

## MAGNOLIA Title I, Part A Parental Involvement Plan

I, W. Thomas Oldroyd, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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 Signature of Principal or Designee	 Date Signed
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### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Magnolia students will obtain their highest possible quality of life with the support and involvement of family, school, and community. Magnolia School will strive to meet the individual needs of each student by bridging the gap between school, home, and the community. The staff of Magnolia school meets the individual needs of each student taking into consideration their special and very unique characteristics. Academic achievement and vocational skill building is a priority for the school's stakeholders which include parents, teachers, and administrators. Parental involvement is a key component to the success of Magnolia School.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** The Title I committee works in conjunction with the School Advisory Council, the Parent Leadership Council, and the Board of the PTA to review, plan, and improve school programs, including the parental involvement plan (PIP). The school administration provides flyers and Connect Orange calls for meetings to encourage participation. The annual SAC retreat is a time designed for collaboration with parents on the upcoming school year's budgetary issues, this is the forum for parents to give input on where money should be spent and what types of workshops would be helpful in increasing parental participation. Our monthly SAC/PTA/PI meetings also involve the parents in the decision making process on budgetary issues as well as reminding all staff and parents of the purpose and requirements of being a Title I school. The Title I budget and funding breakdown is explained to all parents and all staff at the Annual Title I meeting. Parents, teachers, staff and community members are asked for suggestions for utilizing funds and for creating programs that increase parent involvement. At the annual meeting parents and staff are asked for their input on the two separate surveys-one for parent professional development and one for overall Title I program implementation. The school newsletter also informs parents and staff about Title I programs offered at the school. There is a suggestion box in the office for parents to give feedback and suggestions on a daily basis and the Title I representative brings these suggestions to the SAC/PTA/PI meetings, where action can be taken with parental involvement. The school website also includes ways in which parents and other stakeholders can offer input into Title I programs. This section of the website includes copies of school flyers, information about parent involvement activities (including calendar) and photos of activities and events. In the spring, Stakeholder input is requested regarding programs that can be implemented or improved upon for the upcoming school year. Teachers use daily communication logs to communicate with parents and guardians about student activities and progress. Some teachers also supplement this form of communication with personal phone calls, text messages and emails. Administration at Magnolia is also always open to talking directly with parents about ways to improve the services we provide.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II	Professional development modules will be provided to schools to support the professional development needs of the staff related to parental involvement. The parent liaison will be trained by the LEA staff in methods to effectively use the modules. The LEA staff will provide support and monitor the implementation to ensure that training is provided as required.
2	Title I	Supplemental instructional support provided by Title 1 will be discussed with parents during the development of the students IEP. (Communication Systems)
3	Title X	Students that are classified as homeless will be directed to resources with the assistance of the school's social worker. The school is able to provide clothing and additional food to the family if necessary.
4	Title III	Magnolia does not currently provide any language instruction to LY students as no LEP students are in this program.

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Connect Orange Message to Parents and Staff Members	Assistant Principal	9-26-16	133 students receive Connect Orange Message
2	School Newsletter will be sent home with information pertaining to annual meeting	Resource Staff	9-29-16	Electronic copy of newsletter available on school website
3	Meeting Flyer will be sent home to encourage parent participation	Administration	9-26-16	133 student copies of flyer
4	Agenda and presentation materials developed	Administration	9-29-16	50 anticipated parent copies of agenda and materials
5	Prepare and Print sign in sheets for parents	Administration	10-1-16	1 copy of sign in sheets
6	Print and copy handouts (Agenda, Compact, PIP, Title1 Brochure, Budget)	Administration	10-1-16	50 anticipated parent copies of Agenda, Compact, PIP, Title 1 Brochure and Budget
7	Conduct Title I Meeting - Show Powerpoint presentation.	Administration	10-5-16	50 anticipated parent copies of the Powerpoint
8	Parents complete short paper surveys indicating their understanding	Technical Support Representative	10-5-16	50 copies of parent survey
9	Maintain Title I Documentation	Administration	10-5-16	Meeting Documents and Feedback from parents

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Daytime meetings will be offered at different times. (Meetings will be conducted on different days of the week if requested.) Parents are encouraged to bring children in during most meetings (IEP, Annual Meeting, Student Recognition, Parent visits). Teachers may request that parent conferences be conducted off site or in the parent home as appropriate. School Administration expects that teachers will conference with parents at least 4 times per year using home visits, school visits, email or conference calls.

