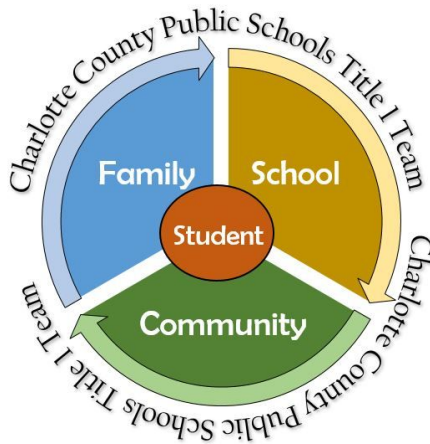


# School Improvement and Parent & Family Engagement Plans



**SALLIE JONES**

2018-2019

## INSTRUCTIONS

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc **May 31, 2018**.

# Evaluation of 2017-2018 School Year PFEP

## BUILDING CAPACITY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Student-led conferences	3	400-500 per event	Students share goals and their progress towards meeting them.
Family Resource Experience	3 x per week	1,090 July - May	Families check out books, receive a keeper book, and receive school, academic, and parenting information to support a love of reading in the home.
Features guests in the Family Center	2	269	Increased community support for student learning activities (Stone Crabs Reading

			Challenge Kick-off, etc).
Family Events (Publix Math Night, Family STEM night)	Academic Events = 8 Relationship Building Events = 12	156	Academic events supported providing training to parents on academic content while students engaged in tasks. Relationship Building events supported fostering strong relationships between school and home.
Community Leadership Day	1	42	Increases the community's knowledge of what is happening in schools and the rigor of the curriculum being learned. Community partnerships are established for volunteering in classrooms or donating funds for needed materials.
Parent Engagement Planning Team	1	5	Set school goals and created a calendar of events for the year for supporting parent engagement at SJE.
Parent Institute Link	1	653	Resources for parents to help their child achieve student success. We will add a counter next year to be more accurate with

			our numbers.
School website curriculum links	24 hour access available to parents	653	<p>SJE is looking into putting a counter on the webpage to track link visits.</p> <p>The links provide families access to online learning resources and information to increase learning opportunities at home.</p>
Parent information meeting for FSA testing	1	12	Informed parents of students in grades 3-5 on the outline of the assessments and ways that parents can support practice at home.
School PFEP meeting	3	15	Monitors the PFEP throughout the year to ensure that goals are being met for increasing student achievement and parent engagement.
SAC meetings	6	36	Monetary decisions were made to provide additional funding to the STEM lab to support academic achievement in math and science.
Family Engagement Conference	1	1	Increases the knowledge of the AFA to support families in engaging with their children and the school.

Watch Dog Informational Meetings	2	135	Provided male role models with an opportunity to learn how they can volunteer in the school setting and allowed them to sign up for shifts.
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## STAFF FAMILY ENGAGEMENT TRAINING SUMMARY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
PFEP Training	0	0	
Leadership Days	1	47	Increases the community's knowledge of what is happening in schools and the rigor of the curriculum being learned. Community partnerships are established for volunteering in classrooms or donating funds for needed materials.
i-Ready	3	50	Provides teachers with ongoing support in modifications made to the program as well as how to utilize assessments (diagnostic and standards mastery) and data to differentiate

			instruction.
Title I Para III monthly PLC	10	1	Increases the knowledge of the AFA to support families in engaging with their children and the school.
PFEP Meeting	3	15	Monitors the PFEP throughout the year to ensure that goals are being met for increasing student achievement and parent engagement and determines goals for the following school year.
Family Engagement Conference	1	1	Increases the knowledge of the AFA to support families in engaging with their children and the school.

# 2018-2019

## SCHOOL IMPROVEMENT PLAN GOALS

GOALS (anticipated in your 18-19 SIP)	How will this goal be communicated to families?	How will families support this goal?
Increase academic proficiency for all students	Data results will be shared at PTO and SAC meetings through live delivery. Results will be shared in paper format through the Tiger Growl Newsletter and posted digitally to the SJE website.	Suggestions for supporting students in increasing academic areas of need will be featured in the Tiger Growl. Specific student data will be shared in parent conferences, student-led conferences, and MTSS meetings. Parent Attendance at family engagement professional development sessions will be facilitated in areas of need identified in the data and by parent request.
Community Partnerships	Parent Connect calls, DoJo and Remind messages, and printed flyers will be sent home as needed.	Families will support this goal by participating with their child in community service projects outlined by each grade level.
Build Relationships	Invitations to student-led conferences, Facebook communication about events, Academic nights to support parents	Families will come to events, fill out family survey in a positive way, and participate in events that promote a connection between home and school.

