

REDLAND ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Fred Albion , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Redland Elementary School believes in involving parents in all aspects of its Title I programs. At the May 2014

EESAC Meeting, the assistant principal reviewed the 2013-2014 School Improvement Plan (SIP) and Parent Involvement Plan (PIP) and gathered feedback in order to create the 2014-2015 SIP and PIP. In addition, all parents were given the opportunity to review the PIP and offer their input prior to approval. For the PIP all parents were given surveys at the end of the school year seeking their input on activities, training, and materials they need to help their child. The SIP and PIP drafts will be reviewed at the October 2014 EESAC meeting. The Title I budget was presented with input from parents. A decision on how to spend the Title I funds was made. The EESAC committee, which meets quarterly, or as necessary, will review any information that would be put into practice.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Academy	Based on the results of the parent involvement survey, monthly Parent Academy workshops will be offered at various times of the day to accommodate parents' schedules and in English and Spanish to meet parents' language needs.
2	Individuals with Disabilities Education ACT (IDEA)	Supplemental support provided by Title I will be discussed with parents during the development of the student IEP.

3	VPK	The Title I office and the VPK office will work together to coordinate transition program for students entering the regular public school program. Activities may include: coordinated meeting with parents, VPK teachers and Kindergarten teachers to discuss the specific learning needs of students, joint parent meetings to discuss transitions.
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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Maintain documentation	Principal	Ongoing	Title I documentation box housed in the principal's office. Documentation will be shared with the District Title I office for monitoring purposes.
2	Develop sign-in sheets	Parent Liaison	August	Sign-in sheets for meeting
3	Advertise/publicize event	Parent Liaison	August	Posting on marquis and connect-ed message script
4	Develop and disseminate invitations	Parent Liaison	August	Flyer with date of dissemination
5	Develop agenda, handouts, and presentation materials that addresses the required documents	Principal and Parent Liaison	August	,Copies of agendas, PowerPoint presentation and handouts

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The school plans to use the results and information that parents provided on a survey administered at beginning of the 2014-2015 school year to design the Title I meetings, projects, and workshops. The school will hand out an annual calendar to inform parents of all activities with a variety of meeting times that fit their schedule needs. The Family Resource Center will maintain information pamphlets of the meetings for those parents who were not able to attend them. This is a way to keep all parents informed. The CIS will also have brochures and material available through home visits.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Assessments discussed during individual conferences	Classroom Teachers	Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year.	August through June	Conference log
2	Reading Night, Activities; face-to-face meetings	Principal, Assistant Principal	Content specific sessions will be provided for parents. Information will include instructional strategies parents can use at home, and assessment methods	August through June	Sign-in sheets, handouts, agendas, presentation materials, and conference logs
3	Individual conferences regarding Technology and access to parent portal.	Parent Liaison	Parent liaisons will provide individual help to parents in how to log-in and access the Parent Portal	Initiate in August at the annual meeting and upon request	Sign-in sheets, handouts, agendas, and presentation materials

4	Individual conferences regarding the completion on free and reduced lunch applications online	Parent Liaison	Parent liaisons will provide individual help to assist parent in completing the online lunch application in order to ensure that students have access to healthy meals while at school.	Initiate in August at the opening of the school year and upon request	Sign-in sheets
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Value of parental involvement: A monthly newsletter will be distributed to teachers that includes information on the value of parental involvement; Distribution of Materials	Parent Liaison	Improve the ability of staff to work effectively with parents by providing examples of best practices for parental involvement	Monthly throughout the year	Handouts
2	Building ties between home and school; Train the Trainer	Parent Liaison	Improve the ability of staff to work effectively with parents.	October	Sign-in sheets, handouts, agendas, and presentation material
3	Communicating and working with parents; Train the Trainer	Parent Liaison	Improve the ability of staff to work effectively with parents.	November	Sign-in sheets, handouts, agendas, and presentation material

4	Value of parental involvement: an annual survey will be given to teachers to gather feedback regarding how to effectively involve parents and meet teachers' needs.	Parent Liaison	Improve the ability of staff to work effectively with parents.	Annual	Surveys and summary of results
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Family Resource Center at Redland Elementary has an open door policy. Parents, guardians, and the community can walk in and sign-out any material, training programs, books and resources to enhance the children's learning at home. Parents have access to computers in order to login to their parent portal and apply to become school volunteers.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school will communicate with parents and guardians through newsletters, flyers, phone calls, and conferences with the teachers, as well as by conducting workshops and home visits. At the annual meeting of parents in September, Redland Elementary School will hold a general meeting where information will be presented about the Title I programs, the curriculum, and academic assessments. Parents will learn about the schoolwide program, how to schedule parent-teacher conferences, how to access the parent portal, and opportunities for participation in decisions related to the education of their child. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet staff. During the classroom visits, teachers will provide additional information on the subjects they teach, assessment plans, and how parents can help at home.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school will provide a translator at meetings, workshops, and teacher conferences. There will also be written translations on flyers, notices, newsletters, and any other documents like surveys that are sent to the homes. The Parental Involvement Plan document, home visits, and phone calls are also available in the languages spoken by the parents and guardians. For parents who lack transportation, the CIS will conduct a home visit as per request to provide any needed information.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Provide face-to-face training sessions with parents on the SAC to assist them in becoming effective parent leaders	Assistant Principal	Improve the ability of parents to participate in decision making activities	Quarterly

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Assessments discussed during individual conferences	65	1430	Teachers conducted individual conferences to discuss each child's assessment results, expectations, and goals for the school year.
2	Individual conferences regarding Technology and access to the parent portal	11	498	Parent liaison provided individual help to parents in how to log-in and access the Parent Portal.
3	FCAT Night; face-to-face meetings	2	613	Content specific sessions were provided for parents. Information will include grade level proficiency, strategies parents can use at home, and assessment methods.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff training during monthly faculty meetings about parental involvement	10	65	Improve the ability of staff to work effectively with parents

2	Value of parental involvement: a monthly newsletter will be distributed to teachers	10	65	Improve the ability of staff to work effectively with parents
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parent language barriers	Translation available at school meetings; Bilingual representation of informational materials
2	Transportation	CIS to conduct home visits as per request

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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