

## BRONSON ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Cheryl Beauchamp , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

---

Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** The mission of Bronson Elementary Parent Involvement is to empower parents and guardians to become meaningful partners in their child's education by building partnerships between families, the school, and the community through workshops and trainings to enhance and value student success.

---

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Bronson Elementary School Administration, in conjunction with the School Advisory Council(SAC), will conduct planning meetings, implementation plans and ongoing reviews of the Title I programs, including the school's parental involvement plan/policy by:

\*presenting information on the Title I requirements and the rights of parents at the Annual Title I Back to School meeting on September 15, 2014 for Grades K-2 and on September 22, 2014 for grades 3-5. \*scheduling these items on the SAC agenda for review and input once each nine week grading period.

\*notices of meetings will be posted on signs in front of the school, through emails and phone calls to parents using the Phone Message System.

School Advisory Council membership is open to all parents of BES. Parents are informed of the SAC at the Annual Title I Back to School Meeting in September. Teachers seek at least one parent from each classroom who would be willing to serve on the SAC and attend monthly meetings. Parental input is documented in the minutes that are kept at all SAC meetings. The development of the Parental Involvement Plan is an on-going process throughout the school year through periodic reviews.

The SAC's monthly agenda will include a line item where parents can request reasonable support for parental involvement activities. Depending on the parent request, support may include summary workshops or trainings based on an individual or group need.

---

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title X	Support services and school supplies for those students identified as homeless.
2	VPK/public preschool	Invitations will be sent and signs posted at surrounding daycares, VPK programs inviting parents to our monthly Family Learning Nights, School Advisory Council Meetings and Spring Kindergarten Orientations. Parents will be informed of the availability of the District Parent/Teacher Resource Lab. Kindergarten Readiness packets with letters, numbers and games to play will be provided to parents of incoming students at time of registration and distributed to Day Cares within the community that have VPK programs. Translators will be available at Kindergarten Orientations in the Spring to translate for parents in a language they can understand. Letters/communication will be available in Spanish.
3	Head Start	Invitations will be sent and signs posted at the Head Start program inviting parents to our monthly Family Learning Nights, School Advisory Council Meetings and Spring Kindergarten Orientations. Parents will be informed of the availability of the District Parent/Teacher Resource Lab. Kindergarten Readiness packets with letters, numbers and games to play will be provided to parents of incoming

		students at time of registration and distributed to day cares within the community. Translators will be available at Kindergarten Orientations in the Spring to translate for parents in a language they can understand. Letters/communication will be available in Spanish.
4	ESOL/Migrant	Translators will be available to translate for parents at conferences or throughout the day. ESOL Aide will make calls to ESOL/Migrant parents to ensure that they are aware and understand the opportunities being offered at BES.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Back to School Meeting Presentation and Powerpoint	Cheryl Beauchamp, Principal	September 1, 2014	Meeting days and times set on the school calendar and sent home with every student
2	Link Annual Title I Back to School Meeting Power point to school's website	Cheryl Beauchamp, Principal	September 11, 2014	Sent home in backpacks to all students
3	Annual Title I Back to School Meeting Presentation and Powerpoint Morning Session	Cheryl Beauchamp, Principal	September 2014	Sent home in backpacks to all parents/families.
4	Annual Title I Back to School Meeting Presentation and Powerpoint Summary Sessions	Cheryl Beauchamp, Principal	Week of September 23, 2014 (7:30-8:15 AM)	Sign-in sheets will be collected to account for parents in attendance. Parent Evaluations will be provided to parents in attendance.
5	Annual Title I Back to School Meeting Powerpoint Printed (Backpack) Version	Cheryl Beauchamp, Principal	September 23, 2014 (7:30-8:15 AM)	Sign-in sheets will be collected to account for parents in attendance. Parent Evaluations will be provided to parents in attendance.
6	Annual Title I Back to School Meeting Paper Announcements	Cheryl Beauchamp, Principal	September 2014	Successful Upload to Website
7	Annual Title I Back to School Meeting on School Calendar	Cheryl Beauchamp, Principal	September 15 and 22, 2014	Sign-in sheets will be collected to account for parents in attendance. Parent Evaluations will be provided to parents in attendance.
8	Annual Title I Back to School Meeting Announcement Linked to Facebook Page	Cheryl Beauchamp, Principal	September 2014	Sign-in sheets will be collected to account for parents in attendance. Parent Evaluations will be provided to parents in attendance.
9	Annual Title I Back to School Meeting Phone Announcement	Cheryl Beauchamp, Principal	September 15 and 22, 2014	Sign-in sheets will be collected to account for parents in attendance. Parent Evaluations will be provided to parents in attendance.
10	Annual Title I Back to School Meeting Announcement on Parent Information Bulletin Board	Cheryl Beauchamp, Principal	September 2014	Sign-in sheets will be collected to account for parents in attendance. Parent Evaluations will be provided to parents in attendance.

