

## GATEWAY HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Larry Meadows , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Date Signed

Signature of Principal or Designee

### Mission Statement

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Changes made

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No changes made

Parental Involvement Mission Statement (Optional)

**Response:** Gateway High School community developed the Parent Involvement Plan to provide effective parent training that will build the capacity to support their students from home and as a result increase academic achievement in the FCAT, the EOC, and in College and Career readiness.

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## Involvement of Parents

☒ Changes made ☐ No changes made

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** All parents are invited to participate in Title I activities through the SAC scheduled meetings on the second Tuesday of each month. GHS SAC will review and approve the implementation of the PIP. These parents are nominated and elected by SAC to assist with the Title I parent involvement event organization. The SAC will oversee implementation, and evaluation of the PIP. Parents will actively engage the activities and will receive timely notifications of scheduled events. Parents working in sub-committees will be a part of decision making and expenditures of the Title I parent funds.

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## Coordination and Integration

☒ Changes made ☐ No changes made

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II (Staff Development)	The professional development activities are facilitated and monitored by LVE resource teachers and District Professional Development department in relation to parent involvement.
2	Title III (ESOL)	The School and district ELL program specialists will provide literature and resources to parents at various evening events, and parent events.
3	Title X (homeless)	The Families in Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services
4	IDEA (ESE)	Discuss parent activities and instructional support during IEP meetings with parents

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## Annual Parent Meeting

☒ Changes made ☐ No changes made

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Flyer, Power point, Agenda	Assistant Principal	September	Copies of Flyer, Agenda, Handouts, Power Point
2	Advertise in Marquee, IRIS auto dial out to parents home, school website, twitter, school newsletter	Office staff, custodian,	September	Photo of marquee, IRIS system record, emails, newsletter
3	Sign-in Sheets for multiple sessions	Office staff	September/October	Copies of sign-in sheets

4	Compile Documents	Academic Coaches, Office staff	September /October	Scan documents upload for monitoring
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## Flexible Parent Meetings

☒ Changes made ☐ No changes made

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The School Advisory Council will provide the structure to render Title I services to Gateway High School parents. The Annual meeting will be offered in the morning and in the evening on the second Tuesday of September for the convenience of working families. Throughout the school year, GHS will host various events and workshops on different week nights to accommodate busy schedules. Each month the SAC will convene its meetings on the second Tuesday of the month for school improvement matters. Parents will report Title I parent news from district Title I meetings, along with school staff relating to SIP and SAC updates.

## Building Capacity

☒ Changes made ☐ No changes made

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Tutoring Orientation	Academic Coaches	Parents will be made aware of the tutoring available to their children throughout the year.	August	Sign-in sheet, flyer, copy of power point, agenda
2	Standard Based Instruction and Florida Standards	Academic Coaches	Parents and students will become familiarized with the common language of instruction utilized in the classroom. They will receive a handout about the Florida Standards explaining the reason why Florida adopted the new standards.	September	Sign-in sheets, handouts, copy of power point, agenda
3	High School Guidance Counselor Orientation	Lead Guidance Counselor	Parents and students will become familiarized with the services high schools counselors provide to students. From review Florida diploma options to college and career readiness as well as scholarship/financial aid counseling. Students will have the opportunity to meet their counselor and the learn the process to schedule appointments.	October	Sign-in sheet, copies of handouts, power point, marquee
4	College and Career	Career Specialist	Parents and students will be prepared to complete FAFSA, and what to look	November	Sign-in sheet, agenda, copies

	Readiness		for in college programs		of hand out
5	Tech Night and holiday reading strategies	Academic Coaches	The media center computer lab will be set up for parents and students to learn the use of online resources such as Parent Internet Viewer and EOC study guides for students to use during the holiday break. A special presentation will be given to show the importance of reading for pleasure during the break from school. Focus on 2nd semesters academic will include preparing for Osceola Writes (10th grade) and the Florida Comprehension Assessment Test (FCAT).	December	Sign-in sheet, handouts, copies of power point, agenda
6	Literacy Week Parent learning project	Literacy Coach	Parents will participate in a hands on lesson to identify strategies which will help students with reading comprehension and close reading a text.	January	Sign-in sheet, handouts, copies of power point, agenda
7	Assesments Night	Assistant Principal	Parents will learn of the changes and updates related to assessments for 2014-2015.	February	Sigh-in Sheet, handouts, and agendas
8	Biology Night	Biology PLC	Parents will participate on hands-on activities based on EOC tested benchmarks and will be able to relate to the needs of the student	March	Sigh-in Sheet, handouts, and agendas
9	How your child is assessed annually	Academic Coaches	Parents will learn how students review for state assessed courses and how they can be involve in their their success from the hom.	February through May	Sigh-in Sheet, handouts, and agendas

## Staff Training



Changes made



No changes made

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Presentation of 5 levels of Parental Involvement	Assistant Principal	Provide information about the 5 levels of parent involvement to include Title I Compact training and parents' right and	October	Copies of power point, agenda, sign-in sheet
2	Communication and Collaboration with Parents	School Based Leadership Team	Improve the timeliness of parent communication	November	Agenda, sign-in sheet, minutes
3	Value of Parental involvement during PLC meetings	Assistant Principal, School Based Leadership	Faculty and staff will have awareness to the value of parents as stakeholders working side by side as an external resource to classroom instruction.	November	Agenda, sign-in sheet

## Other Activities

☒ Changes made ☐ No changes made

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** GHS school base leadership team has developed a comprehensive training plan to ensure parents have appropriate level of understanding in the areas of the Florida Standards, Standards Based Instruction, Air Assessment, Mathematics and Biology End of Course Exams, ESOL testing, Advance Placement writing skills, Career and college readiness, EDMODO Account, and the Bring Your Own Device (BYOD) initiative.

