## LAKE PLACID MIDDLE SCHOOL Title I, Part A Parent and Family Engagement Plan 2018-2019

I, ­­­­Jennifer Sanchez do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h) (6) (A)].

*Jennifer Sanchez July 23, 2018*

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Effective schools are a result of the family and the school working together to ensure that students are successful in school. At Lake Placid Middle School, we are committed to working together with the home to provide a secure, nurturing environment in which all students can learn and develop to their maximum potential. This agreement is between students, parents, teachers, administrators, and community stakeholders to work together toward one common goal...the success of each student. Parents are invited and encouraged to be involved in partnership with Lake Placid Middle School to increase student success. |

**Engagement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** The Lake Placid Middle School Advisory Council is comprised of parents who respond to invitations through various announcements to come together and represents all parents of students attending the school. SAC members will meet throughout the year, developing and updating the LPM School Improvement Plan. Parents are invited to come in, learn about the school curriculum, and ways they can support their students at home.  Guidelines for the makeup of the SAC committee, which is comprised of parents, representative of the school's demographics, are adhered to in the selection process. SAC members are nominated by parents and voted in by attendees.    All parents are invited to the Title I annual meeting via Blackboard Connect 5 call out system, invitation/announcement are added to the school web site as well as a Remind text sent to advise parents of the opportunity to be involved in the overview of "What is Title 1A?". A PowerPoint provided an overview of the Title 1 and an opportunity for discussion will be provided to parents in attendance.    After a short recess, the SAC meeting will be called to order. The Home/School Compact will be shared with parents. The parents and teachers will review the Home/School Compact and provide input. The SAC will vote and approve the Home/School Compact. The Parent and Family Engagement Plan will be shared and discussed. Dates will be discussed and shared with parents in attendance. The SAC will review and vote on the Parent and Family Engagement Plan. The election of officers will also take place during this meeting.    LPMS SAC addresses the importance of continued and increased parent engagement in our school, incorporating it as a major objective in the plan and giving input into the development of the Parent and Family Engagement Plan and Home and School Compact. Input from parents at SAC and PVO meetings are documents in "minutes" and stored in the Title One Notebook in the Assistant Principal's Office.  SAC/PVO committees communicate with families about school programs and student progress. This process creates a two-way communication channel between school and home that are effective and reliable. Through these committees, parents share in the decision making for our school. These decisions include governance and advocacy opportunities to speak for their students and community. SAC/PVO events include: curriculum nights (AVID, Advanced curriculum), opportunities to learn at home (iReady), and etc.  Title 1 funds are utilized to help support and implement school improvement for student achievement, pay for the pullout program at our school for extra help, pay for the extra help with low-achieving students, professional development, and strategies. Title 1 funds also pay for parent involvement activities such as curriculum nights, report card pick up/conference nights, and etc. Parents will vote on the Title 1 budget.    After the first month of school, the Home-School Compact and Parent and Family Engagement Plan will be available to parents. After the Parent and Family Engagement Plan has been discussed, revised, and approved, it will be available on the school's website, and print copies will be available at the reception desk for any interested parties.    Lake Placid Middle School offers numerous opportunities for parents to become actively engaged in the child's education. All parents are invited and encouraged to participate on the School Advisory Council, the volunteer program, and other committees and support opportunities for parents, through workshops and other activities, to assist their child in the learning process. We will be holding a "Parent Night" for parents and students to pick up and discuss their report cards. LPMS also will provide curriculum nights to assist parents with understanding the school’s curriculum and answer any questions parents might have in regards to curriculum, expectations, and etc.  Lake Placid Middle School provides volunteering opportunities for parents and families to get involved. This allows educators to work with volunteers who support students and the school. Volunteers provide meaningful work and work flexible schedules.    Lake Placid Middle School will host incoming fifth graders and fifth grade parents for a visit to the school for a "mock" day in the life of a 6th grader and all the different subject areas. On a regular school day in May, rising fifth graders will be escorted during a regular school day by our NJHS members. The student and parent orientation night will be advertised in the school newsletter, a Remind text, and through the call-out system. We will send out paper invitations to our feeder schools to go home with their 5th grade students. The Principal will visit each school to encourage all rising fifth graders to attend what will be a fun and educational event.     Parent/Teacher Volunteer Organization (PTVO) at Lake Placid Middle School will continue to meet after the School Advisory Council meeting every other month. Teachers and parents continue to collect Box Tops for Education. PVO holds contests each month, on who collects the most Box Tops. |
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**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that inform parents how to assist their children at home. This includes other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** |  | **Program** | **Coordination** |
