

KATHLEEN MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Ms. Rosenau, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Date Signed

9.29.14

Signature of Principal or Designee



Mission Statement

☒ Changes made ☐ No changes made

Parental Involvement Mission Statement (Optional)

Response: The mission of Kathleen Middle School, a community of diverse learners, is to ensure rigorous and relevant learning experiences that result in high achievement for our students.

Involvement of Parents

☐ Changes made ☐ No changes made

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Kathleen Middle School will provide each parent timely notice regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Parents may request information about the qualifications of teachers by contacting the administration at 863 853 6040. We also automatically send home teacher qualification notices when the district supplies the information and/or when any changes are made at the school dealing with teacher qualification issues.

Kathleen Middle School will involve parents in the planning, review, and improvement of Title I programs including involvement in the decisions regarding funds for parental involvement.

Two Parent Workshops: 4/3/2014 during the day, where parents were given the opportunity to give suggestions for developing the Kathleen Middle School Parent Involvement Plan and Compact. On 4/28/2014 our committee reviewed the plan and gave suggestions for next year. Sign in sheets and minutes are on file. The SAC will be given the opportunity during 2014-15 meetings to give suggestions and approve how the 1.5%(\$4,076.00) parent involvement funds are spent.

Coordination and Integration

☐ Changes made ☐ No changes made

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	Parents are informed of parent/student rights under the Individual with Disabilities Act when they are notified of and during Individual Education Plan meetings.
2	Title II	Title II Professional development resources are available to Title I schools through Title I funds.
3	Title III	The Title III provides supplemental resources for English Language Learners (ELL) and their teachers in Title I schools, as well as professional learning opportunities for school staff.
4	Building Capacity	Providing information to assist parents with strategies to use at home to help their child.

Annual Parent Meeting

☒ Changes made ☐ No changes made

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	An explanation of the Title I program including the Parent Involvement Plan and its components.	Kathy Logue and Title I Team	Fall 2014 (two meetings will be held)	An evaluation from every parent present will be collected.
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Flexible Parent Meetings

☒ Changes made ☐ No changes made

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Meetings, in addition to the Annual Meeting, will be provided at alternate times for planned activities. Parent Workshops will be offered in the morning and evening of the workshop dates.

Workshops will include topics such as Florida Standards, testing information, and how parents can help their child to succeed. The Title I Interventionist will notify families regarding upcoming events. Evidence of effectiveness is determined by signage and evaluations.

Building Capacity

☒ Changes made ☐ No changes made

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Grade level curriculum, assessments, student expectations, and Parent Workshops	Title I Team	Increase student achievement by helping parents understand the curriculum	fall and winter of the 2014-15 school year	Parent Evaluation of workshops
2	Varied based on student needs, parent request, and Parent Conferences	Guidance Counselors and Classroom Teachers	Grades and student success in school	Throughout the school year	Increased student achievement
3	Grade 8 Four Year High School Plan Parent meeting	Mrs. Arnaud, Guidance Counselor	Help parents understand the plan process	February 2015	Parent Evaluation of Meeting
4	Kathleen Middle School Informational meeting for Upcoming 6th Grade students and their parents.	Title I Team and Leadership Team	Help parents and students understand Kathleen Middle School's expectations resulting in increased student achievement	May 2015	Sign In Sheet, Evaluation and Discussion Time

Staff Training

☒ Changes made ☐ No changes made

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Staff Workshop	Parent Involvement Facilitator & Leadership Team	Title I Parent Involvement Survey results and Title I components.	Fall 2014	Surveys and conversations with parents

2	Book Studies - to improve better student and parent rapport	Administration and Department chairs.	Improved effectiveness in relationships with students and parents	September - May	Feedback
3	PLCs - best practices for working effectively with students and parents.	Grade level departments, Admin., and Coaches	Improved effectiveness with students and parents.	September - May	Feedback from teachers.

Other Activities

☒ Changes made ☐ No changes made

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Activity - Kathleen Middle School Newsletters

Specific Step - Sent home to inform parents of important school information

Person Responsible - Administration

Timeline and Evaluation - Report Card and Interim Reports / A positive response on the Title I Parent Involvement 2013-14 Survey

Activity - Title I Parent Involvement Newsletters

Specific Steps - Available through the District Website. Parents will be informed of how they can access them.

Person Responsible - Title I Parent Involvement Facilitator

Timeline and Evaluation - Monthly / A positive response on the Title I Parent Involvement 2014-15 Survey.

Activity - Regional Parent Resource Centers

Specific Steps - Information flyers were distributed during orientation as well as placed in front office.

Timeline and Evaluation - Response from the District Parent Involvement Coordinator.

Communication

☒ Changes made ☐ No changes made

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information about the School Parent Compact, School Parent Involvement Plan, and the Annual Meeting are explained above.

Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:

Parents can monitor student progress through the Parent Portal at [http://www.polk-fl.net/Parents/Parent Portal](http://www.polk-fl.net/Parents/Parent%20Portal). A pin number to register is obtained by calling the school secretaries at 863 853 6040. Report cards are sent home every nine weeks, Nov. 4th, Jan. 30th, Apr. 4th, and June 5th, and interim reports between marking periods, Sept. 15-19th, Dec. 1-5, Feb. 23-27, and May 4-8th. The Florida Standards will be discussed during Parent Workshops. Parents are also encouraged to contact our guidance department at

863 853 6032 with any questions or concerns pertaining to student achievement.

Opportunities at parent meetings to formulate suggestions and make decisions relating to their child's education.

Parents will be given the opportunity to give their input during the 2014-15 school year during Parent Workshops, the School Advisory Council, and/or by the Title I Parent Involvement Survey in the spring of 2015.

Accessibility

☒ Changes made ☐ No changes made

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: We will provide full opportunities for participation in parent involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children).

An interpreter will be available for parents of students with limited English proficiency. Accommodations will be made for parents of students with disabilities which includes

parent/student rights and meetings to explain and receive parent input in developing Individual Educational Plans (IEP).

Discretionary Activities

☒ Changes made ☐ No changes made

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.
[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.
[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

☐ Changes made ☐ No changes made

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Parent Meeting	1	80	Overview of Title 1 and Components
2	Grade level curriculum, student expectations, relevance to student needs	1	5	Curriculum understand and student success
3	Grade 8 Parent Night	1	13	Help parents understand the plan process and choices in future grades
4	FCAT/Testing Strategies/Stress Busters	1	1	Assessment Understanding

Staff Training Summary

☐ Changes made ☐ No changes made

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Staff Workshop	1	42	Title I Parent Involvement Survey results and Title I components.

Barriers

☐ Changes made ☐ No changes made

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedules	Varied meeting times to include morning and evening
2	Transportation	Schedule parent workshops during other school activities (i.e. student dances, open house)
3	Lack of home internet service	Parent Resource Centers
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Best Practices (Optional)

☐ Changes made ☐ No changes made

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building the Capacity of Schools	Have meetings on the day of school dances and Open House, and give parents a KMS free dress day pass for their child to be used the following school day
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