

## GROVE PARK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Scott Voytko, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

## Mission Statement

### Parental Involvement Mission Statement (Optional)

**Response:** Grove Park Elementary School's mission, while recognizing parents as full partners in children's education, will ensure meaningful, two-way communication between the school and home. We will encourage active parental participation in activities, programs, and decisions involved in the education of their child.

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#### Review Rubric:

Mission statements are written concisely, free of jargon, and parent-friendly and inspire stakeholders to be involved and supportive of the program. Strong mission statements include:

- Explanation of the purpose of the parental involvement program;
- Description of what will be done; and
- Description of the beliefs or value of the LEA.

**Review Status:** Adequate

#### Review Comments:

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Grove Park Elementary will involve parents through the following: The Annual Title 1 meeting, Open House, Orientation, School Advisory Committee (SAC) meetings, Parent Advisory Committee (PAC) meetings, Parent-Faculty Association (PFA) board meetings (held monthly). When the time comes to write the PIP our involved parents will be asked to meet and help write the plan and to revise the compact along with the members of the school. We value parent input in all we do at GPE.

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#### Review Rubric:

Strong responses include:

- Identification of the group responsible for the development, implementation and evaluation of the plans;
- Description of the procedures for selecting members of the group;
- Explanation of how the input from parents will be documented; and
- Description of the process and involvement of parents in the development of required plans; and
- Information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

**Review Status:** Needs more information or clarification



**Review Comments:**

createDate	modifyDate	comment
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10/2/2014 2:53:16 PM

In the response: typo - members

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Math Night	Parents are given ways in which to help their children become better Math students.
2	Kindergarten Parent Orientation	Parents and families can meet Kindergarten teachers and learn of the expectations of Kindergarten
3	Science Night	Parents are participating in science experiments with students.
4	Meet & Greet	Orientation for new students to meet their teacher before school begins
5	Open House	Students and parents are invited to come into the classrooms and visit teaches to see the classrooms and work students are doing on a daily basis
6	Science Fair Night	Parents and students are invited to attend an informational meeting about the Science fair and look at science fair projects
7	Grandparents Day	Grandparents are invited to come visit and each lunch with thier grandchildren and read stories to the classes
8	Multi-Cultural Thanksgiving Feast	Pre-K/K Families are invited to bring in their traditional food to celebrate Thangiving with classmates and learn of the traditions of Thanksgiving
9	Annual Title One Meeting	Annual Title One Meeting
10	Muffins for Mom	In May we have a muffins for mom breakfast to celebrate literacy
11	Doughnuts for Dad	In February we have doughnuts for dads where we celebrate literacy
12	Trunk or Treat	Evening activty where students come to trick-or-treat in the school parking lot with their families
13	Kindergarten Graduation	Celebration of the success of Kindergarteners completing the school year
14	Pre-K Graduation	Celebration of the success of Pre-K completing the school year
15	6th Grade Completion Ceremony	Celebration of the success of 6th Grade completing the school year and moving on to the Jr. High
16	K-2 Parent Workshop	Workshop dedicated to explaining the K-2 report card and Common Core Standards

**Review Rubric:**

Strong responses include:

- Identification of the specific federal programs; and
- Description of how the programs will be coordinated.

**Review Status:** Needs more information or clarification**Review Comments:**

createDate	modifyDate	comment
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10/3/2014  
6:17:58 AM

Line 16: update Common Core Standards to Florida Standards Lines 12,13,14,15 are post activities rather than an event/activity to teach parents how to help their child at home. I recommend you take those out.

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program

(schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title 1 Meeting	Administration, Title 1 Teachers	July-August 2014	Parent Involvement Evaluation
2	Develop agendas, handouts, invitations	Administration	June 2014	Invitation in report card
3	Advertise/publicize event	Administration	June-August 2014	Flyer mailed home, invitations in report card, Channel 29, Edulink message/reminders
4	Develop sign-in sheets	Clerical Staff / Title-one	August 2014	completed sign-in sheets
5	Maintain documentation	Title 1 Lead Teacher	August 2014-June 2015	sign-in sheets

Review Rubric:

Strong responses include:

- Identification of specific activities or tasks;
- Identification of the person(s) responsible for completing the task;
- Reasonable and realistic timelines; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

Review Status: Needs more information or clarification

Review Comments:

createDate	modifyDate	comment
10/3/2014 6:21:19 AM		Line 2: Change that date to August 2014. June would actually have been in the 2013-14 plan. Line 3: correct type (invitations), update Edulink to Parent Link. Change to July-August 2014

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Times for parent involvement activities have been decided through parent evaluations and surveys. Scheduled activities are held before school, during school, and early evenings. We will continue to ask parents for their input as to the best times for parent involvement activities. The need for transportation, child care, and home visits will be determined and if deemed necessary, will be provided through the school's Title 1 funds.

Review Rubric:

Strong responses include:

- Description of the process the school will use to ensure that workshops/meetings are offered at a flexible times; and
- Specific examples of the flexible schedule offered to parents.

