

Florida Virtual SCHOOL Full Time 9-12 Title I, Part A Parental Involvement Plan

I, Katie Santana , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Florida Virtual School Full-Time promotes the belief that parents are the first teachers in a student's life. In order for students to be successful, parents are provided multiple means and opportunities to be actively involved in their child(ren)'s academic career. Schools must work with parents to engage students in meaningful participation in order to reach the district's goals for highest student achievement.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parent involvement is an integral part of student success. FLVSFT 9-12 will involve parents in all aspects of its Title I programs. These programs will be planned and operated with meaningful consultation with parents of participating children, including the school-parent compact. The SAC has the responsibility of evaluating the various school level plans, including the SIP and the PIP. More than 50% of the members of the SAC are parent (non-employee) representatives. All parents are given the opportunity to review the plan and offer their input prior to approval via email communications. The PIP was sent to all parents via webmail (with a read receipt, read required specification) and placed on the school website. Parents were also provided with the Parent Satisfaction Survey at the end of the school year requesting their input regarding curriculum, parent involvement activities, school communication, and student achievement. Results were shared with parents and also the Parent Advisory Committee (PAC) to obtain suggestions for change. During the PAC, the PIP was discussed with input from parents on how the parental involvement funds would be used.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II	Professional development resources are available to all school through coordination of Title I and Title II funds to increase communication between teachers and parents and provide teachers with specific techniques and strategies to promote parent involvement.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and presentation materials that address the required components	HS AP	Aug. - Dec.	Increase in parents' attendance as compared to the 13-14 Annual Parent Meeting
2	Develop and disseminate webmail invitation	HS AP	Aug-Dec.	Increase in parents' attendance as compared to the 13-14 Annual Parent Meeting
3	Determine and record attendance	HS AP	Aug.- Dec.	Assist with identifying barriers to participation.
4	Advertise/Publicize event	HS AP	Aug-Dec	Increase in parents' attendance as compared to the 13-14 Annual Parent Meeting
5	Host the Title I Annual Meeting and present information to parents regarding how to be involved in t	HS Principal	Sept	Increase parents' understanding of and involvement in the Title I program.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Response:

FLVS FT 9-12 has the unique ability to communicate with parents in a variety of ways and at times that are convenient to parents. Meetings are held virtually and are recorded for the convenience of those who are unable to attend thereby making the information available any day at any time. This provides the flexibility for families to be involved. In addition, phone conferencing and video conferencing are available and used frequently so families are constantly provided an opportunity for information and meetings.

Agendas, minutes and relevant information are readily available to all families as it is posted on the school website. Parents are informed that they may request meetings at any time of the year to discuss the Title I program and suggest improvements.

Regional face-to-face meetings, assessment information presentations and family college informational sessions will be planned throughout the year at flexible times in order to provide parents many opportunities to become involved and better understand their child's expectations and curriculum. Parents also have the opportunity to meet with teachers at school sponsored field trips, meet and greets, contests, academic clubs and special events.

Due to the nature of FLVS-FT structure, transportation, child care, and home visits will not be offered.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	School Handbook	Guidance Counselor	Parents will be provided with a	Aug-June	Parents that use the School Handbook will stay

			school handbook outlining school programs, grading requirements, and family events to assist with student academic program.		informed of the child's expectations and be better able to assist their child with meeting expectations. Students are prepared to meet expectations and, as a result, perform better in class
2	Assessments discussed through individual conferencing	Teachers/ Administration	Parents will be provided with information about student assignments and assessments.	Aug-June	Parents have a better understanding of assessments and are better able to assist their child at home. Parents and teachers improved collaboration
3	School Newsletter	Teachers	Parents are provided with school related information through a quarterly school newsletter that is made available through the school website.	Aug-June	Parents stay informed of school events receive tips on supporting their student.
4	Counselor Resources	Guidance Counselors	Parents will be provided with a variety of resources necessary for success at the secondary level.	Aug-June	Parents are better able to help their child make decision about their academic career.
5	Phone support from teachers and staff	Teachers/Administration	Parents receive academic and progress updates from FVLS FT staff for support.	Aug-June	Building relationships help parents become more engaged in their students' achievement.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	FLVS FT Pre-Planning	Principal	Provide information as it relates to new standards that will have an impact on student achievement	Aug	Provides teachers with information to share with parents.
2	Family Engagement Meetings	Principal/Parent Liaisons	Teaches school staff how to implement parental involvement requirements and communicate more effectively with parents	Twice a year	Staff will have new skills for communicating and working with parents.
3	Title I Staff Training	Title I Administrator and Principal	School staff will be trained on the value and utility of parents and the	Spring	School staff will have a better understanding of dealing with parents and

