

FLORAL AVENUE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Sheila Dyer, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Sheila Dyer

10/27/14

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: District and School-based Title 1 Parent Involvement Programs in Polk County will strive to Build Relationships to create real family engagement for every child, every family, every teacher, every day.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: In March and May of 2014, a group of Floral Avenue parents volunteered to review Floral's 2013-2014 Parent Involvement Plan. This group worked in conjunction with the School Advisory Council to review, plan and improve school programs. The parents helped to determine the Parent Involvement Plan's effectiveness and made suggestions on how to improve the plan for the 2014-2015 school year. They brainstormed suggestions. That list was published and submitted to the principal to review.

In addition, the meeting minutes show that SAC members and parents discussed Floral's 1% expenditure of Title One funds for parent involvement and unanimously voted that the allocated funds continue to be used for the purchase of student agendas for the succeeding school year. All agreed that student agendas are a major component of effective home to school communication for our school.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title One	These funds are used provide an Interventionist and 3 additional personnel that assist in classrooms working with at risk students. At least 1% of these funds are used for parent involvement. The allocated funds purchase student agendas that promote effective home to school communication.
2	Title II	Funds supplement and support professional development on how staff can encourage and enhance parent involvement.
3	Hearth (Title X)	Funds are accessed for appropriate students.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Notice: Distribute School Event Calendar	Program Facilitator	One month before Annual Meeting	Sign-in Sheets
2	Notice: Distribute School Flier	Program Facilitator	One week before Annual Meeting	Sign-in Sheets
3	Notice: Label reminders made and placed in student agendas.	Program Facilitator	The week of the Annual Meeting	Sign-In Sheets
4	Distribute Annual Meeting Agenda	Program Facilitator	Evening of Annual Meeting	Sign-In Sheets
5	A summary of Title One Services and	Program Facilitator	Evening of	Parent

	benefits will be shared via powerpoint in an assembly.		Meeting: September 23, 2014	Evaluations
6	A flexible number of meetings will be offered. One in the a.m. and one in the p.m.	Program Facilitator/Teachers	Fall 2014	Sign-In Sheet

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: We offer our parent involvement events at varied times throughout the day. Some events are held before school and many are held after school. In the event that a parent can not come to the school site, a home visit can be scheduled. All of our teachers hold parent conferences. Teachers will meet with each student's parents at least once a year. Teachers are available to meet before and after school, as well as, during their planning time. To set up a conference, please call the school at (863) 534-7420.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Back to School Orientation	Assistant Principal	Increased parent involvement will result in increased student achievement	August 14, 2014	Sign in sheets
2	Title I Annual Meeting and Open House	Classroom Teachers & Administration	Parents will learn about what their children are doing in the classroom and strategies to assist at home.	September 23, 2014	Sign in sheets
3	3rd Grade Parent Night	3rd Grade Teachers	Parents will learn standards that students will be assessed on.	January 22, 2015	Sign in sheets & percentage of students meeting high expectations on FCAT in the spring of 2014
4	Bingo for Books (K-2)	Program Facilitator/Teachers	Students who read more independently will have increased student learning gains.	January 22, 2015	On-going progress monitoring scores and evaluation sheets from the event.
5	Math Night PK-5th	Program Facilitator/Teachers	Students will learn alongside their parents about math and have more support at home. Increased support will show increased student learning	November 10, 2014	Sign in sheets

			gains.		
6	Open Media Night	Teachers/ Program Facilitator	Students will learn alongside their parents about math and reading programs available to them in the media center and technology lab.	February 10, 2015	Sign In sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Pinnacle	Principal	This technology will assist teachers with student data related to academic progress that will then be communicated to parents.	August 14, 2014	On-going progress monitoring scores.
2	CPalms	Principal	Application of Florida Assessment Standards in lesson planning will result in increased student achievement.	August 14, 2014	On-going progress monitoring.
3	FAS in Reading and Math	offered by County	Application of Florida Assessment Standards will increase student achievements.	August 12 & 13, 2014	On-going progress monitoring.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Activity- Utilizing agendas in daily school communications