Review Status: Adequate



## Review Comments:

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Common Core standards/Title 1 Annual Meeting/Orientation/Open House	Administration/ Individual Teachers	Identify standards to be taught in each grade level	2 weeks in advance for invitation, reminder in Wednesday folders	sign-in sheets
2	Assessments/Title 1 Annual Meetings/Orientation/Open House	Administration/Individual Teachers	Provide information to parents on progress of their child	same as above	sign-in sheets
3	Title 1 Program/Annual Meeting/Orientation/Open House	Administration, Title 1 Teachers	Advantages of a Title 1 School	same as above	sign-in sheets
4	Literacy Night	Reading Coach/ Title 1 Teachers	Opportunity for parent and student to interact together	same as above	sign-in sheets
5	Math Night	Math Coach/ Title 1 Teachers	Opportunity for parent and student to interact together	same as above	sign-in sheets
6	Science Night	Science Coach/ Title 1 Teachers	Opportunity for parent and student to interact in a school setting	same as above	sign-in sheets
7	Progress Monitoring/FAIR testing/ FLKRS/Successmaker placement testing, teacher made tests, individual conferences	Instructional Coaches/Individual Teachers	provides information to parents on progress of their child	ongoing	signed conference sheets
8	Wednesday Folders	Administration/ Individual Teachers	communication between parent and school of upcoming events, activities, and information	ongoing	signed conference sheets, Wed. Folders, interims, report cards
9	School Website/Newsletters	Administration/ Technology Teacher	Provides online materials/newsletters and academic games to increase academic achievement	ongoing	copies of website, materials, and newsletters

## Review Rubric:

Strong responses include:

- Description of the content and type of activity including the following:
  - o The state's academic content standards and state student academic achievement standards, State and local assessments including alternative assessments, Parental involvement requirements of Section 1118, and How to monitor their child's progress and work with educators to improve the achievement of their child;
- Identification of the person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task

**Review Status:** Needs more information or clarification

## Review Comments:

createDate

modifyDate

comment

10/3/2014 6:24:55 AM

10/3/2014 6:25:23 AM

Line 1: update to Florida Standards Line 5: I'm not sure you have an official Math Coach this year so you can change that to Title 1 Teachers

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PLC- ELA	Administration/ Reading/Writing Coaches	Provides teachers support and application of common core standards and classroom strategies	Sept 2014-June 2015	teacher survey/ evaluations
2	PLC - Math	Administration/ Math Coach	Provides Strategies and suppor for classroom math teachers	Sept 2014-June 2015	Teacher survey/evaluations
3	PLC - Science	Administration	Provides strategies and data analysis for Science Teachers	Sept 2014-June 2015	teacher survey/evaluations
4	Engagement Strategies	Administration	Using engagement strategies in the classroom to engage students (Kagan)	August 2014-May 2015	teacher survey/evaluation

Review Rubric:

- Content and type of activity including the following:Valuefollowing:
  - Valuing of parental involvement,
  - Communicating and working with parents,
  - Implementation and coordination of parental involvement program,
  - Building ties between home and school,; and
  - Cultural sensitivity;
- Identification of person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task.

Review Status: Needs more information or clarification

Review Comments:

createDate	modifyDate	comment
10/3/2014 6:30:14 AM		This section is where you should include the training you will have for your staff on how to work with parents. You can reach out to Melissa Wright or Lisa Johnson to help you. What you have included (the PLC setting) are probably helping teachers learn the curriculum and/or designing lessons for academic performance rather than to help the parents. Call me if I can offer a suggestion. 529-4927

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].



**Response:** We currently have a parent resource center/Volunteer workroom where we house books, books on tape, and games. There is also an area of the Media Center where books, games, and supportive materials can be checked out. They are readily available for check out to the parents. The PFA helps introduce parents to the procedures and locations of the materials on campus.

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**Review Rubric:**

Strong responses include:

- Identification of the type of activity;
- Specific steps necessary to implement this activity;
- Person(s) responsible;
- Timeline; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

**Review Status:** Adequate

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**Review Comments:**

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**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Title 1 is explained to parents during hte Annual Title 1 meeting. A question and answer session is also provided during this meeting to ensure a clear understanding of our school and the Title 1 program. During parent conferences parents are given the opportunity to ask questions in order to gain a further understanding of information that is discussed during the conference.

Grade level/schoolwide newsletters are published weekly/monthly with pertinent information. Title 1 matters are addressed in this form of communication as well as face to face conferences, phone calls, and personal letters.

Parents wanting regularly scheduled meeting to formulate suggestions and to participate in the educational decisions of their children will be listened to and appropriate steps will be taken.

The Title 1 handbook asks parent to provide comments and submit them to the Title 1 office, either by phone, email, or letter. GPE also encourages parents to comment on the school's Title 1 tri-fold, School Improvement Plan, and the Parent Involvement Plan which is sent to all parents.

Other forms of communication are also used. This includes but is not limited to: GPE website, Channel 29, school marquee, and Edulink

Review Rubric:

Strong responses include:

- Process for providing information to parents;
- Dissemination methods;
- Reasonable and realistic timelines for specific parent notifications; and
- Description of how the school will monitor that the information was provided.

