

TOLEDO BLADE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Jennifer Dolciotto, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Parental Involvement Committee of Toledo Blade Elementary school is dedicated to the success of all students.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: A Parent Involvement /Volunteer Center has been established and staffed to organize and encourage parents and the community to be involved with our school. In addition, we have formed a Parental Involvement Committee that meets quarterly to plan, review, and improve Title I programs for Toledo Blade Elementary School. The Parental Involvement Committee convenes each quarter to discuss pertinent information including the Parental

Involvement Plan, the Compact, surveys, family events and planning.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program | Coordination |
|-------|-------------------------------|--|
| 1 | Annual Title I Meeting | Title I Parent Review & Information Evening |
| 2 | Parent-Teacher Conferences | All classroom teachers share grade level curriculum expectations/student achievement |
| 3 | October Parent Night | Specific classroom teachers will host data-driven conferences with grade level expectations and work with families on learning goals |
| 4 | FSA Night | Intermediate grade teachers will share information about new state testing |
| 5 | Family Science Nights | 1 -2 family events in the Science Lab |
| 6 | Family Sports Nights | 1 -2 family events promoting family physical fitness |
| 7 | ESOL Parent Nights | Quarterly events in the Volunteer Center |
| 8 | Parent Resource Center | School/District Parental Involvement Plan as well as a variety of resources |
| 9 | Family Media Nights | Monthly events in the media center |
| 10 | Eagle's Nest Volunteer Center | Training and information on working with young readers |
| 11 | Family Partners | Guidance counselors will hold 2-3 events |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|--|--------------------|---------------|---------------------------|
| 1 | Annual Title I Meeting Preparation (Marquee, Newsletter, flyers, handouts, title 1 booklets, sign in | Kathleen Berry | 2 weeks prior | Attendance |
| 2 | Present information at "Open House"—Annual Meeting | Kathleen Berry | During | Attendance, Survey |
| 3 | Share Title I information, available for questions regarding curriculum, assessment, and grade level | Kathleen Berry | During | Survey |

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Surveys will be offered to obtain insight on preference and availability of meeting times. We provide child care for most parent information meetings. Meetings are offered in the morning, during school hours, after school and evening.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------|--|---|--|---|
| 1 | ESOL Family Nights | ESOL Liaison | Increase parent involvement of ELL students | Quarterly | Student assessments, parent surveys |
| 2 | Fall Festival | Business Partner Coordinator | Increase community involvement through partnerships | October 2014 | Student assessments, parent surveys |
| 3 | Pastries for Parents | Media Paraprofessional | Increase parent involvement with reading at a convenient time | November 2014 early Saturday morning | Student assessments, parent surveys |
| 4 | Dining with Dads | Guidance Counselors | Opportunity for dads/male guardians | September 2014 | Student assessments, parent surveys |
| 5 | Family Science Nights | Science Instructor | Elevates student excitement and parent knowledge of content | 1-2 events during school year | Student assessments, parent surveys, Science Fair |
| 6 | Family Media Nights | Media Paraprofessional | Motivates students' love for reading in the home and at school | Monthly during school year | Student assessments, parent surveys |
| 7 | Family Sports Nights | PE Instructor | Motivate families for healthy living and quality family time | 1-2 events during school year | Student assessments, parent surveys |
| 8 | Parent Night | Specific classroom teachers | Increase parent engagement by setting and supporting goals | October 2014 | Student assessments, parent surveys |
| 9 | Parent-teacher conferences | Classroom teachers | Increase parent involvement w/data-driven conferences | October 2014 and then on as needed basis | Student assessments, parent surveys |
| 10 | Art-ic Wonderland | Parental Involvement Coordinators | Increase parent involvement w/ arts integration | December 2014 | Student assessments, parent surveys |
| 11 | Family Partners | Guidance Counselors | Increase parent involvement; provide strategies for family dynamics | 2-3 times per year | Parent surveys |
| 12 | Publix Family Math Night | All staff | Promote community involvement with practical application of math skills | Spring 2015 | Parent surveys |
| 13 | Eagle Walk for Health | TBES Boosters | Increase parent involvement and family physical fitness | March 2015 | Parent surveys |
| 14 | Spring Showcase | Parent Involvement Coordinators | Increase parent involvement; science and arts intergration | May 2015 | Parent surveys |
| 15 | All Pro Dads | Parents and Chick Fil A business partner | Increase dad/male guardian involvement | Monthly | Parent surveys |