| 1 |  | District School Advisory Council | This Parent Advisory Council represents each school in the District. The DSAC reviews Code Of Conduct, Student Progression Plans, Parent Involvement Plans, and other items of concern. |
| 2 |  | District Parent Advisory for Advanced Academics | This Parent Advisory Council is actively involved in the support and increasing the advanced academic program. |
| 3 |  | IDEA | Supplemental instructional support provided by Federal funds will be discussed with parents during the development of the Students' IEP. |
| 4 |  | Exceptional Students Education | This Parent Advisory Council is actively involved in reviewing parent educational activities and strategies. |
| 5 |  | Migrant Parent Advisory | The Migrant Parent Advisory is actively involved in reviewing parent educational activities and strategies, as well as student instructional programs. |
| 6 |  | Homeless-Title 1X Part C & Title 1 Part A | Student Services coordinates with Title 1 Part A and Title 1X to provide resources (school supplies, social services referrals) for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education (FAPE). Title 1X also funds a homeless advocate for homeless students. |
| 7 |  | VPK | These programs are provided and facilitated through the district each summer at a school location in each community for families of all eligible incoming kindergarten students not previously served in the private sector. |
| 8 |  | Adult Education | Adult Education programs are provided at South Florida State College. Numerous vocational programs, college level courses, and community interest workshops are available. |
| 9 |  | Nutrition Programs | LEA participates in the federal Free/Reduced lunch program and the free breakfast for all students program. Snacks are also provided for after school care and after school tutoring programs. Summer food programs are provided at various school sites and community locations. |
| 10 |  | Supplemental Academic Instruction (SAI) | Supplemental Academic Instruction (SAI) funds will be coordinated to provide summer school for Level 1 readers. |
| 11 |  | Title III | Supports activities to assist students to become proficient in English, supports teacher professional development in ELL strategies, parent involvement, and education. |
| 12 |  | Title II | Provides for teachers and administrators professional development and supports all teachers to be highly qualified. |
| 13 |  | Title I Part A | Will provide funds to all district Title 1 schools, in a school wide project format, to target academic assistance to all students, professional development for teachers’ administrators, and parent involvement activities. Title 1 A also funds a set aside for the neglected and delinquent students in the district This grant is also the funding source for implementing the requirements of ESEA and ESSA. |
| 14 |  | Title I Part C, Migrant | Provides services to migrant students (PreK-12) and their families. The primary goal of the Migrant program is to improve academic performance of migrant students and provide health and guidance to them. The Migrant Early Childhood Program serves 3 & 4-year-old children in a full time preschool program, focusing on school readiness activities. Parent involvement and education is an integral part of the Migrant Program. |
| 15 |  | ELL | The ELL Parent Advisory Council is involved in reviewing parent education activities and strategies, as well as student instructional programs and strategies. Title I, Part A, Title I, Part C and Title III staff collaborate to provide quarterly parent education activities. Topics covered include, but are not limited to, acculturation, helping your child in school, English language acquisition, FSA standards, graduation requirements and post-secondary career opportunities. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c) (1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop agenda, handouts, and presentation materials that address the required components. | Administration | September | Copies of agenda, PowerPoint presentation, handouts and sign-in sheets. |
| 2 | Develop and disseminated invitations | Shelly Service | August-September | Flyer with date of dissemination posted on the school web site. |
| 3 | Advertise/Publicize Event | Administration | August - September | Blackboard Connect message sent to all parents. Remind text sent to all registered parents. Information posted to school website and Facebook site. Twitter. |
| 4 | Develop Sign-in sheet | Administration | September | Sign-in sheets for Orientation will be kept in Title 1 Notebook |
| 5 | Title 1 annual meeting | Administration | September | Sign in sheets/Minutes in Title 1 Notebook |

