

DISCOVERY ACADEMY OF LAKE ALFRED Title I, Part A Parental Involvement Plan

I, Kevin Warren , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Date Signed

Signature of Principal or Designee

Mission Statement

☐ Changes made ☐ No changes made

Parental Involvement Mission Statement (Optional)

Response: District and School-based Title I Parent Involvement Programs in Polk County will strive to BUILD RELATIONSHIPS to create real family engagement for every child, every family, every teacher, everyday.

What is Parent Involvement?

Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities.

Involvement of Parents

☒ Changes made ☐ No changes made

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents were notified about the Parent Involvement Team meetings through our monthly newsletter and our school website. Members of the Parent Involvement Team and the Parent Involvement Facilitator met March 4, 2014, March 5, 2014 and April 16, 2014 to review last year's 2013-2014 Parent Involvement Plan. The team discussed the effectiveness of current programs, 1% of the budget will be spent on Parent Involvement, and offered input in the development of the 2014-2015 Plan. During these meetings changes, revisions, and updates were made to the Parent Involvement Plan, PIP Summary, and Compact.

Coordination and Integration

☒ Changes made ☐ No changes made

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA-Individuals with Disabilities Education Act	Parents are informed of parent/student rights under the Individual with Disabilities Act when they are notified of and during Individual Education Plan meetings.
2	English Language Learners (ELL)	The ELL staff will coordinate two annual Parent Leadership Council meetings to inform ELL parents about programs offered through the district as well as events and services in the community. Information will include how to receive translation services as well as how to schedule conferences with teachers or staff.
3	Migrant Education	The migrant staff will coordinate an annual meeting to inform parents about the program and services offered throughout the district as well as services in the community.
4	Hearth Program	Provides support for identified homeless students. Our Guidance Counselor Kim McGlinchy is our Hearth Program Coordinator.

Annual Parent Meeting

☐ Changes made ☐ No changes made

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Maintain Documentation	Parent Involvement Coordinator	September 9, 2014	Title One Task Box
2	Develop and disseminate invitations to parents	Parent Involvement Coordinator, Teachers	September 5, 2014	Flyer with date, time, and location of annual meeting, post on school marquee, Connect-ED phone message, and newsletter
3	Develop agenda, handouts, and power point presentation that address Title I requirements	Parent Involvement Coordinator, Principal	September 8, 2014	Copy of agenda, sign in sheets and Parent Evaluation

Flexible Parent Meetings

☐ Changes made ☐ No changes made

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Annual Title I Parent Meeting will be held on September 9, 2014 at 7:30 a.m. in the Media Center. Another Annual Title I Parent Meeting with the same content will be held September 9, 2014 at 5:45 p.m. in the Dining Hall for stakeholders that could not make the initial meeting.

Translation equipment and/or Spanish and Haitian-Creole translators will be available upon request at all school meetings and conferences.

Building Capacity

☐ Changes made ☐ No changes made

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Parent Leadership Team Meeting-discuss effectiveness of current Parent Involvement Plan and provide input for 2013-2014 Plan	Parent Involvement Coordinator	Increase the level of involvement of parents to become active in the decisions made at our school. Parents being involved will increase student achievement.	March and April, 2014	Parent sign in sheet and evaluation of presentation.
2	"Monitoring Your Child's Progress"- This workshop will show parents how they can monitor their child's school progress at home via the Internet and the student agenda	Assistant Principal, Guidance Counselor	Inform how to have full access to their child's grades and attendance. This will increase student achievement through parents being aware of how their child is performing academically.	Parent Night, November 3, 2014 and January 29, 2015	Parent sign in sheet and evaluation of presentation.
3	Everything you need to know about the Florida State Assessments (FSA). Facilitators will review the format and achievement requirements of the FSA, 8th grade Science state assessment, and the End of Course exams (EOC's).	Academic Coaches, Administration	Parents will gain information about what is expected on the state assessments. Resources and tips will be provided to help you assist your child to succeed!	Parent Night, November 3, 2014	Parent sign in sheet and evaluation of presentation.
4	"Parent/Report Card Nights"- Teachers will issue report cards and discuss students' academic progress Academic Success Plans will be discussed and signed if applicable.	Parent Involvement Coordinator, Guidance Counselor, Teachers	Parents can discuss academic progress with teachers. Being aware of their child's grades will encourage help at home and increase student scores in school.	November 3, 2014 and January 29, 2015	Parent sign in sheet and evaluation of presentation.
5	Parent training on how to assist their child at home and prepare for their classes and state assessment.	Academic Coaches, Administration	By training parents about how to work with their child in the Math, English/Language Arts (ELA) curriculum, parents will be more involved in assisting their child in Math & ELA which will lead to increased achievement.	November 13, 2014 at 7:30 a.m., and during Family Literacy Night at 5:45 p.m.	Parent sign in sheet and evaluation of presentation.
6	"Family Literacy Nights" Facilitators will model critical thinking strategies that can be used at home to enhance student learning in all subject areas.	Parent Involvement Coordinator, Media Specialist, Resource Teacher	Parents will have more information and training with activities and materials to help them work with their child to improve his/her academic achievement.	Second Tuesday of every month, 5:45 p.m. to 6:45 p.m. in the Media Center	Parent sign in sheet and evaluation of presentation.
7	Second session of parent training on how to assist there child at home and prepare for their classes and state assessment.	Academic Coaches, Administration	By training parents about how to work with their child in the Math, English/Language Arts (ELA) curriculum, parents will be more involved in	December 9, 2014 - 7:30 a.m., and during Family Literacy	Parent sign in sheet and evaluation of presentation.