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------|--------------------|---|----------|---------------------------|
| | Engaging Families in Poverty | Dr. Bethanie | Increase student performance as a result of | August | 100% staff |

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| 1 | Workshop for teachers | Tucker | motivation and engagement strategies | 2014 | participation |
| 2 | Re-framing Family Engagement is a workshop offered by the district. Teachers are trained on holding group data-driven conferences with parents. They will partner with parents by setting goals. They will provide resources to use at home to met those goals. | Amy Beechy | Student achievement will grow as parents work with their children on goals they mutually set with the teacher. Parents will understand the purpose of the homework as a result of training at the parent evening. | September 2014 - May 2015 | Increase %of parental involvement; student assessment |
| 3 | Alliance for Family Engagement Conference | School Parental Involvement Coordinators | Information, resources and strategies shared at the conference will help boost parent involvement/student achievement | November 2014 | Student achievement, parent involvement |
| 4 | Teachers are trained in meetings and/or one-on-one about Response to Intervention & Special Needs. Teachers gain knowledge on how best to communicate with parents on the implementation of the interventions to help support the student(s). | Peer training/staff | Teachers can better conference with parents about the interventions which help meet needs of the students. This shared information fosters the home/ school connection. | August 2014 - May 2015 | 100% teacher participation |
| 5 | Time and training are provided to teachers to gain knowledge of the Florida Standards and Assessments. Teams collaborate to plan for instruction and assessments. | Pupil support staff | Teachers will share information about the standards and assessments with parents. This will be achieved at conferences and for those participating in the group data-driven conferences. Grades 3-5 will host a parent evening in January to share information with the parents and be able to answer questions about the new testing . | August 2014- April 2015 | 100% teacher participation |
| 6 | Family Partners | Guidance counselors | Build school/home connections | September 2014 - May 2015 | 100% teacher participation |

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Our Media Center houses the Parent Resource Center with the PI binder,resources and sign in sheet. We will hold quarterly parental involvement meetings and offer involvement opportunities. The Eagle's Nest Volunteer Center provides tutoring for students as well resources for parents.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents will receive the above information via welcome back folder in August, Title I Annual Meeting (Sept. 18), Parent Conferences (October 2014 & as needed basis), October Parent Night (partnering with parents using data to set goals). The following are year-long: The Eagle Eye is the monthly school newsletter, the school website, and Parent Involvement Family Nights will be ongoing through the school year. The audit box coordinator will monitor how and when information was provided.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All parents/families are invited to attend meetings, conferences and school events. Translated flyers in native languages are created prior to event, as well as, bi-lingual speakers for translation of information in real time. Liaisons, teachers and support staff contact parents by phone and/or in person as needed.

Parents are invited through multiple avenues including: electronic communications, flyers, Eagle Eye (school newsletter), word of mouth, Connected Calls, and one-on-one conversation.

Parents and community members are also encouraged to become volunteers in the school volunteer center, The Eagle's Nest.

Teachers use data and observation to determine the needs of each student. Students are then referred for additional differentiated assistance through the Volunteer Center and a prescribed volunteer is matched with the child.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

| count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|---|---|--|---|---------------------------|
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and | School Advisory Council Meetings | Principal & SAC Chair | Parent SAC representatives receive and review planned training information for SAC. Parental involvement will impact student achievement as all parents and community are welcome to join in monthly SAC Meetings which include updates on planned staff development and trainings. | September 2014-May 2015 |
| 2 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding | Parent night with data-driven conferences and goal setting with families, FSA workshop for parents of intermediate students, Volunteer training in Eagle's Nest | Teachers, support staff, Eagle's Nest coordinators | Parent and community involvement will increase student | September 2014 - May 2015 |

