

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The policy establishes the expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and is incorporated into the schoolwide Title I / School Improvement Plan submitted to the Florida Department of Education (FDOE) as required in Section 1114(b)(2) of ESEA.

Assurances

Innovations agrees to:

- X Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- X Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- X Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- X Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- X Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(2)(E)];
- X Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- X If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- X Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- X Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- X Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

Parental Involvement Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Colonial High School, through its Title I Services, is committed to establishing and maintaining effective relationships with parents and guardians of our students to enhance and support their academic and behavioral growth and achievement. We achieve this goal by closing the gap between teacher and parents by facilitating better communication with the school. Our goal is to ensure, thorough high-expectations, that all children meet challenging academic standards and have a fair, equal, and significant opportunity to achieve a high-quality education.

Response: Parents will be encouraged and invited to become active members and participants of the School

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Advisory Council (SAC), Parent Leadership Council (PLC) and or PTSA. From such, parents will be provided information regarding the schools' Title I allocation (inclusive of professional developments and parent involvement allotments).

Through various parent involvement meetings, such as the Annual Meetings, and surveys, parents will be provided the opportunity to assist in the building of the Parent Involvement Policy and School Improvement Plan. Additionally, meetings will be held through SAC or PLC to keep parents informed as to the upcoming events being held. Colonial High School will provide support in areas of parent involvement through the creating and implementing a Parent Resource Center.

During meetings, parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff and students. The results will be analyzed to evaluate the effectiveness of the school's parent's involvement program.

In the interim parents will receive a copy of the Compact Agreement to sign along with the teacher and students(s). The Parent Involvement Policy will be available for parents to view at all times. The Colonial High School plans to meet regularly with parents; all meetings will have agendas, as well as minutes of the meetings and discussions that take place.

At these meetings we ask for involvement in planning, designing and incorporating the School Improvement Plan and the Parental Involvement Plan. We ask parents to discuss issues and concerns with us so that we can make immediate improvements as well as, celebrate our success.

1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

- Colonial High School will establish a recognized parent group. The organized parent group will meet at least three times a year; provide timely notice of all parent/families and work collaboratively with the Title I Committee.

- Title I planning committee will meet at flexible times throughout the school year. The

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committee will include, in addition to teachers and administrators, a minimum of two parent representatives. All committee members will collaborate with the recognized organized parent group. Every parent and committee members will be a part of the decision-making process.

· Colonial High School will hold an annually public meeting for and with parents, family, and school community members to inform, explain, and discuss yearly school and student progress data and school programs plans, including financial program information.

2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

Program	Coordination
Title I	Title I will provide CHS parents opportunity to meet and gather for informational meetings. The goal is to provide parents with the technological assistance to monitor students' progress, fill out lunch application, and/or school related climate surveys. The school will conduct Parent Workshops translating the need for the parent as the tutor concept to student achievement. Parents will use technology to assist our in areas of advancement to meet their overall need.
Title III	Title III will coordinate with the Title I department to support parent involvement by coordinating quarterly required meetings. The Parent Leadership Council will go over ESOL model, review the roles of the teacher, paraprofessional, guidance, and CCT.
Title II	Title II will coordinate with Title I to provide staff with professional development trainings to assist teachers with resources to increase student achievement as well as monitor their progress.
IDEA	Introduce parents to the Agency for Persons with Disabilities (APD); stress the importance of signing up with the organization so that transition into post-secondary services are as seamless as possible; provide opportunities for parents to begin the application process
TITLE X	CHS will coordinate with the homeless department to ensure that the homeless students will receive proper services.

3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and

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the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Secure translators	Administration	September 2015	Sign in sheets showing translator attendance
Prepare Power Point	Title I Liaison	September 2015	Power point
Advertise Annual Meeting	Title I Liaison, Administration,	October 2015	Copy of Connect-Ed script
Create sign in sheets	Title I Liaison	October 2015	Sign in sheets
Create Flyer	Title I Liaison	October 2015	Flyer
Create Agenda	Title I Liaison	October 2015	Agenda
Annual Meeting - inform parents of the school's participation in Title I Program	Title I Liaison, Administration,	October 2015	Connect-Ed, Flyers, School Facebook, sign in sheets
Maintain meeting documentation	Title I Liaison	Throughout the year	Annual meeting documents

4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Colonial High School will make efforts to secure time and locations for parent meeting with the understanding of the various times of availability that is a barrier in our parent involvement plans.

