

## **[Boulware Springs Charter ] Title I, Part A Parental Involvement Plan**

I, (Kay Abbitt), do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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**Signature of Principal or Designee**

**Date Signed**

### **Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:** The purpose of the Boulware Springs Parent Involvement Plan is to provide a framework within which the school and the parents work together to optimize learning for all students.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Our school believes that parental involvement in a child's education is a determining factor in how successful the learning experience will be. In addition to mandated volunteer hours, parents are encouraged to participate in all activities and events. Parents will be surveyed at the Title 1 meeting with regards to speakers and meeting topics for the coming year.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	HIPPY	Invite HIPPY families to Kindergarten Open House in the spring.

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School will hold the annual meeting on September 16, 2014.	Megan Lane and Kay Abbitt, Directors Jennifer Smith, Title 1 lead teacher	September 2014	Parent Evaluations, sign in sheets, agendas, Power Point handout, and minutes from meeting
2	Development of agenda for annual meeting	Jennifer Smith, Title 1 lead teacher	September 2014	Completed agenda
3	Development of materials for annual meeting	Megan Lane and Kay Abbitt, Directors Jennifer Smith, Title 1 lead teacher	August – September 2014	Copies of presentations and handouts
4	Advertise Title 1 annual meeting	Megan Lane and Kay Abbitt, Directors Jennifer Smith, Title 1 lead teacher	September 2014	Copy of newsletters, advertisement on front door, website and Facebook

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

### Response:

Parent meetings and workshops are scheduled and held at various times throughout the year. Parent conferences may be scheduled in the morning, during teacher planning, afterschool, and in the evening. Parents are required to attend one parent conference every 10 week grading period.

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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Workshop – Understanding Standards Based Grading	Megan Lane and Kay Abbitt, Directors	Provide an understanding of Florida Standards and our grading system so that parents can understand the skills needed to master grade level objectives.	October 8, 2014	Parent evaluations, Agenda, Sign in sheets
2	Parent Workshop – Writing workshop and information	Megan Lane and Kay Abbitt, Directors Jennifer Smith, Title 1 lead teacher	Improve the ability of parents to work effectively with students to increase student achievement in writing.	January 2015	Parent evaluations, Agenda, Sign in sheets
3	Parent Info Session – Information regarding new state assessments	Megan Lane and Kay Abbitt, Directors Jennifer Smith, Title 1 lead teacher	Provide parents with a better understanding of state testing including test prep at home	February 2015	Parent evaluations, Agenda, Sign in sheets
4	Parent Workshop – TBD based on survey results	Megan Lane and Kay Abbitt, Directors Jennifer Smith, Title 1 lead teacher	Improve the ability of parents to directly affect academic performance.	March 2015	Parent evaluations, Agenda, Sign in sheets

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## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil

services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Book Study – Behavior Modification	Megan Lane and Kay Abbitt, Directors	More effective instruction without behavior disruptions.	November 2014	Sign in sheet, Less students sent to office
2	Workshop – Effective Parent Conferences	Megan Lane and Kay Abbitt, Directors	Parents will be able to understand how to address and help with learning issues at home.	February 2014	Sign in sheet, agenda

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents will have access to the parent resource center and will be able to check out materials to help their child become a successful learner. Materials provided in the center will be updated regularly. Parents will be encouraged to be an active participant in their child's education by participating in school activities and events.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents will receive information regarding Title 1 and all the benefits associated with it at the annual Title 1 meeting. The "Beginning of School" packet will include the Home-School contract which must be signed and returned. Information regarding the annual meeting or any Title 1 activity will be posted on our website, sent home in Friday folders, and advertised in the school front office at least two weeks before the event. Workshops will provide parents with information regarding the curriculum and mastery of grade level standards.

Parents are required to attend a minimum of four conferences per year and are encouraged to conference with teachers as frequently as needed to ensure student success.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The ELL report will be printed four times a year in order to determine which families need information provided in another language. Every reasonable attempt is made to provide information in a language that parents can understand.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]	Schedule parent activities at a variety of times to accommodate parent schedules	Kay Abbitt, Megan Lane, and Jennifer Smith	Increased parental involvement leads to increased academic achievement	Ongoing 2014-15

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