# PARENT & FAMILY ENGAGEMENT PLAN

## ASSURANCES

- ☐ The parents of Title I students are involved in decisions about how Title I funds are spent.
- ☐ A description of how your school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
- ☐ The plan was jointly developed/ revised with parent and made available to the local community.
- ☐ The parents and families are involved in planning, reviewing and improving the schoolwide program.
- ☐ How the plan uses the findings of the parent and family engagement plan to review design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- ☐ The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- ☐ The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is assigned out of field.
- ☐ The school will provide each family with an individualized student report about the performance of their child(ren) on State assessments. [ESEA section 1116]

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Principal's Signature

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Date Signed



## MISSION STATEMENT

- ❑ The parent and family engagement plan is a shared responsibility.
- ❑ The parent and family engagement will assist in providing high quality instruction for all learners.

Sallie Jones Tigers will be innovative leaders striving for excellence through high expectations and a commitment to success.

## INVOLVEMENT OF PARENTS

- ❑ The school will involve the parents and families in organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

PTO and SAC meetings are held monthly to discuss expenditures of Title I funds. Parents are members of the school PFEP committee where Title I plans and goals are created.

## COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

- ❑ The school will coordinate and integrate parent and family engagement programs and activities.
- ❑ The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

Program	Coordination
Big Brothers Big Sisters	The guidance Counselor coordinates visits and matches students to volunteers.

Title III	English in a Flash is coordinated by the school guidance counselor and the district Title III Paraprofessional
Title II	Coordinated by the school's Lead Teacher.
Homeless Coalition	Coordinated by guidance counselor and district homeless coordinator.

## ANNUAL PARENT MEETING

- ☐ Description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- ☐ Description of the nature of the Title I program that is shared with parents (schoolwide or targeted assistance)
- ☐ Description of how the meeting will cover (AYP), school choice, and the rights of parents are covered at the annual meeting.

Activity/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
Open House Parent Night	Assistant Principal and School Secretary	July	Attendance roster and parent survey
Curriculum Nights	Grade level team leaders and teachers	August - May	Attendance Rosters and parent survey

## FLEXIBLE PARENT MEETINGS

- ❑ How the school offer a flexible number of meetings, such as meetings in the morning or evening.
- ❑ How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

PTO and SAC meetings are offered both in the morning and after school. Child Care is provided during these meetings. Parent engagement events are held in the evenings, but fluctuate their days of the week and times of evening. Some relationship building events are held in the evenings during the week and some on Saturdays. MTSS meetings can be held in person or via conference call so that parents can be involved while at work or home. Student-led conferences are held at various times during the school day to accommodate families.

## BUILDING CAPACITY for 2018-2019

- ❑ The school will implement activities that will build the capacity for meaningful parent/family involvement.
- ❑ The school will implement activities that will build relationships with the community to improve student achievement.
- ❑ The school will provide materials and trainings to assist parents/families to work with their child(ren).
- ❑ The school will provide other reasonable support for parent/family engagement activities.

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Grade level	Grade level	Students will	Each grade	Community

community service projects	LLTs	learn how to plan for and facilitate community service projects and learn how they can make a positive impact on their community.	level completes at least one project per year.	Service Project data wall.
Family Events (STEM, Math, Assessments, Reading, etc.)	AFA, Title I Resource and Family Engagement Liaison, and teacher volunteers	Students and their parents will receive information and activities on how to improve student achievement in targeted academic areas.	Each trimester	Agendas, sign-ins, invitation, and surveys
Leadership Day	Leadership PLC, faculty, students and families	Increase community involvement and build partnerships between home, school, and the community.	1 time per year	Tour schedules, sign-in sheets, and comment cards
Student-led Conferences	Leadership PLC, Grade level teachers	Students will share their academic and personal goals and their progress towards meeting them.	3 times per year (end of trimester)	Leadership notebooks, parent sign in sheets, and surveys/comment cards