**Flexible Parent Meetings**  
  
Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** The leadership and staff of Lake Placid Middle School strongly believe in the importance of family engagement. Parent and community participants vote on meeting times, and meetings are set at the time most requested by those present. The SAC meetings will be held at night, but parents may contact the administration to discuss items if they unable to attend the SAC meeting.    For parent/teacher conferences, teachers are also available before and after school upon request. Parent conferences are scheduled before school primarily but have been held other times to accommodate the parents.    During the January report card pick-up night, between the hours of 5:00 and 7:00 PM, parents can pick up their child's report card or they can pick up the next morning. If they do not pick them up during those two times, we will send home with students the following week if parents request that. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Assessments are discussed during individual conferences | Classroom Teachers | Teachers will conduct individual conferences with parents to discuss student's academic achievement, expectations, and goals for the year. This meeting will help parents monitor their child's progress and work with educators to improve the achievement of their child. | August-June | Conference Logs/Parent will have a greater awareness of the curriculum and the FSS and EOCs. |
| 2. | Curriculum Night | Teachers, Instructional Coaches, and Administration. | LPMS will share the curriculum students learn in classes and share strategies with parents they can support students at home. | September | Sign-in sheets |
| 3. | Progress Monitoring Plan Intervention Letter for Parents of Struggling students | Classroom Teacher/Instructional Coaches | Parents are provided with strategies that they can use at home to help their child become successful at school. | November | Signed copy of letter from parents. Parents will have a greater awareness of the curriculum and Florida State Standards, and EOC exams. |
| 4. | Progress Monitoring letter to ALL parents | Classroom Teacher/Instructional Coaches | Parents are provided with student scores on reading assessment and strategies to improve scores. | November/February/June | Documentation of student signatures receiving letter/report card. |
| 5. | 8th Grade Awards Reception | Administration/Team Leader | Students will receive awards by maintaining their GPA and behavior. | May/June | Sign-in sheets of parents in attendance. |
| 6. | Report Card Night with Students and Parent | Administration/All Staff | Parents and students will meet with the staff in a non-threatening atmosphere to discuss middle school grading criteria. | January | Sign-in sheets/Number of parents in attendance |
| 7. | MTSS/RTI Meetings | School Guidance Counselor/Administration/LCRT/District Psychologist | Involve parents in creating a plan to meet academic concerns | September-June | Increase student achievement through MTSS/TRI process. |
| 8. | Sixth Grade Mock Schedule Night | Faculty/CLT/Administration | To share with parents the quality of work we are expecting from our students. We invite the upcoming 5th graders to attend. | May | Sign-in Sheets |
| 9. | 6th and 7th Grade Awards Ceremony | Guidance/Administration | Students will receive awards for academic achievement as demonstrated by GPA | May | Sign-in Sheets |
| 10. | SAC Meetings | Admin. and SAC | To share with parents upcoming and progressing school activities that help to increase school achievement | August, September, October, November, January, March, May | Sign-in sheets of attendees |
| 11. | PVO Meetings | Admin. and PVO | To share with parents upcoming and progressing school activities that help to increase school achievement | August - May | Sign-in sheets of attendees |
| 12. | Math Parent Night | Admin, Math Dept. | Share advanced math course offering being scheduled. | August | Sign-in sheets of attendees |
| 13. | Mentoring Clubs | Admin Team | Parents/Families, and communities groups are invited to meetings to support and share in the development of their students. | August - June | Increase student achievement: attendance, academics, behavior |