Review Status: Needs more information or clarification

Review Comments:

createDate	modifyDate	comment
10/3/2014 6:36:06 AM		In your response, correct typo (the) in first para. 2nd para: Are those sent home in a Tuesday folder or backpack? Add that. 3rd para: add an s to meetings Last para: update Edulink to ParentLink. Do you also use a planner? Add that if you do.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Our schools have Spanish translators that strive to make sure all parents understand any written communication that is sent home. Most communication is sent home in both English and Spanish. Parents are encouraged to ask questions when they do not understand any facet of their child's education. The county also has interpreters for many languages and are available either by phone or through a written form.

Students with disabilities are not treated any differently than other student at GPE. They are included in the classroom setting and supported by the ESE teachers. These children are given the same opportunities as the rest of the children. Parents are encouraged to ask questions when they don't understand communication sent home.



Guidance counselors and the individual teachers are readily available when needed.

Review Rubric:

Strong responses include:

- Process the school will use for translating information into a parent’s native language;
- Description of how the school will ensure that parents with disabilities will have access to parental involvement activities and/or services;
- Description of how the school will ensure that information is available to parents considering the fluctuating student populations;
- Specific languages in which information will be provided; and
- Process the school will use to monitor that schools provide information to parents in a language they can understand, if feasible.

Review Status: Needs more information or clarification

Review Comments:

createDate	modifyDate	comment
10/3/2014 6:37:58 AM		2nd para: add s to students at GPE (first sentence).

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Teacher Training Time	Administration/ Reading Coach	Provide information to parents on how to help their students achieve at home	Aug 2014 - June 2015
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	PFA meetings	Administration/Individual Teachers	Increase the level of involvement to become active in the decisions made at the school	Aug 2014 - June 2015
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	PFA/SAC /Conferences	Administration/ Individual Teachers	Having parents attend activities with children is beneficial to student learning	Aug 2014 - June 2015

Review Rubric:

Strong responses include:

- Identification of the activity which may include the following:
- Involving parents in the development of staff training, providing literacy training, paying

reasonable and necessary expenses to conduct parental involvement activities, training parents to help other parents, adopting and implementing model parental involvement programs, organizing a local education agency parent advisory council, and/or developing roles for community organizations and/or business in parental involvement activities;

- Description of the implementation strategy;
- Identification of person(s) responsible;
- Correlation to student academic achievement; and
- Reasonable and realistic timelines.

**Review Status:** Adequate

**Review Comments:**

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**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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**Review Rubric:**

**Review Status:** Adequate

**Review Comments:**

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**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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**Review Rubric:**

School-Parent Compact must include the following components:

- Description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards;
- Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child's classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and
- Highlight the importance of communication between teachers and parents on an ongoing basis through, at a minimum: parent-teacher conferences in elementary schools, at least



annually, during which the compact will be discussed as it relates to the individual child's achievement; Frequent reports to parents on their child's progress; and Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and

- Evidence that parents were involved in the development/revisions to the compact [Section 1118(d), ESEA].

**Review Status:** Adequate

**Review Comments:**

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**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document:](#)

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**Review Rubric:**

**Review Status:** Needs more information or clarification

**Review Comments:**

createDate	modifyDate	comment
10/3/2014 9:27:14 AM		The minutes don't reflect discussion on the compact. It's listed on the agenda but not in the minutes. Can you find something else to support or modify the minutes to include that conversation?

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Orientation/Open House	2	532	Understanding of Common Core standards
2	Annual Title 1 meeting	1	262	Discussion of services available for students
3	Parent Roundtables/Lunch & Learn	6	63	Discussion of standards and academic language
4	Math/Literacy Night	2	174	Activities parents can use to help students at home
5	PreK Events	4	68	Activities to help transition to K
6	Science Events	2	20	Activities to increase Science knowledge
7	Muffins for Mom/Donuts for Dad	2	130	Celebration of moms and dads
8	Evening Conferences	2	28	Discussion of Common Core standards
9	Performances	3	69	Celebration of the Arts (poetry and music)

#### Review Rubric:

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

**Review Status:** Needs more information or clarification

#### Review Comments:

createDate	modifyDate	comment
10/3/2014 9:28:57 AM		Line 7: adjust to say, "Celebration of moms, dads, & literacy"

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Volunteers	2	30	enhance student learning at home
2	Effects of Poverty	1	25	enhanced student learning

#### Review Rubric:

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

**Review Status:** Adequate

#### Review Comments:

### Barriers



Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	parent participation	provide a variety of times for evening events
2	no transportation	social worker will go to parents
3	lack of understanding	workshops developed to help parents understand Common Core
4	lack of child care	provide child care upon request

**Review Rubric:**

Strong responses include:

- Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and
- Description of how the LEA will use the information gathered from the evaluation to design strategies for more effective parental involvement policies described in Section 1118.

**Review Status:** Adequate

**Review Comments:**

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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**Review Rubric:**

Activities described in this section should be correlated to student achievement and include sufficient detail that another LEA or school could use the information to develop a similar program.

**Review Status:**

**Review Comments:**