

**BETHUNE ELEMENTARY SCHOOL**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2018-2019**

**Mission Statement**

**Bethune Elementary School Mission**

Our mission is to provide a personalized learning experience for all students with a rigorous curriculum that builds towards college and career readiness preparing students to become global citizens.

Our vision is to provide a creative learning experience that cultivates character and provides a rigorous curriculum in a safe, secure environment.

**Magnet Mission**

Bethune Elementary School of the Arts exists to ignite our students' inner genius by providing an exceptional education for the whole child. Our staff artfully works together with our community as one team, using our high expectations of student achievement as a catalyst for their success in school and in life.

**Engagement of Parents and Families**

***Bethune Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].***

Parents are involved in the planning, review and improvement of the Title I program and use of funds during our regularly scheduled SAC/SAF meetings. During these meetings our SAC parent members and other school stakeholders are encouraged to provide their feedback concerning preferred parental involvement seminars. Participants are also given a survey at the end of each meeting/seminar to share their experience and express any concerns or questions. A Parent Advice Box is located in the front office in order to elicit parental/community input.

**Coordination and Integration**

***Bethune Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].***

Coun t	Program	Coordination
1	Head Start	Head Start pre-kindergarten teachers will conduct at least two home visits; hold joint parent meetings to discuss specific learning needs of students and academic progress.

2	V.P.K	Our school will collaborate with the VPK Office to coordinate transition programs for students entering the regular public school system. Activities may include: coordinated meetings with parents, VPK teachers and the kindergarten teachers will engage in discussions of specific students' learning needs, joint parent meetings to discuss transitioning, and so on.
3	Family Training Events	Parents will receive training during regularly scheduled SAC parent meetings/seminars in the areas of conscious discipline as well as arts integration in math, reading/writing, and science. These meetings will be held at flexible times both in the mornings and evenings.
4	TurnAround Arts Program	Our school will collaborate with the TurnAround Arts program to integrate advance arts and arts education
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### **Annual Parent Meeting**

***Bethune Elementary School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].***

<b>Count</b>	<b>Activity/Tasks</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
<b><u>1</u></b>	Title I Annual Public Meeting Student Agenda Information Shared By Classroom Teachers	Title I Liaison	August 2018	Flyer/Parent Link/Agenda
<b>2</b>	SAC Meeting & Fall Literacy Night #1- Information about awareness of standards & student materials	SAC Chairs/Title I Liaison	October 2018	Flyer/Parent Link/Agenda
<b>3</b>	SAC Meeting & Holiday Literacy Night #2- Information about awareness of standards & student materials	SAC Chairs/Title I Liaison	December 2018	Flyer/Parent Link/Agenda
<b><u>4</u></b>	SAC Meeting will be held before school/ Donuts With Dads Math Day -Information about awareness of	SAC Chairs/Title I Liaison	January 2019	Flyer/Parent Link/Agenda

	standards & student materials			
<u>5</u>	SAC Meeting/ IHOP Community Night	SAC Chairs/Title I Liaison	February 2019	Flyer/Parent Link/Agenda
<u>6</u>	SAC Meeting/ Science Night	SAC Chairs/Title I Liaison	April 2019	Flyer/Parent Link/Agenda
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## Flexible Parent Meetings

***Bethune Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].***

Meetings will be scheduled at various times to provide equal access to parents and other school stakeholders. SAC/SAF/PTO meetings and family learning events will occur during mornings, evenings, and early release days. Para-professionals will conduct home visits. Teachers in grades K-5 will hold parent-teacher conferences at the beginning, middle, and end of day to accommodate parent work schedules.

## Building Capacity

***Bethune Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].***

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
1	FSA/ELA Reading/Writing University Fall Literacy Night	Title I Liaison/SAC Co Chairs	Parents will gain knowledge of the FSA/LAFS reading and writing standards.	October 2017	Reading/Writing University Survey
2	FSA/ELA Reading/Writing University Holiday Literacy Night	Title I Liaison/SAC Co Chairs	Parents will gain knowledge of the FSA/LAFS reading and writing standards for both primary and intermediate. They will rotate through phonics, fluency, comprehension/vocabulary, BAS, and writing stations.	December 2017	Session Surveys

3	MAFS- Math University Donuts With Dad	Title I Liaison/SAC Co Chairs	Parents will rotate through math stations to gain knowledge of the FSA/MAFS standards for both primary and intermediate students.	January 2018	Math University Survey
4	Science Night Parent University	Title I Liaison	During the science night event parents and students rotated through stations to engage in experiments and projects use science standards.	April 2018	Session Surveys

### Staff Training

***Bethune Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].***

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline/ Evidence of Effectiveness	
1	Staff Training During Pre-Planning Week	Administration	Effective communication with teachers, student service personnel, leadership team and support staff members	August 2018	Staff Training Sign In Sheet and Feedback Forms
2	Grade Level PLC Meetings	Pre K-Grade 5 Team Leaders	CARE and BEST practices and implementation in lesson planning School Instructional Focus Calendar/Pacing Schoolcity & iReady Acaletics Math	Four Times A Month September 2018 October 2018 November 2018 December 2018 January 2019 February 2019	Grade Level Sign In Sheets and Meeting Minutes

			Monitor and Review of SIP implementation	March 2019 April 2019 May 2019	
3	Curriculum Leadership Meetings	PLC Facilitators  Gloria Pellecer Marta Moise  TurnAround Arts Leadership Team	Learning Goals and Performance Scales  Marzano Domains  FSA/ LAFS & MAFS CPALMS standards based instruction and interdisciplinary units of studies across the curriculum  TurnAround and VTS Arts integration	Once A Month  September 2018 October 2018 November 2018 December 2018 January 2019 February 2019 March 2019 April 2019 May 2019	Curriculum Leadership Sign In Sheets and Feedback Forms
4	Trainings provided by the district	Training Representatives	Hitting the Target (Math, Science, Reading) iReady Standards Mastery Schoolcity & Acaletics Daily 5 & Lucy Calkins Small Group Reading	Once Every Other Month  October 2018 December 2018 February 2019 April 2019	Sign In Sheets and Feedback Forms

### Other Activities

***Bethune Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].***

Parents will receive flyers sent from the district on community trainings and events. Our school will coordinate visits with the Title I Resource Van for parental access during family training events during the day and evening. These events will be shared on our school's website, flyers, parent links, and school marquee.

## **Communication**

***Bethune Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:***

- ***Timely information about programs under this part [Section 1116(c)(4)(A)];***
- ***A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].***

In order to reach more parents (especially those who do not attend the SAC/SAF/PTO meetings, Bethune staff will receive information about the Title I trainings provided. Items shared at the regularly scheduled meetings will be distributed to every classroom teacher and stored in a Parental Involvement Tool-Kit folder. This file will contain curriculum and academic assessment information, test taking tips and state standards, P.I.R.C. and other Title I related information.

## **Accessibility**

***Bethune Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)]***

Our school website has a translation page assessable to parents. The page contains a link that will translate parent information to native language. All above information related to our school and parent program meetings, reports and other information shared at SAC/SAF/PTO meetings will be highlighted. Parents will have access to hard copies of our School Improvement Plan, Parental Involvement and school scores. This information will be stored in the school's front office and is available upon request.

## **School-Parent Compact**

**As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].**

**Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.**

## **Adoption**

**This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.**

**This plan was adopted by the school on (05/13/2018) and will be in effect during the 2018-2019 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 28, 2018.**

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*Signature of Principal*

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*Date*

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*Sac Chairperson*

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*Date*