Outside of mandated Title I parent involvement meetings (i.e. Annual Meeting, Orientation), teachers will hold conferences individually with parents of students in their classroom. Likewise, being a high school, counselors will use the opportunity to discuss the Compact Agreement with parents, teachers and students during parent conferences. To increase the parental involvement on Colonial High School campus, we will create initiatives that will work for the efforts of our parents. Such initiatives to be considered are child care, transportation. Additional options to provide convenient opportunities for parent input will be the use of surveys. All parents will be given the opportunity to engage in discussions on how they can support the efforts of CHS through parent feedback. Colonial High School will be considerate to offer flexible meetings according to the climate survey of needs and accommodations suggested by parents.

5. Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child

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to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Orientation	Administration, Title I	Offer opportunity for student schedule pickup, transportation, schedule information and online access for Free-Reduced Lunch Application	August 16th 2015	Sign-In Sheet, Parent Feedback (survey), marquee, agenda, flyer, connect-ed
OPEN HOUSE	Administration, Title I, Guidance, Focus Groups (9th, 10th, 11th)	For parents and students to have a brief time to get acquainted with the teacher(s). Provide the opportunity to see the campus, classroom expectations and curriculum for the year	October 2015	Sign-In Sheet, Parent Feedback (survey), marquee, agenda, flyer, connect-ed
PARENT TEACHER CONFERENCES	Administration, Title I, SAFE	Conferences are designed to give parents one-on-one time with the students' teachers and are the perfect time to discuss the Compact Acknowledgement. Provide platform for concerns and or create an action plan to help the student do his/her best in and outside the classroom	Ongoing throughout the year	Sign-In Sheet, Parent Feedback (survey), marquee, agenda, flyer, connect-ed
Title I Parent Information Meeting	Administration, Title I	Provide parents with information on how to assist their students at home. Topics will include but not limited to, information on testing strategies and relatable skills in core content areas.	October 2015/ongoing quarterly	Sign-In Sheet, Parent Feedback (survey), marquee, agenda, flyer, connect-ed
CURRICULUM NIGHT	Administration, Title I, Reading Coach, Math Coach	Provide an opportunity for parents to come to the school to find out more about what their student will learn for the current school year.	January 2016	Sign-In Sheet, Parent Feedback (survey), marquee, agenda, flyer, connect-ed
PARENT AVID Night	Administration, Title I, Reading Coach, Math Coach	Designed to tutor parents as to what we are teaching the student in the classroom. Designed to make the parent the tutor to build better working relationship between the classroom and home.	Ongoing throughout the year	Sign-In Sheet, Parent Feedback (survey), marquee, agenda, flyer,

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DIGITAL TRAINING/PARENT RESOURCE NIGHT	Administration, Title I	Provide parents with community information designed to assist with various opportunities within the community (ESOL classes, health care)	Ongoing throughout the year	Sign-In Sheet, Parent Feedback (survey), marquee, agenda, flyer, connect-ed
All About Colonial	Administration, Title I	Provide parents with Academic Information	February, 2016	Sign-In Sheet, Parent Feedback (survey), marquee, agenda, flyer, connect-ed

6. Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
The Importance of Parental Involvement	Title I Liaison	Closing the gap on student/parent expectation related to student achievement	January 2016	Sign-In Sheets, agenda, flyer, Teacher survey.
Implementation of Parental Involvement Programs	Title I Liaison	Closing the gap on student/parent expectation related to student achievement	March 2016	Sign-In Sheets, agenda, flyer, Teacher survey.
Building Ties Between Home and School Training	Title I Liaison	Closing the gap on student/parent expectation related to student achievement	May 2016	sign in sheets, agenda, flyer, Teacher survey.
Communicating and Working with Parents Training	Title I Liaison	Closing the gap on student/parent expectation related to student achievement	May 2016	sign in sheets, agenda, flyer, Teacher survey.