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The Student Advisory Council will meet monthly to accommodate as many families as possible.

In order to increase participation, Family Learning Nights will be held 4-5 times throughout the school year. Each Family Learning Night will include a Parent Involvement Workshop as well as other family centered activity such as Literacy Events, Project Presentations, and Reader's Theater Presentations. Workshop information will be presented first on the Family Learning Night date. Then, a summary session will be held the next morning. Additional summary sessions will be held each morning the following week. Finally, a printed (backpack) version will be sent home with each student.

Family Learning Night Workshop Topics:

October 2014 - New Florida State Standards

November 2014 - Florida State Assessments

March 2015 - How to Help Your Child Succeed

April 2015 - Summer Success for Your Child

State Assessment Workshop: How to Help Your Child Succeed training and Common Core trainings will be offered to parents on different days of the week and at different times according to the results of the survey distributed to parents at the Annual Title I Back to School Meeting held in August 2013.

The Annual Title I Back to School Open House Meeting will be presented first at the Open House designated nights (August 27th for grades 3-5 and August 29th for grades K-2). A summary session will be held the following morning on August 30th for families that could not attend. Additional summary sessions will be held each morning the week of September 2-6, 2013. It will also be presented at the first Family Learning Night held in September of 2013 and printed (backpack) versions of the presentation will be sent home with students.

The Common Core State Standards Workshop will be first be presented at the September/October 2013 Family Learning Night. The following morning, another session will be held in the Media Center for parents who could not attend the first session. Each morning of the following week, summary sessions will be given also. Finally, a printed (backpack) version will go home with each student.

The State Assessment Workshop: How to Help Your Child Succeed will be first be presented at the January 2014 Family Learning Night. The following morning, another session will be held in the Media Center for parents who could not attend the first session. Each morning of the following week, summary sessions will be given also.

Finally, a printed (backpack) version will go home with each student.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Conduct a workshop to assist parents in understanding content standards, academic achievement standards and academic assessments. Provide a copy of the Florida State Standards for each grade level in the student's planners/binders and in the new enrollee packets.	Cheryl Beauchamp, Principal; Salinda M. Wiggins, Assistant Principal	Understanding of Florida State Standards and assessments correlate to greater student achievement.	October 2014	Evaluations and PIP survey
2	Conduct a workshop to assist parents in "How to Help Your Child Succeed." Summer Packets for the next grade level will be sent home with students on the last day of school.	Cheryl Beauchamp, Principal; Salinda M. Wiggins, Assistant Principal; Marian Page FDLRS	Increased knowledge and practice of skills during summer correlates to increased time on task and student achievement.	November 2014/June 2014	Evaluations and PIP survey
3	Skyward and i-Ready access information and tutorials	Cheryl Beauchamp, Principal	Increased knowledge of school's web-based resources will increase student achievement	Annual Title I Open House (Sept 15 and 22), and All Family Learning Nights (Oct, Nov, Feb, April)	Evaluations and PIP survey

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent's On Your Side Workshop for Beginning	Cheryl Beauchamp, Principal	Increased parental involvement correlates to student	2014-2015 School Year, Quarterly	Communication logs will be collected

	Teachers		achievement		
2	ESOL Cultural Diversity Training	Valerie Boughanem, Coordinator ESOL	Increased parental involvement correlates to student achievement	October 2014	Communication logs will be collected
3	How to Help Children Succeed	Sarah Burgess, Parent Involvement Coordinator and Marian Page, FDLRS	Increased parental involvement correlates to student achievement	November 12, 2014	Communication logs will be collected

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Family Learning Nights will be held 4-5 times throughout the school year. A variety of activities will be offered to promote parental and student participation including, but not limited to: Art Shows, Drama presentations, Reader's Theatre, presentations of class projects, computer access to Florida State Standards Explorer, Accelerated Reader, i-Ready.com, xtramath.org, educational websites, etc.

Parental Activity Evaluations will be distributed at the completion of each activity to measure effectiveness of the activity presented. Classroom teachers, LEAD Team members, Reading Coach, Assistant Principal and Principal will be responsible for the implementation of the activities presented to parents at Family Learning Nights. All activities will be presented during the school year 2014-2015 between the months of September to May.