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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on

how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Transition Breakfast Tea/Bridges Overview	C Hughes	Parents are provided with information and resources available to their children upon leaving Magnolia	9.2.16	Attendance Totals
2	Academic Festival: Academic Fun – Parent Work Day (PWD)	A Hogan	Parents are invited to take part in curriculum activities with their children	9.23.16	Attendance Totals
3	Title I Annual Meeting: Family Fun Day	W Lee	Parents are invited to learn more about the Title I Program, meeting their child's teacher, and participate in fun curriculum related activities	10.5.16	Attendance Totals
4	Teach-In/Parent Workday	L Rodenberry	Parents are invited to be guests/presenters during Teach-In and/or participate with their child as they learn about different careers	11.16.16	Attendance Totals
5	Winter Concert/Parent Workday	L Mitchell	Parents are invited to participate with their child in a Winter Concert where students demonstrate the skills they learned during Music class	12.14.16	Attendance Totals
6	Bridges Achievement	L Rodenberry	Parents learn about their child's Vocational experiences	12.16.16	Attendance Totals
7	Math & Science Fair (PWD)	A Hogan	Parents participate with their child in various activities related to Math and Science which were developed by their child in the classroom	1.13.17	Attendance Totals
8	Student Recognition	B Berger	Parents celebrate their child's success, and learn about the Character Ed Curriculum	1.18.17	Attendance Totals
9	Family STEM Day	A Hogan	Parents participate with their child in STEM activities	1.27.17	Attendance Totals
10	Field Day	K Law	Parents participate with their child in track and field events and learn about good sportsmanship	3.15.17	Attendance Totals
11	Parent Recognition	A Hogan	Parents attend an annual celebration (District Guest Speaker)	5.5.17	Attendance Totals
12	Spring Concert (PWD)	L Mitchell	Parents participate in a Spring Concert along with their child. They see firsthand how much their child has learned during music class.	5.19.17	Attendance Totals
13	Student Recognition Program	L. Rodenberry	Parents participate in an End of Year Celebration where students are recognized for their academic and vocational successes.	5.24.17	Attendance Totals

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Communication of Parent Involvement Plan at Staff Development Activity	Administration	Share importance of parent involvement in Magnolia's academic and vocational programs and how this contributes to student success	10.5.16	Teacher Feedback
2	PI Module 1- Importance of Parent Involvement	A Hogan	Improve staff understanding of Title I Parent Involvement policies	11.3.16	Exit Slip
3	PI Module 2- Barriers to Parent Recognition	A Hogan	Improve staff understanding of Title I Parent Involvement policies	1.12.17	Exit Slip
4	PI Module 3- Implementation Coordination of Parent Involvement	A Hogan	Improve staff understanding of Title I Parent Involvement policies	3.4.17	Exit Slip
5	PI Module 4- Communicating and Working with Parents	A Hogan	Improve staff understanding of Title I Parent Involvement policies	4.22.17	Exit Slip
6	Building Ties between the home and school, train the trainer	C Hughes	Parent Liaison (Social Worker) provides continuous support and resources to parents and students through outside agencies. These resources bridge the support between home and school.	Thru 5.30.17	Staff Feedback

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** IEP Team Meeting (1 or 2 per year) - Discussion of child's annual progress, and development of child's Individual Educational Plan (IEP). Teachers communicate daily with parents through a daily communication log. Teachers write about daily activities and celebrate student successes. Parents can ask and answer questions concerning their child's daily activities at school.

Parent Work Days- Provide space at school, designated dates, different times, where parents can come to school and help make classroom materials for their child's classroom and/or participate in curriculum related events with their child.

