

## G. HOLMES BRADDOCK SENIOR HIGH Title I, Part A Parental Involvement Plan

I, Manuel Garcia, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1111(h)(6)(A)];

Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** The mission of G. Holmes Braddock Senior High School is to provide a rigorous, safe, technologically integrated learning community, empowering students to become responsible and productive global citizens.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** G. Holmes Braddock Senior High School believes in involving parents in all aspects of its Title I programs. Parents are encouraged and are given the opportunity to provide input in the development and decision-making process of Title I activities related to the school. Parents are invited and encouraged to become active members of PTSA and EESAC. Both provide information regarding the school's Title I allocation (including professional development and parent involvement allotments). Parents, staff and students will be asked to complete annual survey evaluation in order to assess the effectiveness of the school's parent involvement program.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by the school has been discussed with parents during the development of the students' IEP.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts and presentation materials that address the required components.	School Administrators	September	Copies of agenda, PowerPoint presentation and handouts.
2	Develop and disseminate invitations.	Community Involvement Specialist	September	Flyer with date of dissemination. Postings on the school's website and marquis.
3	Publicize event	Community Involvement Specialist	September	Posting on school web site, marquis and flyers. Call to parents via Connect-Ed.
4	Create sign-in sheets and tally sheets	Community Involvement Specialist	September	Sign in sheets for meeting in individual classrooms.
5	Maintain documentation	Community Involvement Specialist	September-October	Title I documentation housed in Community Liaison Title I Office.
6	Share Documentation	Community Involvement Specialist	by November 1st	Documentation will be shared with Title I District office for monitoring purposes.

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The leadership team and staff of G. Holmes Braddock Senior High School has a strong belief in the importance of parental involvement and has put measures in place to offer parent meetings at times that are convenient for parents. EESAC meetings are held after school on a monthly basis. In addition, Parent Workshops are often held in conjunction with, or prior to, PTSA meetings in order to give parents the opportunity to attend both events on the same evening.

The Parent Center will be open every school day for parents to pick up materials and/or meet with the Community Involvement Specialist. The principal will work with the Community Involvement Specialist to create a flexible schedule to ensure that the center is open at times that are convenient for the parents. The schedule may be modified as needed based on parent participation. The liaison will maintain records of parent participation.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Assessment discussed during individual conferences	Classroom teacher	Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year, as needed.	August - June	Conference logs and completed parent conference forms
2	Parent Workshops: FCAT readiness, Parent Portal and School Readiness skills.	Community Involvement Specialist	Content specific sessions will be provided for parents. Information will include grade level proficiency, strategies parents can use at home, and assessment methods.	Throughout the school year.	Sign-In sheets, handouts, agendas, presentation material and parent surveys.

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff training on	School	Improve the teacher's abilities	Quarterly	Presentations at

	building ties between home and school	administrators and the Community Liaison	to work effectively with parents by providing examples and suggestions for effective teacher/parent communication.		Faculty Meetings
2	Staff training on the value of parent involvement	Principal and Assistant Principals	Improve the staff's abilities to work effectively with parents by providing examples of best practices for parental involvement.	Winter 2014	Sign-in sheets, handouts, agendas, presentation materials and follow-up activity.

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The Parent Academy and Parental Resource Center will enhance communication between parents and the school. The Community Liaison Specialist will be responsible for implementing and monitoring the ongoing timeline. This will include showing evidence of effectiveness through reviewing the inventory and documenting hours and parent use of materials.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** In September, at the annual parent meeting, G. Holmes Braddock Senior High School will hold a Title I Orientation where information about the Title I Programs, curriculum, and academic assessments will be presented. Parents will learn about the school-wide program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Parents will be given copies of the Parent Involvement Plan (they may select a hardcopy or electronic access). In addition to the Title I Orientation Meeting, during Open House Night, teachers will provide additional information on the subjects they teach, assessment plans, and how parents can help at home. Information will be provided in an informational packet distributed the following day for all parents who are unable to attend.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings,

school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** G. Holmes Braddock Senior High School will provide opportunities for parental involvement by providing:

- Written communication for parents in English and Spanish.
- Translators will be available at parent meetings and in school offices to provide translation services to ensure that parents are able to fully participate.
- Parent Survey results will be used to determine the number and specific needs for translations into a language other than English and Spanish.
- The school will also provide assistance, upon request, for parents with disabilities.
- The school will disseminate information through various sources, including: print flyers, Connect-Ed. Messages, website postings, progress reports, and informational letters.
- Additional information and resources will be available at the school's Parent Resource Center and through the Title 1 Community Involvement Specialist.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
X Not Applicable

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.  
Uploaded Document

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.  
Uploaded Document

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic

achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	School Improvement Meetings	10	22	Increase overall school achievement data
2	EESAC	10	10	Increase overall school achievement data

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Trainings/Meetings	10	150	Increase parental involvement and achievement data

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	lack of parental awareness	increase CIS visibility and increase parental communication
2	Language Barriers	increase CIS visibility and increase parental communication

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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