| 14. | AVID Night | AVID team/Admin | Parents/families learn about the AVID program, how they can support their students, how they can get involved, how they encourage their students. | August - June | Sign-in Sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e) (3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | What is AVID? | AVID Team Members | Inform parents how AVID strategies are implemented throughout the school with all students, not just the AVID students. Strategies implemented are directly related to improving literacy and can easily be supported at home. | August-June | AVID parent night sign-in, Curriculum nights sign-in |
| 2 | Preschool Curriculum Leadership Team | Administration | Review data to make school wide decisions and to build parent/teacher/student relationships. Strategies to involve parents as in school volunteers. | August | Raptor sign-in, Observations, Volunteer sign-in, |
| 3 | SAC/PVO Meetings | Administration/Title 1 School Coordinator | Discuss with parent the School Improvement Plan, Title 1 Plan, and the Parent/Family Engagement Plan. Elect new officers. | September,October,November, January, March, April, May | Sign-in sheet and minutes from each meeting. |
| 4 | Preparation for orientation open house | Administration/Techs | Computer Lab was available for Pinnacle Website and Free/Reduced lunch sign ups | August | Free/Reduced lunch sign ups/Sign in sheets/Parents viewing procedures for Pinnacle Grade viewer |
| 5 | Pre-Week Faculty Meetings | Administration/CLT Members | Discuss parent contact logs, positives and negatives, discipline, and re-do policy. School Improvement and Parent and Family Engagement Plan were discussed and revisions made on both documents. | August | Parent contact logs |
| 6 | Preparation for Report Card Night | Administration | Bridging the gap between home and school to build better relations between families and the staff at LPMS. Report Cards will be passed out at this event, so parents can schedule conferences with teachers | August and January | Sign-in sheets of all parents in attendance |
| 7 | Curriculum Nights | Instructional Coaches | Instructional Coaches and teachers meet with parents to discuss curriculum and parental roles in assistance with student success. | September | Sign-in sheets |
| 8 | Parent Involvement | Administration | Valuing of parental involvement, Communicating and working with parents, Implementation and coordination of parental involvement program, Building ties between home and school. Having parents as partners with the school. | August - June | Parent Contact Logs |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** The Lake Placid Middle School staff communicates with parents/guardians via phone calls, e-mails, teacher web pages, conferences, Report Card/Parent Night, Student/Parent orientation night with mock schedule, sporting events, band/chorus concerts, and student planners. LPMS has a school website that notifies parents of upcoming events and provides links to content area resources. A monthly newsletter will be sent home with students and is available in the front office for parents, as well as being on the website. The newsletter is full of upcoming events and information about LPMS for parents and students. The newsletter will be printed in English and Spanish.    Every nine weeks, progress reports and report cards go home with students, so parents without computers can keep up with student grades. The staff, through conversations with parents share the Pinnacle Website, so parents can keep up student grades and assignment due dates.    All teachers receive continual training in effective parent communication, reminders about cultural sensitivity, and are encouraged to include administrators in potentially challenging conferences with parents or those in which difficult information is being communicated. In conferences, teachers are very proactive about sharing student artifacts and offering suggestions to parents about how they can support their child's learning. Our guidance counselors are available for more in-depth training to assist parents on strategies to use in the classroom, and how to apply them at home. |