Specific Steps-Using agendas on a regular basis to maintain a steady flow of communication between school and home

Person Responsible- Classroom Teacher

Timeline-Throughout school year

Evaluation- Parent Surveys

Activity- Maintaining Parent/Teacher Conference Logs with a year end goal of 100% contact with the parents of each student

Specific Steps-Making contact with parents to schedule and meet for face-to-face conferences at least once a year, with the use of telephone conferences only when absolutely necessary

Person Responsible- Classroom Teacher

Timeline-Throughout school year

Evaluation- End of Year School Conference Log Report

Activity - Parents will be made aware of the resources that are available to them at the PIRC and PLUG Parent Resource Centers sponsored by Title 1.

Specific Steps - Flyers will be given out at Open House

Person Responsible - Title 1 Facilitator

Timeline - Flyers will be made available throughout the year

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information will be provided at the Annual Meeting held within the first 9 weeks of school, as well as in, monthly newsletters, Parent Compacts in student agendas, and the school's Parent Involvement Plan Summary that will be distributed in the fall. Parent conferences will be held to share achievement data on-going throughout the school year. Monthly classroom newsletters will share information with parents about current topics of study.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All parent publications are provided in both English and Spanish. Translators are available at all school-wide functions and for individual conferences for both language issues and hearing disabilities. Conferences and parent involvement activities are held at a variety of times including before, during and after school.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Meetings and conferences held before, during and after school. Conferences held before, during, and after school as well as on weekends or evenings. Grade levels will survey parents about when is best for them to attend. Some programs will be offered more than once. The Annual Meeting and the third grade ELL Backpack program are two examples.	Classroom teachers, resource teachers, and administration	Increased parent involvement will result in increased student achievement	On-going throughout the school year.
2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Collaborate with business partners and community stakeholders to provide school supplies, technology, refreshments, and other supplies needed for parent involvement activities such as the Bingo For Books event, Family Math Night, and 2/3 Parent Night. Community partners are also represented on the School Advisory Council. Volunteers from the community mentor a number of at risk students throughout the year.	School Administration	Increased parent involvement will result in increased student achievement.	August 2014 and on-going throughout the school year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open house	1	570	To assist parents with information about what we can offer our students because we are a Title I school.
2	Math Night	1	112	To assist parents with the knowledge needed to better help students at home.
3	FCAT Night for 2/3	1	84	To inform our parents on how to help their child be successful in second and third grade.
4	FCAT Writing	1	70	To inform our parent on how to help their child be successful in fourth grade.
5	BINGO for Books	2	225	To educate our k-3 grade parents on the importance of reading.
6	Science Night	1	90	To educate our 4/5 parents on the scientific method.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Back to School Orientation	1	38	To assist teachers with the knowledge necessary to communicate Florida Standards and Benchmarks/Common Core to parents.
2	Data Day	1	38	To assist teachers with analyzing classroom data as it relates to the needs of each student.
3	Reading Wonders Resources Training	1	24	To assist teachers with creating supplemental resources to use with Reading Wonders.
4	ESOL Updates	1	26	To assist teachers with the necessary ESOL strategies to serve the ESOL population as well as other struggling students.
5	CCC! Streaming Media Training	1	32	To assist teacher with the necessary information to include visuals and videos in their lessons.
6	5E-a planning model for Science	1	38	To assist teachers with the necessary steps needed of the Scientific Method.
7	Midication-Field Trip Support	1	25	To equip teachers with the necessary regulations of dispensing medicine of camput.
8	Pinnacle	1	14	To teach the necessary skills to equip a teacher to administer medicine while off campus.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language for Spanish speaking parents	We will make sure that translators are available for each event.
2	Communication between home and school	We will purchase Agendas for each student.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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