

## NEVA KING COOPER EDUCATIONAL CENTER Title I, Part A Parental Involvement Plan

I, Dr. Tracy Roos , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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 Signature of Principal or Designee

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 Date Signed

## Mission Statement

## Parental Involvement Mission Statement (Optional)

Response: Neva King Cooper Educational Center believes that parental involvement is crucial to the success and development of the students. Therefore, NKCEC encourages parents/guardians to become involved in the educational experiences of their children.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: NKCEC provides opportunities to involve parents and families in the planning process of the improvement of Title I programs. Parents are invited to participate in ESSAC meetings which oversee the development, implementation and evaluation of the school improvement and action plans. Parents will be informed using blackboard connect messaging, monthly calendars of activities and invitations sent regarding EESAC meetings.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I Parent Academy	Supervised by the Principal and Assistant Principal, The school will provide parent workshops to reach parents on how to help their children at home.
2	Individuals with Disabilities Act	Supervised by the Principal and Assistant Principal, the school will provide support and/or supplemental information with parent during the development of IEPs.
3	Early Childhood Program	Supervised by the Principal and Assistant Principal, the school will provide supports and encourage parental involvement of young children and the school
4	PTA	Supervised by the Principal and Assistant Principal, the school will support and organize PTA activities school - wide
5	EESAC	Supervised by the Principal and Assistant Principal, along with the EESAC chair will assist with the school improvement plan

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title 1 Annual Parent Meeting	Monique Truesdell	October 1, 2014	Parent Survey
2	Parent Workshop	Rochelle Epstein	Ongoing	Parent Sign-In Sheets
3	EESAC meetings	EESAC Chair/ Dr. Tracy Roos	By June 2015	Minutes, Agenda and Sign-in sheets
4	Back to School Night	Alicia Fernandez	October 1, 2014	Sign-In Sheets

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parent meetings and conferences are scheduled at different times during the day to accommodate the needs of parents. The school will offer meetings in language spoken and/or provide translation services. Home visits will also be provided to provide opportunities for parental involvement. Child care will be provided as needed to assist with parental involvement.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Calling home and letters to encourage parental involvement at Individualized Educational Plan meetings.	Dr. Diana Morales	Parent Involvement in IEP meetings is correlated to student progress on Individualized Educational Plan goals.	Before June 5, 2015	Individualized Educational Plans
2	Title 1 Parent Survey	CIS; Assistant Principal	Strengthen relationships between the parents and school in meaningful way to improve academic achievement	Ongoing	Parent involvement
3	Parent Portal	CIS	Monitor Student Attendance	Ongoing	Attendance Logs
4	Parent Workshops	School Social worker; CIS; Assistant Principal	Strengthen relationships between parents and the school	Before June 5, 2015	Sign-In Sheets

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Workshops on Parental Involvement	PD Liaison; Administration	Staff training on Parental Involvement is correlated to student achievement.	Before June 4, 2015	Staff and Parent Surveys
2	Florida Standards Portal	FDOE	Knowledge on updated benchmarks for effective lesson planning	September 2014	Sign-In Sheet

3	Professsional Learning Communities	PD Liaison; Administration	Knowledge on updated benchmarks for effective lesson planning	Before June 4, 2015	Sign-In Sheet
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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents will be provided with a school-based Professional Library available during the school day.

Parents will receive notice of school activities (e.g. Parent Workshops, Holiday Activities, Field Trips, and Community Based Instruction).

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Informational letters and flyers, monthly calendars and Blackboard connect message will be provided to address Title 1 and its programs including IEP meetings.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Full opportunities will be provided to all parents by communication with parents in their home language to the maximum extent feasible and by providing interpreters during parent meetings. All parents are provided equal access to all services and programs.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Individual Education Plan Meetings	104	30	Provided teachers and parents an opportunity to communicate the students individual learning gains and areas of growth

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Professional Learning Communities	16	16	Increase student acheivment by collaborating with coworkers on instructinal practices
2	Professional Development Opportunities	15	30	Student Acheivment is greatly impacted with the staff keeping current on instructional practices and planning based on student needs.
3	Instructional Planning	2	20	Provide opportunities for departments to plan and colloborate based on student needs.

### Barriers



Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents did not have transportation	Plan and implement possible carpooling
2	Parents do not attend meetings	Send out Social worker for home visit
3	Lanaguage Barrier	Provide interpreters as needed
4	Uninformed parents	Provide current information at school. and assistance with form completion by school social worker

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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