			importance of effective communication		be able to communication more effectively.
4	Annual Professional Staff Conference	FLVS/Administrators	Provide teachers with professional development and sharing of best practices.	Oct	Teachers will implement new practices to increase student achievement.
5	Professional Learning Communities	Teachers	Teachers will engage in PLCs to analyze data and change instructional practices to improve student performance.	Jan-June	Student performance on given assessments will improve.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: FLVSFT 9-12 administration, teachers, and staff offer a variety of programs, resources, and activities to support parents/learning coaches using all available technologies as well as face to face meetings. Parents and students can attend a variety of face-to-face events including local grassroots activities, beginning of the year and end of the year events, field trips, and open house events during the 2014-2015 school year. Parents are routinely solicited for input into the Title I program and are provided opportunities to assist the school in making improvements to the Title I program. Parents are provided the opportunity to volunteer by attending school sponsored field trips. Parents are invited to participate in the SAC meetings and in the development of the Parental Involvement Plan and School Improvement Plan. Parents will be utilized during the evaluation of the Parental Involvement Plan during the 2014-2015 school year.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: FLVSFT 9-12 makes effective use of WebMail, LiveLessons, message boards, and telephone to distribute information to parents who are typically online each school day. Quarterly newsletters announce upcoming school events and are available online to all parents. Official communications from the school about compliance or discipline issues are also provided via hard copy mail.

The Title I Annual Meeting will provide parents with information about the child's curriculum, assessments and proficiency levels. Parents will also be notified that they can request meetings at any time throughout the year. The School Improvement Plan is discussed with parents during a schoolwide meeting in early September. If parents have comments or suggestions about the SIP, parents are able to voice their concerns and

their feedback in considered before the SIP is finalized through email communication with Assistant Principal and follow-up survey sent to all families.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school has access to bilingual staff members who can assist non-English speaking parents, Spanish and Haitian Creole. As a virtual school, FLVSFT 9-12 is able to use technology and the working partnership between parents/learning coaches and the school staff to facilitate the full participation of parents who might otherwise face barriers to involvement. For example, parents with disabilities who might otherwise find it difficult to participate in their child's brick and mortar classroom, readily interact in the virtual school.

Parent communications are written in a clear and concise manner and are easily understood for all parents no matter their level of education. Monitoring of information sent through webmail is done through read required and read receipts that are kept by administration. Parents with disabilities are provided extra care by the child's teacher in understanding communications and student requirements. Any parent activity is planned with all parents in mind and accommodations are made for parents with limited English proficiency, disabilities, and migratory children.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	School Handbook	1	30	Parents understand the school handbook and their expectations to be involved
2	Assessments discussed through individual conferencing as necessary	10	10	monthly conversations with students and parents regarding student progress
3	Monthly Contact Meetings	10	10	Individual monthly calls with students, parents, and teachers
4	Online gradebook	10	10	All teachers use online gradebooks for all students and parents to have access to
5	School Newsletter	5	5	Sent out monthly to parents to make them aware of different activities at the school and things students can and should be involved in
6	Counselor Resources	4	4	We have 4 counselors that families have access to based on their last name
7	Phone support from teachers and staff	10	10	10 months in the school year that all students have access to their teacher via phone, text, and webmail when ever they need assistance

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Common Core Training	1	75	Teachers understand Common Core and how to use strategies with students to merge the learning gap between current standards and CCC expectations.
2	K-12 Teacher Orientation	1	75	Teachers receive training on the Connexus system, so they know how to navigate through the LMS to grade and review student work.
3	FLVS FT Pre-Planning	1	75	Teachers gather F2F for preplanning ad developing lessons plans together for the upcoming school year.
4	Staff Conference	1	75	Teachers attend 4 days of F2F activities for professional development, best practice sharing, and learning from outside presentors.
5	PLC	10	75	Teachers participant in PLCs to study Live Lessons,

				lessons in the course, and best practices to improve student performance.
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation to live events	Record session for individual viewing
2	Proximity to events	Record sessions, present informative sessions based on zones throughout the state
3	Language	Provide translators as necessary

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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