Family Reading & Resource Center	AFA	Students and their families will gain access to books that can be taken home and receive supportive training and resources.	3 times per week, before and after school	Family Center Log and survey
Hooked on Family Engagement Conference	AFA and parents	Provides support for family engagement and for improving academics.	annual	Sign in sheet and evaluation results
Parent Institute Link	Webmaster is seeking assistance to have a counter on the website	Provides families with links to resources.	Available daily	Visit counter on webpage
Kindergarten Round-Up	Kindergarten LLT and teachers	Allows parents to register for kindergarten and to get resources for preparing their children for the start of kindergarten.	April	Registration Packets, survey
Kindergarten Orientation	Title I Resource and Family Engagement Liaison and Assistant Principal	Orientates parents to the expectations of kindergarten.	May	Attendance Rosters and survey
Boohoo Breakfast	PTO, Lead Teacher, Assistant Principal, Kindergarten	Provides parents with needed information for the first days of	July	Roster and survey

	LLT	kindergarten and builds relationships among staff and parents in the grade level.		
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## STAFF DEVELOPMENT for 2018-2019

- ☐ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the **value and utility of contributions of parents/families.**
- ☐ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in **how to reach out to, communicate with, and work with parents/families as equal partners.**
- ☐ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with **the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school.** [ESEA Section 1116]

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Staff Family Engagement Training	Title I Resource and Family Engagement Liaison, AFA, AP	Staff will be trained in family engagement and relationship building to increase student	Meeting in first trimester	Sign in rosters, survey, student data

		achievement.		
PFEP meetings	Title I Resource and Family Engagement Liaison, AFA, AP	Increase family engagement to increase student achievement.	Once per trimester	Sign in rosters and agendas
AFA PLC/Meetings	AFA, Title I Resource and Family Engagement Liaison	Increases AFA knowledge and their ability to support families.	monthly	Sign in rosters and agendas
Hooked on Family Engagement Conference	AFA and parents	Provides support for family engagement and for improving academics.	annual	Sign in rosters, agendas, and survey

## OTHER ACTIVITIES

- ❑ Other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

Build relationships with the School Resource Officer - Officer conducts lessons in bicycle safety, DARE, and bullying. He is available to meet with students throughout the day and is visible in the cafeteria and in classrooms.

Relationship Building Activities - Activities such as the Mud Run, My Guy & Me Dance, Knight with Your Maiden, Talent Show, School Play etc. are held to engage families in

activities not related to academics, but held to strengthen ties between school and family.

## COMMUNICATION

- ❑ The school will provide timely information about the Title I programs.
- ❑ The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- ❑ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ❑ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

- SJE Parent Newsletter sent home bimonthly and posted to the SJE website
- Facebook Page - posts made 3-5 times per week. Parents have access to communicate through Facebook Messenger directly with administration.
- SJE App - Flyers and reminder alerts are shared regularly
- Class DoJo and/or Remind 101 App - These apps are used in the classrooms and provide two way communication between home and school.
- SJE Website - Information and photographs are shared and updated on a weekly basis.
- School Connect Calls - Calls are sent home at least once per week on Wednesday evenings
- Title I Meeting Open House

## ACCESSIBILITY

- ❑ Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- ❑ Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an



understandable, uniform format, and in languages that the parents/families can understand.

Translators are available for all meetings as needed. Notices are provided in English and the parent's native language when possible. Morning and afternoon meeting times are offered for parents to attend SAC and PTO meetings. At kindergarten orientation parents receive needed information. All students receive the district calendar. The Student Compact for Success is shared with all families. The Student Code of Conduct book is shared with all families. We provide electronic, paper, and phone communication.

## DISCRETIONARY ACTIVITIES (optional)

- ☐ Any activities that are not required, but will be paid through Title I, Part A Funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. etc.)

Activity	Description of Implementation Strategy	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline

## BARRIERS

- ☐ Describe the barriers that hindered participation by parents during the previous

school year.

- ❑ Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Busy Parent Schedules	Offering meetings held at various times of day, various days of the week, virtual meetings, and conference calls.	Any staff member facilitating a meeting	ongoing
Busy Staff Schedules	Delegate meetings to others that can facilitate, schedule phone conferences	Any staff member facilitating a meeting	ongoing