

## MATER ACAD MIDDLE SCHOOL INTERNAT STUDIES Title I, Part A Parental Involvement Plan

I, Ileana Melian, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

9-22-14  
Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Optional

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Mater Academy Middle of International Studies will involve parents that serve in the EESAC as active members. These members provide input into the development and implementation of school plans, including but not limited to the SIP; Title I Part A application; and use of funds. Agendas, sign-in rosters, minutes and surveys from the parent members of the aforementioned group document their input, involvement, and adequate representation of Title I members.

The parental plan was discussed at the end of last year and at the first EESAC meeting this year. A review was made on the 2012/2013 plan it was noted that we would attain connected messaging in order to reach more parental involvement for school activities. The first EESAC meeting this year the implementation of the connected will be discussed and the review of the parental plan being implemented for the 2014/2015 school year will also be discussed.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program        | Coordination   |
|-------|----------------|--|
| 1     | Title I Part A | Mater Academy of International Studies will ensure services for students that require additional remediation are assisted through after-school programs or summer school. Administrators develop, lead, and evaluate school core content standards/ programs; identify and analyze existing literature on scientifically based curriculum/behavior assessment and intervention approaches. |
| 2     | Title I Part C | Mater Academy of International Studies provides services and support to migrant students and parents. The Migrant liaison coordinates with Title I and other programs and conducts a comprehensive needs assessment of migrant students to ensure that the unique needs of the students are met.   |
| 3     | Title III      | Services are provided through the district for educational materials and ELL district support services to improve the education of immigrant and English Language learners.  |
| 4     | Other          | Involve parents in the planning and implementation of the Title I Program and extend an open invitation to our school's parent resource center in order to inform parents regarding available programs, their rights under No Child Left Behind and other referral services.   |

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks                         | Person Responsible               | Timeline           | Evidence of Effectiveness        |
|-------|--|----------------------------------|--------------------|----------------------------------|
| 1     | Develop and disseminate flyer          | Community Involvement Specialist | September 17, 2014 | Flyer with date of dissemination |
| 2     | Record and sent out connect Ed message | Community Involvement Specialist | September 17, 2014 | Connect Ed Message log           |
| 3     | Create power point presentation        | Principal                        | September 17, 2014 | Copy of Power Point Presentation |

|   |                        |  |                |                                |
|---|------------------------|--|----------------|--------------------------------|
| 4 | Develop Agenda         | Principal                                      | September 2014 | Copies of Agendas and handouts |
| 5 | Develop sign in sheets | Community Involvement Specialist               | September 2014 | Sign in sheets                 |
| 6 | Maintain documentation | Principal and Community Involvement Specialist | On-going       | Title 1 documentation box      |

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Convening an annual Orientation Meeting, which will be held on September 17, 2014 to inform parents of their school's participation in the Title I program. We are building the school's and parent's capacity for involvement by offering a number of meetings and workshops, involving parents in the planning, review and improvement of the school's parental policy and encouraging participation, discussion, and review. Developing and distributing, jointly with parents and the entire staff and students, we will share the responsibility for improved student academic achievement, and the school-parent compact that is in effect during the 2014-2015 school year. All meetings, compacts and data chats are offered bilingual for flexibility with parents. Most of the parent meetings and workshops will be offered in the evenings.

A survey was conducted to establish flexible and feasible times for meetings.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity  | Person Responsible                         | Anticipated Impact on Student Achievement   | Timeline           | Evidence of Effectiveness   |
|-------|---|--|---|--------------------|---|
| 1     | The Title 1 administration parent Involvement monthly School report and the Title 1 Monthly Activities Report are used to coordinate and plan the years parent involvement activities, and identify barriers to greater participation | Title I District Supervisor, Principal CIS | It provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement | On a monthly basis | as evidenced by increased achievement in standardized test scores |
| 2     | The school's Parent Survey Compilation Of Results is analyzed and used to amend the Title I program and the Title I PIP at the school site for the current year   | Principal, CIS                             | It provides training information and support services that strengthen the relations between parents and the school in meaningful ways                                     | Sept/October 2014  | as evidenced by increased achievement in standardized test scores |