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|---|--|---|--|---|--|
| | for that training [Section 1118(e)(7)]; and | | | achievement. | |
| 3 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | ESOL Family Nights-Translated invitations are sent home. Connected phone calls are made in their native language to encourage participation. | ESOL Liaison | Informed and educated parents of all ethnicities can assist in the achievement of students. | September 2014-May 2015 |
| 4 | Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Guidance reviews expectations for parent conferences with staff; teachers conference with 100% of families. Conferences are offered in the morning, during the day, after school and evening hours. In home conferences are held on a limited basis. | Guidance Counselors, Jennifer Dolciotto Michelle Giddens | Communication amongst staff and families regarding student progress will increase student achievement. | October 2014 and then on as needed basis |
| 5 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Volunteer Center-Parents are encouraged to become volunteers within the School Volunteer Center to assist in the education of our youngsters through multiple avenues including: flyers, Eagle Eye (school newsletter), word of mouth, Connected Calls, and one on one conversation. Teachers use data and assessment to determine the needs of each student. Students are then referred for additional differentiated assistance through the Volunteer Center and a prescribed volunteer is assigned to the child. | Kathy Brown, Christine Rodriguez | Individual attention to students that require additional academic strategies will increase student achievement. | September 2014 - May 2015 |
| 6 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Parental Involvement Committee meetings are scheduled to brainstorm ways to provide parents with information regarding Title I regulations, to encourage active participation in their child's school, to provide parent training on ways to work with students at home | Parent Involvement Committee which includes Business Partners Coordinators | Parent and community involvement will increase student achievement. | September 2014 - May 2015 |

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|------------------------------|----------------------|------------------------|--|
| 1 | ESOL Family Nights | 2 | 25 | Increase parent involvement of ELL students |
| 2 | Walk-A-Thon | 1 | 730 | Increase parent involvement and family physical fitness |
| 3 | Pastries for Parents | 1 | 200 | Increase parent involvement with reading at a convenient time |
| 4 | Fall Festival | 1 | 750 | Increase community involvement through partnerships |
| 5 | Science Family Nights | 4 | 300 | Elevates student excitement and parent knowledge of content |
| 6 | Family Media Nights | 8 | 350 | Motivates students' love for reading in the home and at school |
| 7 | SOAR Parent Night | 2 | 250 | Education on advanced work program and opporutnities |

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|---------------------------------------|----------------------|------------------------|--|
| 1 | Effective parent-teacher conferencing | 1 | 53 | Use of data to drive instructions and home use of electronic resources for parents |

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|-------|---|--|
| | Language-Hispanic | |

| | | |
|---|-----------------------------------|--|
| 1 | plus other languages upon request | Translation provided by school |
| 2 | Work Schedule-Time | From info received through parent survey school will provide a wider variety of event day/night choices including Saturdays, provide child care, snacks, and publicize via flyer, newsletter, website, connect-ed calls, on hold recording, etc. |
| 3 | Input & Communication-ALL | Sent home surveys to parents to solicit input and utilized our Parental Involvement Committee to solicit feedback, ideas, etc. |

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|---------------------------------|---|
| 1 | Building Capacity of Parents | The Parental Involvement Committee which is made up of a wide cross section of our parental community meets regularly and provides VALUABLE insight into the needs and concerns of our parents |
| 2 | Increasing Parent Participation | Spring Showcase-Increases knowledge and passion for common core content and integration of the Arts |
| 3 | Building Capacity of Parents | ESOL Family Nights-informed and educated parents of all ethnicities on how they can assist in the achievement of students |
| 4 | Increasing Parent Participation | Annual Fall Festival-Increase parent-staff- student-community involvement through fun family events. |
| 5 | Building Capacity of Parents | Media Family Nights - Motivates family love for reading at home and at school. Very well attended; parents are encouraged to sign up for a family library card. Information is shared on reading along with a fun theme and activities. |
| 6 | Increasing Parent Participation | ARTic Wonderland- a family evening that provides opportunity to showcase arts and content area integration. |