7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

<p>1. Prepare appropriated instructions for the age and grade of the child that will include:</p> <p>2. The school's parental involvement program.</p> <p>3. The recommended role of the parent, student, teacher, and school (Compact).</p>
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4. Ways for the parent to become involved in the school and his or her child's education.
5. Activities planned throughout the school year to encourage parental involvement ensuring parents are privy to information regarding state testing.
6. Plan and engage in activities which will be beneficial in encouraging communication with parents while promoting responsible parenting.
7. Create a weekly school newsletter to be distributed electronically to all parents.
8. Maintain an informational website for parents to access.
9. Acknowledge that parents play an integral role in assisting student learning. To help parents assist students, Colonial High School will schedule a "All About Colonial" event where parents are given a report on the state of the school and an overview of curriculum assessment, expectations of both parents and teachers and how parents can assist and make a difference in his/her child's education.
10. Schedule an Open-house meeting for parents before school begins, and after, create informational sessions providing for testing and graduation requirements.
11. Recognize that community resources strengthen High school programs, family practices, and student learning:
 1. a parent advisory committee made up of current parents will be established to provide advice and guidance for school improvement.
 2. Involve school/community patrons in the SIP plan for school improvement.
 3. Work community/business members to help with and promote activities within the school to strengthen school programs, family practices and student learning.
 - a. Ask for volunteers to visit classrooms.

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b. Ask for monetary or community support for activities/programs.

c. Ask for referral services.

d. Publish partners on Colonial High School in our newsletter.

E. Provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including:

1. The use of and access to Department of Education Website tools for parents.

2. Assistance with nutritional meal planning and preparation.

3. Other strategies or curricula developed or acquired by the school district for at-home parental instruction, such as use of Progress -book.

8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

1. Prepare appropriated instructions for the age and grade of the child that will include:

2. The school's parental involvement program.

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3. The recommended role of the parent, student, teacher, and school (Compact).
4. Ways for the parent to become involved in the school and his or her child's education.
5. Activities planned throughout the school year to encourage parental involvement ensuring parents are privy to information regarding state testing.
6. Plan and engage in activities which will be beneficial in encouraging communication with parents while promoting responsible parenting.
7. Create a weekly school newsletter to be distributed electronically to all parents.
8. Maintain an informational website for parents to access.
9. Acknowledge that parents play an integral role in assisting student learning. To help parents assist students, Colonial High School will schedule a "All About Colonial" event where parents are given a report on the state of the school and an overview of curriculum assessment, expectations of both parents and teachers and how parents can assist and make a difference in his/her child's education.
10. Schedule an Open-house meeting for parents before school begins, and after, create informational sessions providing for testing and graduation requirements.
11. Recognize that community resources strengthen High school programs, family practices, and student learning:
 1. a parent advisory committee made up of current parents will be established to provide advice and guidance for school improvement.
 2. Involve school/community patrons in the SIP plan for school improvement.
 3. Work community/business members to help with and promote activities within the

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school to strengthen school programs, family practices and student learning.

- a. Ask for volunteers to visit classrooms.
- b. Ask for monetary or community support for activities/programs.
- c. Ask for referral services.
- d. Publish partners on Colonial High School in our newsletter.
- e. Participate in Teach-In
- f. Provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including:
 - 1. The use of and access to Department of Education Website tools for parents.
 - 2. Assistance with nutritional meal planning and preparation.
 - 3. Other strategies or curricula developed or acquired by the school district for at-home parental instruction, such as use of Progress -book.

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Colonial High School will provide the Parental Involvement Plan (PIP) in English, Spanish, Creole and, available as needed, any language. Parents will be sent notification of the plan in the school's newsletter, website, and made available in the front lobby of the school. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation. When made known of the need, translators will be available at parent meetings and made available as requested. To the extent possible, information related to the school, parent programs and meetings, and other activities will be sent to the homes of participating children in the language used in such homes. In carrying out the parent involvement requirements, Colonial High will provide full opportunities for the participation of parents with limited English proficiency or with disabilities, including providing an opportunity to parents with disabilities to request the auxiliary aids and services of their choice (such as

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sign language interpreters and large print or materials in Braille) to ensure meaningful participation in the different types of programs or activities carried out to implement the Part A provisions. Additionally, where the concern for child care, CHS will consider initiatives that will diffuse this hindrance in parent participation. In addition, elevators and special parking are made accessible for the community to access all areas of campus.

Discretionary School Level Parental Involvement Policy Components

☐ Check here if the school does not plan to implement the discretionary activities.

Check all activities the school plans to implement:

X Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];

X Providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];

X Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];

X Training parents to enhance the involvement of other parents [Section 1118(e)(9)] ;

X Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];

X Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and

X Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].

