

AUBURNDALE CENTRAL ELEMENTARY Title I, Part A Parental Involvement Plan

I, Badonna Dardis, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Date Signed

9/29/14

Signature of Principal or Designee

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: District and School-based Title 1 Parent Involvement Programs in Polk County will strive to BUILD RELATIONSHIPS to create real family engagement for every child, every family, every teacher, every day.

School Mission: The mission of Auburndale Central Elementary School is for every learner to become a compassionate leader while reaching academic excellence.

District Mission: The mission of Polk County School is "To provide a high quality

education for all students."

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents serving on Auburndale Central's 2014-2015 School Advisory Council (SAC) met on September 9, 2014 to review and write our Parent Involvement Plan, Summary, and our School-Parent Compact. Minutes were kept to document the meeting. SAC members approved all revisions to the plan and expenditures for student agendas. The 1% expenditure for parent involvement is spent on the student agendas. Forms are sent home to all parents to determine interest for selecting members for SAC and other responsible groups. Meetings are advertised on the school marquee. All interested parents may attend any meeting.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Public Preschool (VPK)	Under the guidance of the district Pre-K program, parents will be provided with information on how to assist their child's transition to Kindergarten.
2	Head Start	Head Start pre-kindergarten teachers will conduct at least two home-visits. Head Start will provide vicinity mileage travel reimbursements for teachers.
3	Migrant	Migrant Liaison provides services and support to students and parents. The liaison coordinates with Title I and other programs to ensure that student needs are met.
4	Title II	District receives supplemental funds for improving basic educational programs through the purchase of small equipment to supplement educational programs.
5	Title III ESOL	Services are provided through the district for educational materials and ELL district support services to improve the education of immigrant and English Language Learners.
6	Title 1 Part A	Services are provided to ensure that students requiring additional remediation are assisted through after-school programs. The district coordinates with Title II and Title III in ensuring staff development.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Overview of Title 1 PowerPoint	Classroom Teachers	September 9, 2014	Parent Evaluation
2	Overview of Curriculum	Classroom Teachers	September 9, 2014	Parent Evaluation
3	Ways Parents Can Be Involved	Classroom	September 9, 2014	Parent Evaluation

		Teachers		
4	All information from parent meeting shared at conferences	Classroom teachers	September - May 2014-2015	Parent Evaluation
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Meetings, in addition to the annual parent meeting, will be scheduled during evening hours. Parent involvement meetings will be scheduled the second Tuesday of the month at 6:00 p.m. Childcare, adult school information for parents, and translation services will be available at these events.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House: Annual Parent Meeting	Principal, Assistant Principal, Program & Parent Facilitator all staff members	Parent Involvement	September 9, 2014	Sign in sheet, agenda, handout, student presentation, parent survey
2	Falling into Reading Festival	Principal, Assistant Principal, Program & Parent Facilitator, all staff members	Parent Involvement	October 14, 2014	Sign in sheet, agenda, handout, student presentation, parent survey
3	Monthly Newsletter	Principal, Assistant Principal, Program & Parent	Parent Involvement	Monthly 2014-15	Parent Survey

		Facilitator, all staff members			
4	Title 1 Calendar Activities	Principal, Assistant Principal, Program & Parent Facilitator, all staff members	Parent Involvement	September-June	Parent survey
5	Common Core/FCAT Night	Principal, Assistant Principal, Program & Parent Facilitator, all staff members	Parent Involvement	November 18, 2014	Parent survey
6	Winter Production - Music	Principal, Assistant Principal, Program Facilitator, Music Teacher	Parent Involvement	December 9, 2014	Parent survey
7	Student Agenda Planners	Principal, Assistant Principal, Teachers	Reminders/announcements/resources for parents	Ongoing 2014-15	Annual Parent Survey
8	Cultures Around the World	Principal, Assistant Principal, Program Facilitator, Teachers	Parent Involvement	February 10, 2015	Sign in sheet, agenda, student presentation
9	Art, Music, PE-Specials Night	Principal, Assistant Principal, Program Facilitator, Teachers	Parent Involvement	March 10, 2015	Sign in sheet, agenda, handout, student presentation and evaluation sheet