Invite parents and guardians to participate in monthly PI, PTA, SAC, and PLC meetings to help get a better understanding of the importance of parent involvement in their child's educational programming.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Daily communication logs are completed by teachers and sent home with students every school day (most students are nonverbal and cannot communicate with parents about their school day). Teachers also communicate with parents through phone calls, emails, and home visits.

Use of School Wide Website to provide documentation of Parent Involvement Activities and Programs at Magnolia School.

Parent Newsletter developed monthly and available for review on the school's website - Describing school activities, events, and programs for parents. Printed copies available if parents request it.

Parent information about use of Progress Book Parent Access will be made available upon request- Website for student grades and description of progress at school. Flyers are sent home concerning special events (student recognition).

Connect Orange Messages sent home regularly for upcoming PI, SAC, and PTA and MPLC meetings and school events.

Parents will be invited to provide input through School Effectiveness Surveys, SAC, PTA and School Climate Surveys January 2017.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Parents of students who are Limited English Proficient or parents with limited English proficiency have opportunities to get information in their home language. All

meetings at Magnolia have the availability of a translator. Informational letters provided by the school and district are sent home in multiple languages. The school is handicap accessible for all parents and family members who have physical disabilities. Magnolia schedules meetings and conferences at times that have been expressed by parents to be the most convenient. School social worker is a constant resource to parents ensuring that they have transportation, information and outside services for themselves and the student. Some of the languages that are readily used and translated are Spanish, French, Creole, Portuguese, and Sign language.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers and parents/guardians	Parents, Guardians and School Staff share academic, behavioral, and social personal information, str	Students will achieve a higher level of academic success as a result of increased parental involvement.	4 conferences (1 per 9-week grading period 10.13.16, 12.16.16, 3.16.17, and 5.31.17

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual IEP Team Meetings	130	130	Parents learn about their child's annual goals and the strategies they can use in the home
2	Meet Your Teacher	1	49	Parents have the opportunity to meet their child's teacher and to learn about the curriculum used in the classroom
3	Title I Meeting	1	25	Parents learn about Title I activities and resources
4	Autumn Festival: Academic Fun	1	50	Parents attend different stations with their child and engage in various academic activities
5	Transition Breakfast Tea	1	35	Parents offered various resources and assistance to access available community resources
6	Behavior Tools Training Day 1	1	5	Parents provided with behavior strategies they can use in the home with their children
7	Behavior Tools Training Day 2	1	5	Parents are provided with additional behavior strategies they can use in the home
8	Curriculum and You Parent Recognition	1	60	Parents celebrate their contributions to the school and learn about their child's success at school
9	Monthly PI, PTA, SAC, MPLC Meetings	9	12	Parents learn about the different activities on campus and provide input on what should be done for students.
10	Parent Work Days	3	15	Parents work to create materials for students to use in the classroom

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PI Module 1-Importance of Parent Involvement	1	45	Value and utility of parent involvement and effect on student success
2	PI Module 2-Barriers to Parent Participation	1	45	Effective communication with parents
3	PI Module 3-Implementation Coordination of Parent Involvement Programs	1	45	Coordination of parent involvement programs
4	PI Module 4-Communicating and Working with Parents	1	45	Building effective relationships with parents

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation (Students with Disabilities-SWD): Magnolia serves students from all across Orange County and many families do not have transportation to attend parental involvement activities at school.	Provide opportunities for parents to participate in meetings via the phone, email, daily communication log etc.
2	Limited English Proficient (SWD, LEP): Some parents have limited English proficiency and may not understand communication sent home in English or meetings presented only in English.	Offer translators at IEP meetings, parent conferences, and to complete APD forms and documents. If not available at the school, contact the District for support. Send home communication in multiple languages.
3	Time (SWD): Many parents have limited time to be involved in parental involvement activities. A lot of our parents have no one to watch students in the evenings and are unable to attend parental events in the evenings.	Offer meetings at times convenient to the parent's schedule. Schedule parental involvement events during the school day so it is easier for parents to attend and participate and still get home in time to meet the school bus.

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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