10. Describe how each discretionary activity checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Climate Survey addressing the needs, concerns and satisfaction of our parents.	Administration, Department Leaders, Title I Liaison	To provide teachers, principals and other educators needed information that will improve the relationship component to student achievement.	April 2015
			Help parents to	

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Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Curriculum Night/Literacy Training/Achieve 3000	Department Leaders, Administration	work with their children to improve their children's achievement, such as literacy training, subject area expectation, and using technology, as appropriated, to foster parental involvement	November 2014, January 2015, March 2015
Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Professional Development - Parent Leadership on Involvement	District Trainer, Title Liaison, Administration	Parent involvement increases awareness, relationships with school, staff and teacher, to establish effectiveness with student Achievement.	Second Semester 2015
Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in- home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent conferences/meetings using various determined times and at local community center(s)	Title I Liaison Teachers, Staff, Guidance Counselors, Focus Group (9th, 10th, 11th)	Parents formulate suggestions and participate, as appropriate, in decisions relating to the education of their children.	Monthly- throughout the year
Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Brochure-Promote parental involvement in schools	Administration, Title I Liaison, Teacher	Providing materials to help parents work with their children to improve their children's academic achievement	Quarterly
Developing appropriate	Create a list of various churches,	Title I Liaison,	Discuss how we can combine our	Developing

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roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	and community organizations, along with addresses and phone number	Community Leader, SAFE	efforts to achieve a higher percentage of parent involvement to improve our school and community	appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].
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School-Parent Compact:

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Provide a copy of the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by ☐.

This policy/plan was adopted by the school on mm/dd/yy and will be in effect for the period of mm/dd/yy. The school will distribute this policy to all parents of participating Title I, Part A children on or before mm/dd/yy.

 (Signature of Authorized Representative)

 (Date)

Provide evidence that this policy/plan has been developed with the input from parents and based on the review of the 2013-2014 PIP.

Review of 2013-2014 School Parental Involvement Policy/Plan

1. Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
The Importance of Parental Involvement	1	80	Closing the gap on student/parent expectation related to student achievement
Implementation of Parental Involvement Programs	1	120	Closing the gap on student/parent expectation related to student achievement
Building Ties Between Home and School Training	1	40	Closing the gap on student/parent expectation related to student achievement
Communicating and Working with Parents Training	1	60	Closing the gap on student/parent expectation related to student achievement
Orientation	2	800	Offer opportunity for student schedule pickup, transportation, schedule information and online access for Free-Reduced Lunch Application
Open House	2	600	For parents and students to have a brief time to get acquainted with the teacher(s). Provide the opportunity to see the campus, classroom expectations and curriculum for the year
Parent teacher conferences	150	150	For parents and students to have a brief time to get acquainted with the teacher(s). Provide the opportunity to see the campus, classroom expectations and curriculum for the year

2. Provide a summary of the professional development activities provided by the school during the 2013-2014 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
The Importance of Parental Involvement	1	80	Closing the gap on student/parent expectation related to student achievement
Implementation of Parental Involvement Programs	1	120	Closing the gap on student/parent expectation

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			related to student achievement
Building Ties Between Home and School Training	1	40	Closing the gap on student/parent expectation related to student achievement
Communicating and Working with Parents Training	1	60	Closing the gap on student/parent expectation related to student achievement

3. Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take to during the 2011-2012 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Transportation (Social Economic Disadvantaged, Hispanic, Homeless, African American)	provide transportation
Language (Hispanic, Creole, Arabic)	have an interpreter
Two-Campuses (Social Economic Disadvantaged, Hispanic, Homeless, African American)	flexible meeting times
child care (Social Economic Disadvantaged, Hispanic, Homeless, African American)	provide child care
food(Social Economic Disadvantaged, Hispanic, Homeless, African American)	serve acceptable meals for families

4. Describe the parental involvement activity/strategy implemented during the 2012-2013 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Content/Purpose	Description of the Activity

Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

School Name: Colonial High School _____

Reviewer: _____ Review Date: _____

Policy/Plan Components	YES	NO
2014-2015 Plan Review		
Was evidence adequate to demonstrate that the PIP was developed jointly with and agreed upon by parents of children participating in Title I programs?		
Is the PIP written in an understandable format and provided in a language parents can understand?		
Were revisions/updates to the plan made based upon the review of the 2013-2014 plan? Did the school address the barriers identified in the review?		
LEA Policy Mission Statement		
Mission statements are written concisely, free of jargon, and parent-friendly and inspire stakeholders to be involved and supportive of the program. Strong mission statements include: <ul style="list-style-type: none"> • Explanation of the purpose of the parental involvement program; • Description of what will be done; and • Description of the beliefs or values of the LEA. 		
1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].		
Strong responses include: <ul style="list-style-type: none"> • Identification of the group responsible for the planning, review, and improvement of the Title I program; • Description of the procedures selecting members of the group; • Explanation of how input from parents will be documented; and • Description of the process for schools to involve parents in the development of the required plans; and • Includes information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)]. 		
2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].		
Strong responses include: <ul style="list-style-type: none"> • Identification of the specific federal program; and • Description of how the programs were coordinated. 		

Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)]		
Strong responses include: <ul style="list-style-type: none"> • Identification of specific activities or tasks; • Identification of the person(s) responsible for completing the task; • Reasonable and realistic timelines; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		
4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].		
Strong responses include: <ul style="list-style-type: none"> • Description of the process the school will use to ensure that workshops/meetings are offered at a flexible times; and • Specific examples of the flexible schedule offered to parents. 		
5. Describe how the school will implement activities which will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their children to improve their children's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].		
Strong responses include: <ul style="list-style-type: none"> • Content and type of activity including the following: <ul style="list-style-type: none"> • The state's academic content standards and State student academic achievement standards, • State and local academic assessments including alternative assessments, • Parental involvement requirements of Section 1118, and • How to monitor their child's progress and work with educators to improve the achievement of their child. • Identification of person(s) responsible; • Reasonable and realistic proposed timelines; • Correlation to student academic achievement; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		

Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

6. Describe the training for staff the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools [Section 1118(e)(3)].		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Content and type of activity including the following: <ul style="list-style-type: none"> ○ Value of parental involvement, ○ Communicating and working with parents, ○ Implementation and coordination of parental involvement program, ○ Building ties between home and school, and ○ Cultural sensitivity; • Specific correlation to student achievement; • Reasonable and realistic timelines; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		
7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Identification of the type of activity; • Specific steps necessary to implement this activity; • Person(s) responsible; • Timeline; and • Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task. 		
8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: <ul style="list-style-type: none"> • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; and • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]. <p>Note: If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].</p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Process for providing information to parents; • Dissemination methods; • Reasonable and realistic timelines for specific parent notifications; and • Description of how the school will monitor that the information was provided. 		

Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

<p>9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].</p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> • Process for translating information into a parent's native language; • Description of how the school will ensure that parents with disabilities have access to parental involvement activities and/or services; • Description of how the school will ensure that information is available to parents considering the fluctuating student populations; • Specific languages that information will be routinely provided; and • Process the school will use to monitor the dissemination of information to parents. 		
<p>10. Describe how each discretionary activity checked will be implemented.</p>		
<p>Strong Responses Include:</p> <ul style="list-style-type: none"> • Content and type of activity including the following: <ul style="list-style-type: none"> ○ Involve parents in the development of staff training, ○ Provide literacy training, ○ Pay reasonable and necessary expenses to conduct parental involvement activities, ○ Train parents to help other parents, ○ Maximizing parent participation, ○ Adopt and implement model parental involvement programs, or ○ Develop roles for community organizations and/or businesses in parental involvement activities; • Description of the implementation strategy; • Identification of person(s) responsible; • Correlation to student academic achievement; and • Reasonable and realistic timelines. 		
<p align="center">School-Parent Compact</p>		
<p>School-Parent Compact must include the following components:</p> <ul style="list-style-type: none"> • Description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards; • Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child's classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and • Highlight the importance of communication between teachers and 		

Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

<p>parents on an ongoing basis through, at a minimum—</p> <ul style="list-style-type: none"> ○ Parent-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child's achievement; ○ Frequent reports to parents on their child's progress; and ○ Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and <ul style="list-style-type: none"> • Evidence that parents were involved in the development/revisions to the compact [Section 1118(d), ESEA]. 		
Review of the 2010-2011 Policy/Plan		
Did the school include a copy of the review of the 2010-2011 policy/plan?		
<p>Did the review include all required components?</p> <ul style="list-style-type: none"> • A summary of the results of the activities conducted for parents; • A summary of the staff training activities; • Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and • Description of how the school will use the information gathered from the review to design strategies for more effective parental involvement policies. 		

