

# Ranson Middle Title I, Part A Parental and Family Engagement Plan

## Involvement of Parents

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used {ESEA Section 1116}.

Ransom Middle School will involve the School Advisory Council which is made up of a group of parents and students that represent the diversity of our school population. School Advisory Council meetings will be held a minimum of four times per year and both the agenda and minutes of each of these meetings will demonstrate the decision making process that will take place throughout the 2017-2018 school year as it relates to Title I funds and program offerings.

## Coordination and Integration with Other Federal Programs

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home {ESEA Section 1116}.

#	Program	Coordination
1	Family Literacy	Distribution of literacy materials to parents enabling further growth at home.
2	PSC Talent Search	Weekly meeting with PSC Talent Search
3	Title 1	Provide resources explaining the purpose of Title 1 through the Website and District Title 1 office.
4	Title 1 Parent Workshop	District Title 1 office

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents and families of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, and the rights of parents are covered at the annual meeting.

#	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop meeting materials	Brent Brummet	Sept 8th 2017	Agenda, handouts, etc.
2	Advertise/publicize event	Brent Brummet	Sept 7th 2017	Flyer/invitation and Sign-In sheet
3	Title I Parent Meeting	Brent Brummet	Sept 11 2017	Sign-In sheet
4	Maintain documentation	Naomi Pinney	Sept 12 2017	Sign-In sheets/Parent Input/Agenda/Meeting Minutes

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental engagement {ESEA Section 1116}.

The Ransom Middle School faculty and staff feels so strongly about parent communication and involvement that three mornings are set aside for parent conferences. This year the days will be Monday, Tuesdays, and Fridays. Teachers will conduct a parent conference with each student's family who desires a conference. Grade reports can be accessed on Focus. Students are assigned to an advisory teacher. The student will have the same advisory teacher all three years at Ransom. Advisory teachers make and log calls to all families. The advisory teacher is a contact points for parents and families.

# Building Capacity

Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement, and building relationships with the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents assist parents/families to work with their child. Include information on how the school will provide other reasonable support for parent/family engagement activities under {ESEA Section 1116}.

#	Building Capacity Activity for Families	Person Responsible	Materials/Training Provided to Parents/Families	Timeline	Evidence of Effectiveness
1	Orientation	Brent Brummet	Establishes teacher/parent communication	August 8th 2017	Attendance by parent
2	Parent Conferences	Counselors	Improved communication allows parents to support student learning	On-going	Parent conference log
3	Open House	Brent Brummet	Established teacher/parent communication	Sept. 7th 2017	Attendance by parents
4	Advisory	Teachers	Improved communication. Allows students and families to have a liaison.	On-going	Student attendance and performance

## Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents/families, and in how to implement and coordinate parent/family programs, and build ties between parents/families and schools {ESEA Section 1116}.

#	Building Capacity Activity for Staff	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Principal Data Presentation	Principal	Improved student achievement focusing on date	August 3rd, 2017	Student performance data
2	STAR 360 training	Principal	ELA and Math achievement	August 5th	Student performance data
3	RTI Training	Principal	Improvement in student performance	Sept 30th	Student performance data

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children {ESEA Section 1116}.

Parents are encouraged to volunteer in many ways to be involved as well as being a part of SAC and the PTSA.

# Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the achievement levels students are expected to obtain;
- If requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and
- If the school wide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency {ESEA Section 1116}.

- a. Annual Welcome Back to School letter and phone call personalized by the principal
- b. School year calendar
- c. Notification of special programs (Gifted, Title I)
- d. Notification updates on MTSS, IEP's, and EP's
- e. Notification of special parent programs/workshops
- f. Notice of School Advisory Council meetings
- g. Report cards
- h. School website
- i. Student Code of Conduct
- j. Rights and Responsibility Handbook
- k. Advisory teachers will contact and communicate with parents.

# Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents. Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable, uniform format and in a language that parents/families can understand.

Ransom Middle School uses a large variety of ways to share information and insure accessibility to all school activities. Among the various ways is the "School Messenger" call out system. This system allows for translation from English when needed. Ransom also uses mail outs, flyers home, school marquee, Tiger Television, and teacher/parent contact. Teachers will also use the Remind App when appropriate. Information to students and families is also shared through Advisory Class.

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are disabled, have limited English proficiency, and parents/families of migratory children) {ESEA Section 1116}.

#	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Middle school teaches communicating with parents and families.	Continue advisory groups to improve communication
2	Transient families contact data	Advisory teachers secure update contact information

# Assurances about the Parent and Family Engagement Plan

I, **Brent Brummet**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

- Describe how the school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent;
- Plan was jointly developed/revised with parents and distributed to our families and the local community;
- Involve parents and families in the planning, review, and improvement of the school wide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective parental involvement, and to review, if necessary, the school's parent and family engagement plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment {ESEA Section 1116};
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field;
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

---

Signature of Principal or Designee

**Brent Brummet**

August 31st 2017

---

(typed signature denotes approval of PFEP)