			assisting their child in Math and ELA which will lead to increased student achievement.	Night at 5:45 p.m.	
8	"Breakfast Under the Stars"- Parents and students will participate in hands-on astronomy and scientific inquiry presentations to increase student achievement in science.	Parent Involvement Coordinator, Administration, Teachers	Parents will have more information and training with activities and materials to help them work with their child to improve his/her academic achievement.	January 29, 2015	Parent sign in sheet and meeting evaluation
9	High School 101, everything you need to know about high school and more! Our 8th grade counselor will share how to best prepare for the high school experience.	8th grade Guidance Counselor	By knowing the expectations of a rigorous 9th grade year, students and parents will better understand how to prepare for a successful freshman year.	January 29, 2015 During "Breakfast Under the Stars"	Parent sign in sheet and evaluation of presentation, and parent/student surveys.
10	Review session of parent training on how to assist their child at home and prepare for their classes and state assessment.	Academic Coaches, Administration	By training parents about how to work with their child in the Math, English/Language Arts (ELA), 7th Civics, and 8th grade Science curriculum, parents will be more involved in assisting their child in Math & ELA, Science, and Civics which will lead to increased achievement.	January 29, 2015 During "Breakfast Under the Stars"	Parent sign in sheet and evaluation of presentation.

Staff Training

☒ Changes made ☐ No changes made

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Presentation of Parent Involvement Plan and School Compact to staff	Principal	Improve the ability of staff to work effectively with parents	August, 2014	Teacher survey
2	Effective Conference Strategies	Resource Teacher, Guidance Counselor, Administration	Improve the ability of staff to work effectively with parents	Team Meetings	Teacher survey
3	Opening Lines of Communication with Parents	Resource Teacher, Guidance Counselor, Administration	Improve the ability of staff to work effectively with parents	Team Meetings	Teacher survey

Other Activities

☒ Changes made ☐ No changes made

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parent Resource Center in Media Center: Ongoing Resources to help parents work with their children at home will be available for check out in the media center during school hours and during monthly Family Literacy Nights.

Communication

☒ Changes made ☐ No changes made

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information about Title I programs:

Information about the School/Parent/Student Compact and School Parent Involvement Plan will be discussed at the Annual Meeting and through monthly newsletters.

Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:

Information regarding school curriculum, statewide-standardized assessments, district-wide assessments and progress monitoring will be discussed during 5th grade Parent Orientation, during Parent Report Card Nights and at capacity-building workshops scheduled throughout the school year. This information is also available on our website.

Opportunities for parent meetings to formulate suggestions and make decisions relating to their child's education:

Parents will be invited to participate in the Parent Involvement Team each school year.

Accessibility

☐ Changes made ☐ No changes made

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parents will be surveyed at the beginning of the school year and at admission during the school year for requested accommodations, such as preferred language of materials sent home (English, Spanish, Haitian-Creole) and/or translation equipment/personal translator needed at meetings and conferences. The Parent Involvement Facilitator will ensure that those accommodations are met.

Discretionary Activities

☐ Changes made ☐ No changes made

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

☒ Changes made ☐ No changes made

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Leadership Team Meeting- discuss effectiveness of current PIP and give input for 14-15 PIP	3	9	Increase the level of parent involvement - to become active in the decisions made at the school.
2	Monthly Newsletters - Inform parents about special events, activities, and volunteer opportunities.	9	1042	Provide information to parents about upcoming events at our school or in the community to help their child be successful.
3	Parent Involvement Website - Resources for parents to use to help their children with academics	3	1042	Provide information to parents on how they can help their children at home.
4	Contact parents via automated phone system	28	1042	Increase communication with parents; provide updates on school functions in multiple languages.
5	"Monitoring Your Child's Progress" - Workshop to show parents how to monitor their child's grades.	1	50	Inform parents about how to access their child's grades/attendance online. Parents being aware of their child's progress will help increase student achievement.
6	"Everything You Need to Know About Florida's - Review state standards/provide resources to parents.	1	34	Inform parents about curriculum, assessments, and achievement standards.
7	"Parent/Report Card Nights"- Teachers will issue report cards and discuss students' academic progress	1	228	Inform parents about curriculum, assessments, and achievement standards. Academic Success Plans will be discussed/signed if applicable.
8	"Family Literacy Nights"- Facilitators will model literacy strategies that can be used at home.	8	346	Provide parents with activities, materials, and training to help them work with their child at home to improve academic achievement.
9	"Understanding Your Child's Learning Style"-Inform parents on their child's learning style.	1	26	Provide parents with activities, materials, and training to help them work with their child at home to improve academic achievement.
10	"Breakfast Under the Stars"- Parents/students will participate in a science hands-on activities.	1	396	Provide parents with activities, materials, and training to help them work with their child at home to improve academic achievement.
11	"FCAT 2.0 Ready" Facilitators will review the format/achievement requirements of FCAT	1	18	Inform parents about curriculum, assessments, and achievement standards.

Staff Training Summary

☐ Changes made ☐ No changes made

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Presentation of Parent Involvement Plan and School Compact to staff	1	66	Improve the ability of staff to work effectively with parents.
2	Effective Conference Strategies	1	66	Improve the ability of staff to work effectively with parents.
3	Opening Lines of Communication with Parents	1	66	Improve the ability of staff to work effectively with parents.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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