Additional Comments or Concerns:



Colonial High School

Dr. Jon Prince, Principal



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Parent/Student/Teacher Compact of Acknowledgement

2014 - 2015

I. Principal:

- ❖ Maintain only the highest of expectations for students and staff
- ❖ Keep students first in all my decisions
- ❖ Encourage parent involvement activities that will assist parents to help their student(s)
- ❖ Develop after school programs for all students to develop better academic skills and achievement

II. Parents:

- ❖ I will make my child's education my number one priority and encourage his/her best at all times
- ❖ I will have ongoing communication with my child's teacher to discuss any academic/behavior concerns
- ❖ I will review progress book to monitor grades with my student(s)
- ❖ I will let the teacher know if my child has any problems learning
- ❖ I will encourage daily reading at home and I will support all tutoring programs
- ❖ I will support PTSA, SAC, PLC and PI/Title I by joining and attending meetings

III. Students:

- ❖ I will let my family and teacher know if I need help
- ❖ I will read on a daily basis and participate in any reading programs
- ❖ I will complete my assignments and participate in any tutoring programs
- ❖ I will follow rules and procedures and respect all adults



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- ❖ I will review the 2014 - 2015 Code of Student Conduct with my parents and ensure that I follow/practice standards of conduct for students in all areas pertaining to school

IV. Teachers:

- ❖ I will create a partnership with every family in my class
- ❖ I will monitor student(s) progress and update parents often
- ❖ I will ensure that students receive help as soon as I am aware of the need
- ❖ I will make early connections with parents through email or telephone of any issues effecting student(s) grades or behavior
- ❖ I will ensure grades are entered in a timely manner to reflect the parents agreement to monitor grades with student(s)
- ❖ I will make sure that every student understands rules, procedures and expectations

Principal

Teacher

Parent

Student/Grade

Date: _____



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Compromiso del Compacto de Padres, Estudiantes y Maestros

2014 - 2015

I. Director:

- ❖ Mantener las mas altas expectativas de los estudiantes y empleados
- ❖ Mantener a los estudiantes primero en todas mis decisiones
- ❖ Promover actividades para el involucramiento de los padres los cuales ayudarán a los padres a ayudar a sus hijos
- ❖ Desarrollar programas después de la escuela para que todos los estudiantes desarrollen mejores aptitudes académicas y logros

II. Padres:

- ❖ Voy a hacer que la educación de mi hijo/a sea la prioridad número uno y animarlo/a a que haga lo mejor en todo momento
- ❖ Voy a mantener constante comunicación con los maestros de mi hijo/a para discutir cualquier preocupación académica o de comportamiento
- ❖ Voy a revisar el libro de progreso para monitorear las calificaciones con mi hijo/a
- ❖ Voy a dejarle saber a los maestros si mi hijo/a tiene algun problema aprendiendo
- ❖ Voy a animar a que lean diariamente en la casa y voy a apoyar todos los programas de tutoría
- ❖ Voy a apoyar al PTSA,SAC,PLC y el Título 1 uniendome y asistiendo a las reuniones

III. Estudiantes:

- ❖ Voy a dejarles saber a mi familia y maestros si necesito ayuda
- ❖ Voy a leer todos los días y participaré en los programas de lectura
- ❖ Voy a completar todas mis asignaciones y participaré en los programas de tutoría
- ❖ Voy a seguir las reglas y procedimientos y respetaré a todos los adultos



Colonial High School

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- ❖ Voy a revisar con mis padres el Código de Conducta del 2014-2015 y asegurarme que seguiré/practicaré las normas de conducta de los estudiantes en todas las áreas que pertenecen a la escuela

Maestros:

- ❖ Voy a crear una asociación con cada familia en mi clase
- ❖ Voy a monitorear el progreso de mis estudiantes e informaré a los padres frecuentemente
- ❖ Voy a asegurarme que los estudiantes reciban ayuda enseguida de que sepa de la necesidad
- ❖ Voy a hacer contacto con los padres a través de correo electrónico o teléfono acerca de cualquier situación que esté afectando las calificaciones o comportamiento del estudiante
- ❖ Voy a asegurarme que las calificaciones sean escritas a tiempo para reflejar el acuerdo de los padres de monitorear las calificaciones con los estudiantes
- ❖ Voy a asegurarme que cada estudiante entienda las reglas, procedimientos y expectativas

Director

Maestro

Padre

Fecha: _____

Estudiante/Grado



Colonial High School

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Director

Maestro

Padre

Fecha: _____

Estudiante/Grado