2018-2019 Title I, Part A Parental and Family Engagement Plan

Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.

Signature of Principal or Designee **Date Signed**

Gateway High School

School Name

Mission Statement (Optional)

Gateway High School and its community developed the Parent Involvement Plan to provide effective parent training to build their capacity to support students from home and as a result increase academic achievement in all subjects and college and career readiness.

Parental and Family Engagement Mission Statement (Optional)

Our mission is to provide additional opportunities for parents to participate in their child's education and support the vision of the school.

How the parent and family engagement plan is a shared responsibility? (Optional)

The mission of Gateway High School is to lead our students to success with the support and engagement of families and the community. Gateway High School feels strongly that parent and family engagement is a driving force in a child's Education and is a shared responsibility.

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

We are committed to working jointly with parents and family to develop a plan for activities and workshops that support high-quality instruction needed for all learners to be successful. Gateway High School will host various workshops that will help parents better understand standards-based instruction.

Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

Gateway High School will coordinate and integrate parent and family engagement programs and activities through a host of planned events throughout the school year. These activities will teach parents how to help their children at home through the implementation of various best-known practices that will help facilitate learning.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

Gateway High School will offer a number of flexible parent meetings by implementing the following:
- Morning, afternoon and evening opportunities for activities and teacher conferences
-Developing and distributing a yearlong calendar in the first weeks of school and update as needed
- Conduct parent surveys and use results to accommodate most requested times for school-wide activities.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Assistant Principal	August	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Office staff, custodian,	August	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Office staff	August	Collection of sign-in sheets
4.	Compile documents	Academic Coaches, Office staff	September	Scan documents upload to LEA monitoring site

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

The School Advisory Council will provide the structure to render Title I services to Gateway High School parents. The annual meeting will be offered in the morning and in the evening on the second Tuesday of October for the convenience of working families. Throughout the school year, GHS will host various events and workshops on different weeknights to accommodate busy schedules. Each month the SAC will convene its meetings on the second Tuesday of the month for school improvement matters. The Title I Agenda and Meeting will immediately follow the SAC Agenda and Meeting. Parents will report Title I parent news from district Title I meetings, along with school staff related to SIP and SAC updates.

Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

Our Parent Engagement Liaison (PEL) will be a main point of contact for parents to receive resources, support, and information about activities that engage parents and family.

The PEL role will included the following responsibilities:

1. Provide families with weekly student work to review.
2. Ensure a school contact system between school and home and home and school.
3. Involve parents in homework support to support literacy and leanring.
4. Encourage parents to continue development of their own language.
5. Connect parent activities to learning.
6. Provide parent education opportunities to support learning

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.	STEM Family Night (Elementary and Middle School)		Children and parents will participate in hands on STEM activities that reinforce required academic skills.		Sign-in sheets, flyers, meeting notes, Agenda
2.	Parent Engagement Blowout-Building Capacity at GHS; Engaging in Standards-based Learning; Technology	Academic Coaches, Guidance Counselors, Program Leads	Parents will be trained to use resources related to tutoring, technology, ESOL strategies and resources, graduation requirements, standards-based	October/November	Sign-in sheet, flyer, copy of power point, agenda, marquee
3.	Financial Aid and Career and College Readiness	College and Career Readiness Counselor	Parents and students will become familiarized with the services high schools counselors provide to students. From review Florida	October/November	Sign-in sheets, handouts, copy of power point, agenda, marquee
4.	Core Subject Night-Reading, Math, and Science	Literacy, Math and Science Coaches	A presentation on the interrelated nature of reading, math, and science will be given to explain how information and skills can overlap in testing	February/March	Sign-in sheets, handouts, copy of power point,
5.	Saturday EOC BootCamp Sessions and Parent Training	Academic Coaches and Subject Area Teachers	Parents who attend Saturday Crash Course Review Sessions will provided with an opportunity to receive training on	April/May	Sign-in sheets, handouts, copy of power point, agenda, marquee

Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity	Assistant Principal; School-based Leadership	Provide framework for developing cultural awareness to help the culture gap.	September	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement	Assistant Principal, School-based Leadership	Provide information about the 5 levels of parent involvement and parent's rights.	October	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.	Value of Parental Involvement During PLC meetings	Assistant Principal, School-based Leadership	Faculty and staff will have awareness to the value of parents as stakeholders working side by side as	November	Copies of power point, agenda, sign-in sheet
4.	Implementation of the Parent Involvement Plan (PIP)	Assistant Principal, School-based Leadership	Using school-based activities tied to testing requirements and graduation requirements	December	Copies of power point, agenda, sign-in sheet
5.	Communication and Collaboration with Parents	Assistant Principal, School-based Leadership	Improve the timeliness of parent communication	November	Copies of power point, agenda, sign-in sheet

Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

The GHS school base leadership team has developed a comprehensive training plan to ensure parents have appropriate level of understanding in the areas of Florida Standards, Standards Based Instruction, US History, Mathematics and Biology End of Course Exams, ESOL testing, Advance Placement, writing skills, Career and College Readiness, and the Bring Your Own Device (BYOD) initiative.

These activities are designed to make parents aware of resources available to their students. Each one of these will be facilitated in the form of mini workshops for parents and students on the second Tuesday of the month or on Saturday.

Communication

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school has an outdial system called School Messenger that is used to contact parents in regards to events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Gateway send letters home in English and Spanish for all parent meetings, events, or even emergencies.

The Panther Chronicle newsletters are sent home quarterly in English and Spanish. All pieces of communication are accessible on the school's website and calendar. The GHS ESOL department, clerical staff, and administrators provide translation services for written and verbal communication to our community. The district's Multicultural department can provide language translations other than Spanish.

All programs and activities will be accessible to parents with disabilities. When applicable, the district special needs staff are available to assist parents.

Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.) **(Optional)**

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.	Providing necessary literacy training for	Literacy for the holidays-Students will receive a package containing leisure literary material for the	Literacy Coach	Students will minimize the loss of learning whenever away from school.	December
2.	Training parents to enhance the	Train the trainer	Assistant Principal, SAC Chair, Parents	Parents will be able to monitor students learning and apply best practices from parents who have had	January
3.	Maximizing parental involvement and	Follow up sessions to building capacity	Assistant Principal, SAC secretary	Parent will become active participant in their childen's education	Ongoing as needed
4.	Adopting and implementing model	Implement a research based model that works in the area of parental involvement	School Based Leadership	Increase in parental involvement will yield higher student performance	February
5.	Developing appropriate roles for	TBD	Bank Representative	Mortgages, Finance, Budgeting	March to May

Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Parent and Family Engagement Plan and accompanying feedback acknowledges the existence of the following barriers to parent and family engagement:
• Transportation
• Language
• Education
• Economically disadvantaged

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

Gateway High School will have literature available both in English and Spanish to help support our parents' limited English proficiency needs. We will also have translators available to address parent concerns.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	Look into transportation options for parents as needed. Change location of activity to a
2.	Language Barrier	Provide Spanish and sign language translation as needed.
3.	Child Care	Teachers will offer childcare services for parents who need to attend a school function. Gateway High
4.		
5.		