These activities are designed with the focus of making parents aware of the resources available to their students. Each one of these will be facilitated in the form of mini workshops for parents and students on the second Tuesday of the Month or on Saturday. They will break away into small groups to maximize the opportunity of learning the material effectively.

The newsletter, Panther Chronicle, is published quarterly and will deliver timely information of the upcoming training. Additionally, other modes of dissemination include GHS Website, Twitter, Remind 101 as well as the school marquee. In order to monitor parent participation, all trainers use sign-in sheets.

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## Communication

☒ Changes made ☐ No changes made

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Open House and Incoming freshmen orientations allow parents to visit the school and view the resources available to them. Presentations will be made during Open House about Title I services and how to be involve in the school programs and in the district PAC. Title I booklets and the District PIP are sent home in the Welcome Back packets. New students registered thereafter will receive a copy from the guidance office.

A personalized invitation will be send home to parents for our first building capacity event in August. GHS SAC has implemented a communications committee to insure that proper timeliness is given for scheduled events. Methods currently employed include: IRIS auto dial calls, flyers (English and Spanish), marquee posting, website, twitter, and remind 101 text messaging service. The Academic Coaches are poised to work with parents on standards based instruction strategies that can be implemented from the home to enhance the curriculum students experience throughout the day. Hands-on computer lab sessions will be available to teach parents how to monitor student progress through the Focus Viewer and EDMODO accounts. GHS schedule makes Parent/Teacher communication via email the mode of preference or by appointment through the guidance

office.

The SAC committee, parents, teachers, students, and community stakeholders work together to evaluate the School Improvement Plan and to help generate ideas for programs aimed to achieve our plan goals.

ESE, ESOL, MTSS, and section 504 parent meetings are held at least annually in order to update and document student learning goals and gains in their specified work area.

End of Year Survey will continue to be available for parents to take at home, at school. The data generated by the survey is presented and analyzed in the SAC meeting. Minutes and determinations stemmed from survey data will be available in the school website. Additionally, more school/student successes will be communicated to the stakeholders through utilization of social media and other digital services.

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## Accessibility

☒ Changes made ☐ No changes made

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Gateway sends automatic dial outs in English and Spanish for all parent meetings, events, or even emergency situations. The Fast Facts announcement is a poster size sheets of information that are displayed throughout GHS campus. Fast Facts are uploaded onto the school website in English and in Spanish.

The Panther Chronicle newsletters go home once each quarter to with every students (English/Spanish copies). All pieces of communication are accessible in the school website and calendar. The GHS ELL department, clerical staff, and administrators provide translation services for written and verbal communication to our community. Language translation other than Spanish, can be provided by the district Multicultural department.

All programs and activities are accessible to parents with disability. When applicable, the district special needs staff are available to assist parents with mobility concerns and with sight and hearing disabilities.

The school PIP will be summarized and a copy of the summary will be sent home to all parents. The PIP will be posted on the schools website in its entirety

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## Discretionary Activities

☒ Changes made ☐ No changes made



Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy for the holidays-Students will receive a package containing leisure literary material for the holidays.	Literacy Coach	Students will learn to appreciate reading during the holiday season and minimize the loss of learning whenever away from school.	December
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Train the trainer	Assistant Principal, SAC Chair, Parents	Parents will be able to monitor students learning and apply best practices from parents who have had specific training	January
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Follow up sessions to building capacity	Assistant Principal, SAC secretary	Parent will become active participant in their child education	On Going as needed
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Implement a research based model that works in the area of parental involvement	School Based Leadership	Increase in parental involvement will yield higher student performance	February
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	BB&T Facilitator	Bank Representative	Mortgages, Finance, Budgeting	March to May

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary



Changes made



No changes made

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Florida Standards and Standards-Based Instruction	1	20	Increased achievement levels in reading and math.
2	Guidance Counselors Orientation	1	8	Improve graduation requirements awareness.
3	Annual Meeting	2	12	Acquaint Parents with Title One programs
4	College and Career Readiness	1	278	Ability to complete Financial Aid Application for College
5	Literacy Week Parent Learning projects	1	50	Parents help students prepare for the Poetry Slam program
6		-1	-1	
7		-1	-1	
8		-1	-1	
9		-1	-1	
10		-1	-1	
11		-1	-1	
12		-1	-1	
13		-1	-1	
14		-1	-1	
15		-1	-1	
16		-1	-1	
17		-1	-1	
18		-1	-1	
19		-1	-1	
20		-1	-1	
21		-1	-1	
22		-1	-1	
23		-1	-1	
24		-1	-1	
25		-1	-1	
26		-1	-1	
27		-1	-1	
28		-1	-1	
29		-1	-1	
30		-1	-1	

### Staff Training Summary



Changes made



No changes made

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Power Point Presentation of 5 levels of Parental Involvement	1	140	Faculty and staff are aware of the importance of parental involvement affects on student learning
2		-1	-1	
3		-1	-1	
4		-1	-1	
5		-1	-1	
6		-1	-1	
7		-1	-1	
8		-1	-1	
9		-1	-1	
10		-1	-1	

## Barriers



Changes made



No changes made

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language	Provide Translation services
2		
3		
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12		
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19		
20		

## Best Practices (Optional)



Changes made



No changes made

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Effective Communication	College Readiness
2		
3		
4		
5		
6		
7		
8		
9		
10		

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