**Communication**

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school-wide program plan under Section 1114 (b) (2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c) (5)].

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| **Response:** Parents were notified by the call out system of the upcoming Title 1 meeting and orientation times for LPMS. At the annual Title 1 meeting of parents in September, LPMS shared information about the Title 1 programs, the curriculum, and academic assessments. All notes/minutes from this meeting and all meetings will be kept in the, Title 1 resource notebook, which is kept in the Title 1 Assistant Principal's office. August 08, 2017, LPMS held its orientation. During the classroom visits, teachers provided additional information on the subjects they teach, assessment plans and how parents can help at home. Teachers maintained sign-in sheets and provided a copy to the assistant principal who also maintained documentation on the dissemination of information, distribution methods and timelines.    The Blackboard Connect5 system and social media are used to notify all parents in Spanish and English of upcoming events such as: 7th grade shots, dress code policies at LPMS, report cards going home, informing parents of important FSA testing dates, bus information, weather reports (when necessary),school start-up times and dates, holidays, early release days, and SAC/PVO meeting dates and times.  The school will notify parents on the first day of school through the "Right to Know" letter that parents have the right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals. The school will also notify parents when their student has been assigned or has been taught for four or more consecutive weeks by a teacher who is out of field. This notification will be a "Four Week Letter" to the parents.  All Parents are invited to attend the SAC/PVO meetings gain valuable information about the School Improvement and Parent Involvement Plans. We share data with them about test scores, attendance, and behavior issues. We ask for input from them on how we can better support them. Teacher, Patty Lorenzo, volunteers monthly to translate.    Parents are notified through phone calls in English and Spanish, notes in planners, progress reports, and report cards about concerns teachers might have with individual students by suggesting a parent conference. The school phone number is provided, and a translator is provided upon request. The ELL Para notifies the data operator if progress or report cards need to be in Spanish or English. All call-out information will be kept in the Title 1 notebook in the Title 1 resource teacher/dean's office.    Important information is shared with the community via our school sign in the front of the office. Important dates and events are posted for all to see when driving to the parent pick-up or or faculty parking lot or in front of the school.    Important information is also included in the monthly newsletter that goes home with the students and is available in the front office in English and Spanish. All this information is shared on our school website as well.    Information is shared with parents and documented with sign-in sheets, meeting notes, and phone logs. All information is kept in the Title 1 notebook with the secretary in the office. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Lake Placid Middle School provides families with an interpreter for conferences and meetings. Our guidance secretary, ELL para, and various bilingual teachers help communicate with parents via phone, notes, or home visits. The ELL Para helps students better understand the curriculum in their native language, Spanish. The administration, with the help of the ELL Para, will monitor the home languages and provide additional languages when that populations percentage increases to a level that is necessary and feasible.    An English to Spanish translator is present at all PVO/SAC/PFEP meetings and translates in real time.    LPMS uses the Connect Ed system, which sends out messages in English and Spanish for our non-English speaking families. The LEA's migrant recruiter also helps our migrant families and works with the school and home.    LPMS takes appropriate steps to ensure parents with disabilities have equal opportunity to participate in and enjoy the benefits of all offered activities.    LPMS has had the Home-School Compact/Agreement transcribed in Spanish. The District has a letter of teacher qualifications and the code of conduct transcribed in Spanish for our parent's convenience. |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\woodd\Downloads\fileUploads\280041_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\woodd\Downloads\fileUploads\280041_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\woodd\Downloads\fileUploads\280041_2016-2017_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e) (1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Total Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | SAC Meetings | 7 | 48 | upcoming and progressing school activities that help to increase school achievement |
| 2 | PVO Meetings | 7 | 48 | upcoming and progressing school activities that help to increase school achievement |
| 3 | Parent Nights | 1 | 350 | Assessments, grades, etc. are discussed during individual conferences. |
| 4 | Title 1 Meetings | 2 | 50 | Title I annual parent meeting is to provide information to parents of participating children about the Title I program and their right to be involved in their child’s education. |
| 5 | AVID | 1 | 25 | Increase school-wide learning and performance. Ensure students are capable of completing college preparatory path. |
| 6 | Dads Take Your Student to School | 1 | 60 | State of Florida effort to increase family engagement that promotes their children's success in education |
| 7 | Open House | 1 | 300 | Parents and students meet faculty and staff to learn about classes and courses they are enrolled into. |
| 8 | Chorus Performance Nights | 2 | 200 | Academic enrichment program, allowing students the opportunity to strengthen the individual character of each student. |
| 9 | Band Performance | 2 | 200 | Academic enrichment program, allowing students the opportunity to strengthen the individual character of each student. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Total Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | SAC Meetings | 4 | 40 | Successful family engagement into the classroom that increase school and student achievement. |
| 2 | PVO Meetings | 4 | 40 | Expanded learning opportunities, community services, and civic participation that help to achieve school achievement. |
| 3 | Parent Nights | 2 | 40 | Families and school staff engage in regular, two-way, meaningful communication about student learning. |
| 4 | Title 1 Meetings | 2 | 40 | Title I annual parent meeting is to provide information to parents of participating children about the Title I program and their right to be involved in their child’s education. |
| 5 | AVID | 7 | 25 | Increase school-wide learning and performance. Ensure students are capable of completing college preparatory path. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Scheduling of events | Times were rescheduled to meet the time request of parents. |
| 2 | Parents' Lack of Comfort and Involvement | Open door policy; as well as inviting parents into events and school. Events that interest and inform parents. |
| 3 | Discrepancy in communication styles | Bilingual translation available. |
| 4 | Limited amount of time availability. | Information sent home, information available on the website, information available on social media. |