administrators develop, lead, and evaluate school core content standards/ programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches.
2	Title I Part C	Mater Academy of International Studies provides services and support to migrant students and parents. The Migrant liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of the students are met.
3	Title III	Services are provided through the district for educational materials and ELL district support services to improve the education of immigrant and English Language learners.
4	Other	Involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services.
5	Parent Academy	This program is implemented throughout the school year and will provide parents a variety of meaningful parental development experiences

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop and disseminate flyer	Community Involvement Specialist	August/Sept. 2014	Flyer with date of dissemination
2	Record and sent out Connect Ed Messages	Community Involvement Specialist	August /Sept. 2014	Connect Ed Message Log

3	Create power point presentation	Community Involvement Specialist	September 2014	Copy of Power Point Presentation
4	Develop Agenda	Principal	September 2014	Copies of Agendas and hand outs
5	Develop Sign In sheets	Community Involvement Specialist	September 2014	Sign In Sheets
6	Maintain Documentation	Principal and Community Involvement Specialist	September 2014	Title I documentation box

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Convening an annual orientation meeting, which will be held on September 17, 2014 to inform parents of their schools's participation in the Title I Program. Building the school's and parent's capacity for involvement by offering a flexible number of meetings and workshops. Involving parents in the planning, review and improvement of this school's Parental Involvement Policy through distribution and explanation of a written parental policy and encouraging participation, discussion, and review. Developing and distributing, jointly with parents the entire staff, and students will share the responsibility for improved students academic achievement, this school-parent compact is in effect during the 2014-2015 school year. The school offers meetings at flexible times in accordance with parent schedules and provides after care while parents attend meetings.

After School or evening;

Saturday sessions;

During the school day;

Before the school day begins; and

During the day on a teacher in service day.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Distribution of parent compacts	Administration, CIS	Providing student services for achievement.	September 17, 2014	as evidenced by increased achievement in standardized test scores

2	Title I PAC meetings	District	it provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways	10/8/14, 3/4/15	as evidenced by increased achievement in standardized test scores
3	School Site Parent Resource Center	CIS Rep.	It implements programs and activities that are linked to improving academic achievement.	on-going	as evidenced by increased achievement in standardized test scores
4	Parent Academy	Facilitator	It facilitates parent-to parents trainings.	on-going	as evidenced by increased achievement in standardized test scores
5	Title I Dac Meeting	District	It provides training, information, and support services that strengthen the relations between parents and the school in a meaningful ways that improve academic achievement	7/22/14, 10/15/14, 1/27/15, 3/17/15, 5/20/15	as evidenced by increased achievement in standardized test scores

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Staff Orientation	Administration	Effectiveness of Title I Program	August 11, 2014	as evidenced by increased achievement in standardized test scores
2	CIS Training of Trainers	Principal and CIS	It assist with planning and implementation of effective parental involvement activities that are linked to improving academic achievement.	on-going	as evidenced by increased achievement in standardized test scores
3	Social / LEA workshops	Administration	Coorelation to student achievement	on-going	as evidenced by increased achievement in standardized test scores
4	Title I Administration Annual meeting	Title I District Administration	Effectiveness of the Title I Program	September 26, 2014	as evidenced by increased achievement in standardized test scores

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The school has a parent resource center located in the office for parent information in topics related to student progress. The school conducts monthly meeting with parents and teachers where the grades are discussed and data chats occur between interim assessments. The curriculum is discussed and areas where improvement is needed are addressed.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** A Parent Orientation Meeting is held to inform parents of the Title I program, subsequent meetings will be held with parents with an explanation of curriculum and assessments that measure student progress. Parents are informed through bilingual flyers and Connect Ed messages that are sent in home languages. The school sends announcements of meetings a week in advance. Connect Ed reports and sign-in sheets are used in determining the success of communication outcomes.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** All meetings will be scheduled in languages parents will understand and the Connect Ed service for parents will also be bilingual. All letters sent home will be bilingual advising parents of meetings and workshops. The school addresses all parents with disabilities by providing transportation if needed. Meeting logs are used in every meeting to evaluate parent participation.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

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## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Distribution of parent compacts	1	500	Providing student services for achievement.
2	Title 1 PAC meetings	1	2	Provides training, information, and support services that strengthen the relations between the parents and the school in meaningful ways.
3	School site parent resource center	1	50	It implements programs and activities that are linked to improving academic achievement.
4	Parent Academy	1	100	It facilitates parent-to-parent trainings.
5	Title I DAC Meeting	4	0	Provides training, information, and support services that strengthen relations between parents and the school.

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I staff Orientation	1	40	Effectiveness of Title I program
2	CIS training of Trainers	1	2	Assist with planning and implementation of effective parental involvement activities that are linked to student achievement.
3	Social/LEA workshops	1	1	Correlation to student achievement
4	Title I Administration annual meeting	1	1	Effectiveness of the Title I program

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Many parents stated that they did not receive flyers sent home with students	In addition to sending flyers home with students, the school will also be sending flyers via email, will post them on our school website, and place copies in the parent resource center.

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**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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