Kindergarten Orientations will be held each spring for incoming Kindergarteners and their parents. Open House Orientations will be conducted during the first month of the school year to orient parents and students to the new school year and grade level requirements.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Information about the Title I programs, curriculum, academic assessments measuring student progress and proficiency levels students are expected to meet will be presented in a power point at the Annual Title I Back to School Meeting in September 2014. The power point will then be linked on our school website for parents to view and sent home in a printed (backpack) version for parents that cannot attend in person.

Information of the Florida State Standards will be sent home in the beginning of the year packets and kept in student planners/binders.

Parents will be provided information on their child's academic assessments after each administration of the assessment. Parent Conference evenings will be held twice a year-- October and February. The Parent/Teacher/Student/Principal Compact will be reviewed at each parent conference.

All parents will be encouraged to join and be a part of the School Advisory Council. Signs will be posted at the Day Care Centers informing parents of dates and times of all School Advisory Council Meetings and Family Learning Nights.

Flyers, email, newsletters, calendars, and the phone message system will be used to communicate notification of meetings and opportunities for parents to be involved in their child's academic success.

Minutes from all School Advisory Council meetings will be posted to the school's website monthly. Parents will be informed about the Skyward Parent Portal for viewing student's grades and assignments. Letters about Skyward access will be sent out to parents at the beginning of each school year. There will also be a place at the Annual Title I Open House Meeting for parents to gain access to Skyward.

Signs informing parents of upcoming SAC meetings, Family Learning Nights and Early Release Days will be posted in front of the school monthly.

---

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The school will translate all documents to the extent possible, in a language parents can understand. For Bronson Elementary School's ESOL population of students, this language is Spanish. Translators will be available for parent conferences including the parent conference evenings held twice a year. The ESOL Aide will call parents, send special invitations and write letters to ESOL parents and students about parent programs, meetings, school reports and other activities.

The school will monitor that information was provided to parents in a language they can understand by maintaining a copy of said communications so that as students enroll in school parents can be notified. Bronson Elementary School is not aware of any parents that would require other translation services, including those for deaf or blind persons.



---

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	The Reading Coach will train a Volunteer to implement the Great Leaps Program who will then in turn train other parents and volunteers to use the program as well, either at home with their child or in classroom.	Melinda Chemin, Reading Coach	This program is a research based reading intervention program at the Tier 3 level since it is used with individual students who are struggling in reading.	September 2014

---

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

---

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

---

## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

---



## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Provide a copy of the Common Core Standards for each grade level in the student's planners/binders	1	618	Common Core Standards/NGSSS is the curriculum being taught and assessed.
2	Conduct a workshop to assist parents in understanding content standards, academic achievement standa	1	5	Understanding of Common Core Standards and assessments correlate to greater student achievement.
3	Conduct a workshop to assist parents in "How to Help Your Child Succeed."	1	6	Understanding of Common Core Standards and assessments correlate to greater student achievement.
4	Summer Packets for the next grade level will be sent home with students on the last day of school.	1	618	Increased knowledge and practice of skills during summer correlates to increased time on task and student achievement.
5		-1	-1	
6		-1	-1	
7		-1	-1	
8		-1	-1	
9		-1	-1	
10		-1	-1	
11		-1	-1	
12		-1	-1	
13		-1	-1	
14		-1	-1	
15		-1	-1	
16		-1	-1	
17		-1	-1	
18		-1	-1	
19		-1	-1	
20		-1	-1	

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Parent's On Your Side	1	3	Increased parental involvement

	Workshop for Beginning Teachers			correlates to student achievement
2	ESOL Cultural Sensitivity Training	1	41	Increased parental involvement correlates to student achievement
3		-1	-1	
4		-1	-1	
5		-1	-1	
6		-1	-1	
7		-1	-1	
8		-1	-1	
9		-1	-1	
10		-1	-1	
11		-1	-1	
12		-1	-1	
13		-1	-1	
14		-1	-1	
15		-1	-1	
16		-1	-1	
17		-1	-1	
18		-1	-1	
19		-1	-1	
20		-1	-1	

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited English Proficiency	Translators available at parent activities
2	Transportation	Combined SAC meetings and Family Learning Night to be on the same night each month
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	Combining SAC meetings and Family Learning Night meetings to be on the same night each month
2	Increasing Parent Participation	Literacy Night organized by parents
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		