|   |                                   |                                      |   |  |  |
|---|-----------------------------------|--------------------------------------|---|--|--|
| 3 | Title I Dac General Meetings      | District                             | It provides training, information, and support services that strengthen the relations between parents of the school school in meaningful ways that improve academic achievement | schedules quarterly throughout the year  | as evidenced by increased achievement in standarized test scores |
| 4 | Title I PAC Meeting               | District                             | It provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement       | Twice a year for each region in District | as evidenced by increased achievement in standarized test scores |
| 5 | Miami Dade "'Parent Portal'"      | District, CIS, school-site personnel | it allows registered parents or guardians to monitor their s  | On-going throughout the year             | as evidenced by increased achievement in standarized test scores |
| 6 | School Site Sites Parent Resource | District Schools                     | Implements programs and activities that are linked to improving academic achievement  | On-going throughout the year             | as evidenced by increased achievement in standarized test scores |
| 7 | Parent Academy                    | District, CIS                        | It facilitates parent to parent trainings   | On-going throughout the year             | as evidenced by increased achievement                            |
| 8 | Distribution of Parent Compacts   | Administration, CIS                  | it delinates the school's responisibilities and the parent's responsibilities to assure support and academic success  | September 2014                           | as evidenced by increased achievment in standarized test scores  |

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity                     | Person Responsible             | Anticipated Impact on Student Achievement   | Timeline            | Evidence of Effectiveness   |
|-------|--|--------------------------------|---|---------------------|---|
| 1     | Title I Administration Annual Procedures Meeting | Title I Distric Administration | Effectiveness of Title I Program  | September 26, 2014  | as evidenced by increased achievement in standarized test scores. |
| 2     | EESAC  | District School, EESAC Chair   | The District makes training available to assist schools in effectively managing their councils so that parents are fully involved in the development and review the SIP that is linked to improving academic achievement. | Throughout the year | as evidenced by increased achievment in standarized test scores   |

|   |              |               |   |                     |   |
|---|--------------|---------------|---|---------------------|---|
| 3 | CIS Training | District, CIS | It assist with planning of effective parental involvement activities that are linked to academic achievement. | Throughout the year | as evidenced by increased achievement in standardized test scores |
|---|--------------|---------------|---|---------------------|---|

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The school has a parent resource center located in the office for parent information. The person responsible for the center is The Community Involvement Specialist she makes sure she keeps up with all all of the activities and supports all parental information and home visits.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** A Parent Orientation meeting is held to inform parents of the Title I program.

Subsequent meetings will be held with parents with an explanation of the curriculum used which is the Next Generation of Standards and the assessments that measure student progress are the baseline and interim assessments. FCAT testing for all grades and Writing exam for the 8th graders.

Data Chats will be conducted on quarterly to inform parents of baseline and interim assessments. Student prgress will be on going as needed depending on results.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** All meetings will be scheduled in languages parents can understand and the Connect Ed service for parents will also be bilingual. All letters sent home will be bilingual advising parents of meetings and workshops. A survey was created at the

beginning of the year which established times and specific languages needed to assist our parents. All meetings, including our EESAC meetings, will be advertised and open to all parents.

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## **Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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## **Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.  
[Uploaded Document](#)

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## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.  
[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.  
[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity       | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement  |
|-------|------------------------------------|----------------------|------------------------|--|
| 1     | Distribution of Parent Compacts    | 1                    | 100                    | Providing student services for achievement.  |
| 2     | Title I PAC meetings               | 1                    | 1                      | Provides training, information, and support services that strengthen the relations between the parents and the school in meaningful ways.                                    |
| 3     | School Site Parent Resource Center | 1                    | 40                     | It implements programs and activities that are linked to improving academic achievement.   |
| 4     | Parent Academy                     | 1                    | 40                     | It facilitates parent-to-parent trainings.   |
| 5     | Title I DAC Meeting                | 4                    | 0                      | It provides training, information, and support services that strengthen the relations between parents and the school in a meaningful ways that improve academic achievement. |

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity          | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement   |
|-------|---------------------------------------|----------------------|------------------------|---|
| 1     | Title I staff Orientation             | 1                    | 12                     | Effectiveness of Title I Program  |
| 2     | CIS training of trainers              | 1                    | 1                      | It assists with planning and implementation of effective parental involvement activities that are linked to improving academic achievement. |
| 3     | Social/LEA workshops                  | 1                    | 1                      | Correlation to student achievement  |
| 4     | Title I administration Annual meeting | 1                    | 1                      | Effectiveness of the Title I program  |

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|-------|---|--|
|-------|---|--|

|   |  |   |
|---|--|---|
| 1 | Parents expressed that they did not receive the flyers sent home with students | In addition to sending flyers home with students, the school will also be sending flyers via email, will post them on our school website, and will have copies available in the parent resource center. |
|---|--|---|

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|-----------------|-----------------------------|
|-------|-----------------|-----------------------------|