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	7 Habits of Happy Kids	Title 1 Teacher, Principal, Assistant Principal, Teachers, Staff Members	Improvement in student self-efficacy: 28% improvement (potential)	Throughout the 2014-15 school year	Increase in student PBS involvement, Decrease in office disciplinary visits, agenda information shared with parents, handouts, and Annual Parent Survey
2	On Going Progress Monitoring	Principal, Assistant Principal, Teachers	Parent Involvement	Throughout the 2014-15 school year	Increase in student achievement - evidence in progress monitoring data, improved student

					achievement on formative, summative, district, and state assessments
3	Rubrics and Assessments	Principal, Assistant Principal, Teachers	Keeping parents up-to-date about student progress throughout the academic school year	Throughout the 2014-15 school year	Parent/Teacher conference logs, Parent surveys
4	Common Core Curriculum	Principal, Assistant Principal, Teachers	Keeping parents up-to-date	Throughout the 2014-15 school year	Parent/Teacher conferences
5	Data Driven Instruction	Principal, Assistant Principal, Teachers	Improve student achievement	Throughout the 2014-15 school year	Increase in student achievement - evidence in progress monitoring data, improved student achievement on formative, summative, district, and state assessments
6	Close Reading	Principal, Assistant Principal, Teachers	Improve student achievement	Throughout the 2014-15 school year	Increase in student achievement - evidence in progress monitoring data, improved student achievement on formative, summative, district, and state assessments
7	Concrete Representational Abstract Math	Principal, Assistant Principal, Teachers	Improve student achievement	Throughout the 2014-15 school year	Increase in student achievement - evidence in progress monitoring data, improved student achievement on formative, summative, district, and state assessments
8	Analytical Writing	Principal, Assistant Principal, Teachers	Improve student achievement	Throughout the 2014-15 school year	Increase in student achievement - evidence in progress monitoring data, improved student achievement on formative, summative, district, and state assessments

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Activity - Northeast Parent Center

Specific Steps - offer educational materials and games that parents can borrow free of charge in order to work with their children at home, classes for parents

Person Responsible - Parent Involvement Facilitator/Northeast Parent Center Resource Personnel

Timeline - M, W, F 7:30am - 3:00pm

T, Th 10:30am - 6:00pm

Evaluation - Annual Parent Survey and feedback from parent center visitors

Activity - Panther Pride Newsletter, Agendas, and Connect-Ed Calls

Specific Steps - Monthly newsletter, school event calendar, and phone calls to parents allow us to keep parents informed of upcoming events and to provide educational tips to use at home

Person Responsible - Administration/Program Facilitator

Timeline - monthly

Evaluation - Annual Parent Survey

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The Parent Involvement Plan, Summary, and Compact will be sent home during Open House which will be held on September 9, 2014. Curriculum expectations will also be shared by teachers during Orientation (August 14, 2014), and Open House (September 9, 2014). Interim reports and report cards will be distributed according to the PCSB calendar four times throughout the school year. Progress monitoring will be reported and student portfolios will be shared with parents three times a year during scheduled face-to-face parent conferences. Communication will be made via student agendas, Connect-Ed messages, monthly team and school-wide newsletters, email, and home visits will be made throughout the 2014-15 school year. Parents may request additional information at any time.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Auburndale Central Elementary will provide information and various reports in home languages. A Spanish speaking secretary, working in the office, provides immediate accessibility to parents on a daily basis. Additionally, Spanish translators are available at most parent involvement activities and parent-teacher conferences by request. Documents are translated by our bilingual staff and PCSB staff in order to communicate information to parents. Documents are translated into Spanish and Haitian Creole. Parents with disabilities will be accommodated. Requests made by parents with any special needs should be made directly to the school office.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.
[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.
[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title 1 Annual Meeting	1	345	To inform parents about Title 1 program
2	Open House	1	133	To open lines of communication between school and home
3	September Reading Saturday	1	25	Provide parents reading strategies and practice
4	Hispanic Heritage Night	1	64	To open lines of communication with our Hispanic parents
5	November Reading Saturday	1	24	Provide parents reading strategies and practice
6	January Reading Saturday	1	14	Provide parents reading strategies and practice
7	African American History Night	1	50	To open lines of communication with African American parents
8	Arts and Academic Night	1	56	Provide parents with strategies to assist children with academic skills

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Discipline Training	1	27	Inform teachers on how to communicate discipline issue to parents
2	MTSS	1	26	Inform teachers on how to communicate MTSS process with parents
3	Using Data	1	26	Inform teachers on data collection tools to help parents understand progress
4	Using Data	1	27	Inform teachers on how to communicate results to parents
5	Using Data	1	25	Inform teachers on how to continually communicate formative and summative assessment results

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parent work schedules	Provide after hour/evening events so that more parents will participate.
2	Parent transportation concerns	Provide activities that parents can complete at home with their children.
3	Language barriers	Provide information in Spanish and Haitian Creole. Provide translators at school to assist parents.
4	Financial	Provide as many free resources/services as possible

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------