## BAILEY ELEMENTARY Title I, Part A Parental Involvement Plan

I, Russell Wallace, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

**Date Signed**

**Signature of Principal or Designee**

**Mission Statement**

Changes made No changes made

Parental Involvement Mission Statement (Optional)

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| **Response:** The staff and the administration of Bailey Elementary are committed to establishing meaningful partnerships with parents and creating opportunities for parents to participate in the education of their children. |

**Involvement of Parents**

Changes made No changes made

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Election of our SAC team will occur in September. Stakeholder’s representative will be elected by the group they represent. During the review of our SIP draft, our SAC team will make recommendations that will be added prior to final approval. The suggestions the parents will be documented in the SAC minutes. SAC parents will decide how the 1% Title 1 funds should be used. At each of our Parent Involvement events we will include a survey to provide parents with the opportunity to offer input. The Reading Leadership team, Math Leadership team, Science Leadership team and Writing Leadership team will develop parent workshops to assist parents in helping their students with reading, math, science, and writing. During upcoming meetings, the Administration team will examine the results of the School Climate Perception Survey for Parents.  |

**Coordination and Integration**

Changes made No changes made

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Early Exceptional Learning Program (EELP) | The EELP program will assist parents with learning activities to help their children at home and to become independent learners.  |
| 2 | Migrant Education Program | The Migrant Advocate will coordinate Fall and Spring meetings, Migrant Parent Advisory Council (MPAC), to provide communication between the home, the school, and the district, to ensure migrant parents are included in school activities and committees, to help parents interpret report card, to maintain personal contact through phone calls and home visits, to provide assistance regarding the transfer of student records, to prepare family literacy materials and information to families, to assist during conferences, to assistance in regarding grade level expectations, information about attendance, school guidelines, and student handbook. The Migrant Advocate will provide early literacy materials and instruction and act as a community liaison between Migrant RCMA.  |
| 3 | English Language Learners Program(ELL) | The ELL staff will coordinate two annual Parent Leadership Council meetings to inform ELL parents about programs offered through the district, as well as, events and services in the community. The ELL program provides assistance in translations, parent communication, and act a liaison between parents and school resources. |
| 4 | Professional Development | The District coordinates a variety of programs to help enhance teacher knowledge of common core, in order to assist teachers and parents understand children's curriculum. |
| 5 | Exceptional Student Education Program (ESE) | The ESE program assists parents in understanding the process of individualized learning plans for their children and helps parents in the provision of special services. |

**Annual Parent Meeting**

Changes made No changes made

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Maintain Documentation | Parent Involvement Liaison | September-June | Title I documentation box housed in the Principal's office for monitoring purposes |
| 2 | Distribute Title I brochure and District Parents Involvement Policy brochure to all families | Title 1 Liaison, Teachers | August-June | Brochure with date of dissemination. Post on school marquee and in monthly school newsletter. |
| 3 | Develop and disseminate invitations to parents | Leadership Team | August-October | Flyer, Marquee, Parent Link |
| 4 | Develop agenda, handouts, and power point presentation that address Title I requirements | Leadership Team | August | Copies of Agenda, handouts, sign-in sheets |

**Flexible Parent Meetings**

Changes made No changes made

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parent surveys results will be reviewed to determine the best times to hold meetings and events. Flexible meetings will be scheduled and held at various times and days throughout the school year. Bilingual interpreters will be available at meetings. Parents have access to materials and resources to assist in library, ELL resource room, and Migrant Education. The Guidance Counselor, the ELL Resource Teacher and ELL staff, the Migrant Advocate, and the Media Center are all available to parents from 7:30-3:30 every day. Staff and alternate arrangements can be made based on parents needs throughout the school day. The Migrant Advocate is, also, available thought the day to conduct home visits and work with parents. Meet the Teacher - August - 5:00pm - 7:00pmTitle I Annual Meeting - August - 5:00pm - 5:30pmGrandparent's Breakfast - September - 7:30am - 8:30amFamily Harvest Night - October - 5:30pm - 8:30pmEnglish Language Learner Program - October - 5:30pm - 6:30pmMigrant Parent Meeting - October - 6:30pm - 8:30pmGreat American Teach In - November - All day eventMath Curriculum Night - December - 4:30pm - 6:30pmConference Night - December - 3:25pm - 6:45pmReading Curriculum Night - February - 5:00pm - 7:00pmConference Night - February - 3:25pm - 6:45pmEnglish Language Learner Parent Meeting - February - 5:00pm - 6:00pmStrawberry Reads - March - 9:00am - 12:00pmMigrant Parent Meeting - March - 5:30pm - 7:30pmConference Night - May - 3:25pm - 6:45pm |

**Building Capacity**

Changes made No changes made

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Family Harvest Night | Joyanne Herdman | Provide information to parents on how they can help their children with their education | October | Parent Sign-In Forms/Surveys |
| 2 | Curriculum Night-Math | Math Coach, and Grade Level Teams | Assist parents with supporting student learning | December | Parent Sign-In/Surveys |
| 3 | Curriculum Night-Reading | Reading Coach, and Grade Level Teams | Provide strategies to parents so that they can provide support at home | January | Parent Sign-In/Surveys |
| 4 | Conference Nights  | Classroom Teachers | To provide an academic plan to help students achieve their academic goals | End of each quarter | Parent Conference Forms |
| 5 | In Sync Information | Classroom Teachers | To provide parents with resources to help children | On-going | Parent Sign-In/Survey |
| 6 | Meet the Teacher | Classroom Teachers | Provide information on grade level curriculum expectations | August | Parent Sign-In/Survey |
| 7 | Title 1 Annual Meeting | Administration, and Teachers | Provide information regarding the beginning of the school year | August | Parent Sign-In/Survey |

**Staff Training**

Changes made No changes made

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Teaching with Poverty in Mind | Erin Barnhart | Strategies to promote understanding of student population | August | Sign-In |
| 2 | Migrant Program Overview | Migrant Advocate | Provide school staff with information regarding how to effectively support migrant students and migrant parents  | Ongoing | Survey/Sign-In |

**Other Activities**

Changes made No changes made

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Our school has a parent resource shelf and a parent involvement liaison is available to assist parent with their needs from 7:30am-4:00pm. Parents have access to a computer in the computer labs upon request from 7:30am-4:00pm. Migrant and ELL rooms have a variety of resources that parent can check out in order assist their children from 7:30am-4:00pm. Mini-lessons are provided to parents on how to use the resources. The effectiveness of the resource shelf will be determined by a survey given to parents who utilize the resources.  |

**Communication**

Changes made No changes made

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** We will send out parent links, fliers, post on our marquee for parents in English and Spanish encourage parents to attend all meetings. We will provide parents with information regarding tutoring, curriculum nights, activities and other information that assist in their child's education. Staff will use "talk system" to translate information provided at meetings when appropriate. All meetings will be promoted 7-10 days in advance via written communication, the marquee will announce important upcoming events and information, and reminders regarding these activities will be sent via Parent Link in English and in Spanish. Parent surveys will be available at the end of activities and meetings to provide the school with parent feedback. The school will continuously use our weekly Take Home Tuesday Folders, our daily agendas, and mid-quarter progress reports to help reinforce curriculum expectations and provide information regarding upcoming events.  |

**Accessibility**

Changes made No changes made

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Translations are provided on all District and School-wide communications. All school flyers and newsletters in our weekly parent "Take-Home Tuesday" folder will be translated into Spanish or otherwise contain a message regarding how the document can be translated. Translators will be available during conferences, and parent and family nights. Parent links will be translated to Spanish. The school Marquee with upcoming events will be translated into Spanish the School Compact is translated into Spanish. Spanish translators are available at any time during school hours for parents. Parents of Migratory Children - Translators are available to migrant parents through Migrant Advocate. Flexible meetings are provided for parents through alternate hours, home-visits, and telephone calls. Migrant Advocate will act as a liaison between families and school.Parents of English Language Learners - Translators are available to ELL parents. ELL staff will act as a liaison between parents and school. Parents with Disabilities - Accommodations for parents with disabilities will be addressed on an individual basis. Parents with children with exceptional needs will be provided with Individualized Education Program. Parents/student meetings are conducted in Spanish and English as needed.  |

**Discretionary Activities**

Changes made No changes made

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and | Parent Survey will be implemented to determine the needs of this specific community, such as time of events, and types of events. | PIP Liaison | Improved Knowledge of parent/school population needs | September/October |
| 2 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Various activities will be held on campus to allow parents to interact with other parents and teacher both during and after school hours | Leadership Team, Teachers, and Staff | When parental involvement increases, student achievement will increase | September - May |
| 3 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | In Sync | Classroom Teachers and Staff | Parents gain knowledge of how to help children in learning | Curriculum Nights and Conference Night |
| 4 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Community members, business partners, and other organizations will participate in various parental involvement activities | SAC, PTA, Admin Team, Migrant Advocate | provide positive relationships, recognition, and sponsors for our children  | August - May |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Barriers**
Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |