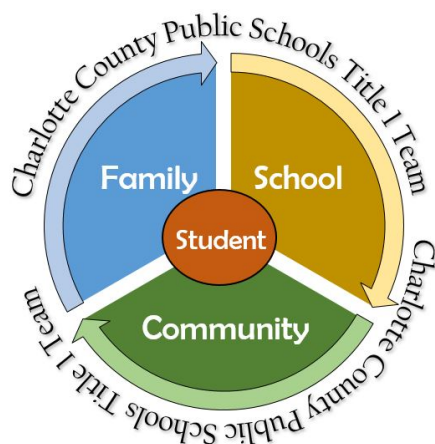


School Improvement and Parent & Family Engagement Plans



VINELAND

2018-2019

INSTRUCTIONS

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc **May 31, 2018**.

Evaluation of 2017-2018 School Year PFEP

BUILDING CAPACITY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Individual Parent/Teacher/Student Data	1	359	Parent involvement leading to an Increase in student achievement
Family Reading & Resource Center	Weekly	2,095	Parent involvement leading to an Increase in student achievement
Academic Family Nights	2	500	Parent involvement leading to an Increase in student achievement
Annual Title I Partners in Education Meeting	1	800+	Parent involvement leading to an Increase in student achievement
Volunteer Pamphlet	1	Approx. 600	Increase of parent

			involvement and student achievement
Annual Volunteer Orientation	1	30	Increase of parent involvement and student achievement
FSA Workshop	1	9	Increase of parent involvement and student achievement
FIPT Training Meetings	Quarterly	6	Increase of student achievement
Parent Institute-Weblink	1	500+	Increase of student achievement
KG Roundup	1	60	Increase of student achievement
KG Orientation	1	75	Increase of student achievement
Papas, Pastries & Paperbacks	Monthly	35	Increase of parent involvement and student achievement
Partners in Education	2	428	Increase of parent involvement and student achievement
Family Engagement Conference	1	5	Increase of parent involvement and student achievement

STAFF FAMILY ENGAGEMENT TRAINING SUMMARY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
FIPT Meetings	Quarterly	6	Increase of student achievement
Review of FI Data & Action Plans w/faculty	2	53	Increase of student achievement
Family Involvement Planning Team Training	1	6	Increase of student achievement
Data Team Meetings	2	53	Increase of student achievement

2018-2019

SCHOOL IMPROVEMENT PLAN GOALS

GOALS (anticipated in your 18-19 SIP)	How will this goal be communicated to families?	How will families support this goal?
100% of Vineland Elementary students and staff will set x to y by when goals and develop action plans with accountability partners during the 2018-19 school year.	Planner, PIE Night, School Website, Marquee, Leadership Parent Conferences, Leadership Notebook	Participate in school-wide events, parent teacher conferences, communication with teacher via the planner, and family center.
100% of Vineland Elementary students will complete a 7 Habits Family Project by May 31, 2019.	Planner, PIE Night, School Website, Marquee, Leadership Parent Conferences, Leadership Notebook	Participate in school-wide events, parent teacher conferences, communication with teacher via the planner, and family center.
100% of Vineland Elementary kindergarten thru fifth grade will strive for 45 minutes of iReady Math and Reading instruction during the 2018-19 school year.	Planner, PIE Night, School Website, Marquee, Leadership Parent Conferences, Leadership Notebook	Participate in school-wide events, parent teacher conferences, communication with teacher via the planner, and family center.

PARENT & FAMILY ENGAGEMENT PLAN

ASSURANCES

- ☐ The parents of Title I students are involved in decisions about how Title I funds are spent.
- ☐ A description of how your school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
- ☐ The plan was jointly developed/ revised with parent and made available to the local community.
- ☐ The parents and families are involved in planning, reviewing and improving the schoolwide program.
- ☐ How the plan uses the findings of the parent and family engagement plan to review design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- ☐ The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- ☐ The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is assigned out of field.
- ☐ The school will provide each family with an individualized student report about the performance of their child(ren) on State assessments. [ESEA section 1116]

Principal's Signature

Date Signed

MISSION STATEMENT

- ☐ The parent and family engagement plan is a shared responsibility.
- ☐ The parent and family engagement will assist in providing high quality instruction for all learners.

The Vineland Elementary School Family Engagement mission is to foster an environment in which child, parent and teacher synergize to ensure family success.

INVOLVEMENT OF PARENTS

- ☐ The school will involve the parents and families in organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

Our Family Engagement Team includes two parents, three teachers, the school counselor and an administrator. In April, the team attended a district Title 1 training to review FEP strategies, celebrate successes and develop an action plan. The team meets regularly to review, revise and evaluate implemented team strategies. The team will garner support from stakeholders to implement strategies. In the fall, SAC will review the FEP and offer suggestions. The team will then approve the FEP. As members leave the committee, new members will be added and trained.

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

- ☐ The school will coordinate and integrate parent and family engagement programs and activities.
- ☐ The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

Program	Coordination
Title 1, Title III, Title X, Head Start and VPK	Title 1 paraprofessional coordinates the Family Reading Experience (FRE), works with parents, teachers and community, as well as scheduling special events for the FRE.
Head Start, VPK	Head Start PreK teachers conduct at least two home visits for each student. The Head Start office provides mileage and travel reimbursements for the teachers
VPK	School personnel and VPK teachers coordinate meetings with parents, teachers, and students to assist parents with transitioning from PreK to KG.
Title I, Title III, Title X	Faculty members use academic professional learning communities to work with instructional staff and Title I paraprofessionals to coordinate Family Academic Nights in all disciplines.
Title I, Title III, Head Start, VPK	District member of Title I team will present a number of parent-help sessions on campus to ensure parents are aware of home strategies for student success.
Title III	FRE program provides materials in Spanish for bilingual students
Title I, Title III	Title I paraprofessional has programs available for families learning English.
Headstart, VPK, Title I	Title I personnel facilitate training with parents to assist with PreK to K transition. Helping Prepare Your Pre-K Child for Kindergarten Math
Headstart, VPK, Title I	Kindergarten Orientation, School personnel and Title I Paraprofessional work with students and parents to facilitate successful transition to Kindergarten and increase student achievement
Title I and Title III	Title I Paraprofessional works with parents of new Kindergarten students in small groups to encourage further parent involvement

	and increase student achievement
Title X	Homeless liaison assist families in need and provides families with necessary resources.
Title 1 and III	Grade Level teams collaborate with families for better overall understanding of Florida Standards, as well as student data in order to provide families with at-home strategies to increase student academic performance.

ANNUAL PARENT MEETING

- ☐ Description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- ☐ Description of the nature of the Title I program that is shared with parents (schoolwide or targeted assistance)
- ☐ Description of how the meeting will cover (AYP), school choice, and the rights of parents are covered at the annual meeting.

Activity/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
Annual Title 1 Partners in Education Meeting	Grade Level Teams, Leadership Team	August-September	Increase in student academic performance and family participation
Partners in Education Grade Level Nights	Grade Level Teams, Leadership Team	August-September	Increase in student academic performance and family participation

FLEXIBLE PARENT MEETINGS

- ☐ How the school offer a flexible number of meetings, such as meetings in the morning or evening.
- ☐ How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

Partners in Education meetings are held in the beginning of the school year to address Title 1, individual student academic needs, transportation, and family engagement. These meetings are held in the evenings twice annually. Family/Parent conferences are also held individually for students by family/parents preferential appointments in the first quarter.

BUILDING CAPACITY for 2018-2019

- ☐ The school will implement activities that will build the capacity for meaningful parent/family involvement.
- ☐ The school will implement activities that will build relationships with the community to improve student achievement.
- ☐ The school will provide materials and trainings to assist parents/families to work with their child(ren).
- ☐ The school will provide other reasonable support for parent/family engagement activities.

Content & Type of Activity	Person Responsible	Impact on Student Achievement	Timeline	Evidence of Effectiveness
Individual Parent/Teacher/Student Data	Teachers, Nicole Davel, Lead Teacher	Parent involvement leading to an Increase in student	November	Attendance

		achievement		
Family Reading & Resource Center	Nan Fetzer	Parent involvement leading to an Increase in student achievement	Weekly and by appointment	Attendance
Academic Family Nights	Faculty, Lead Teacher, Academic Teams	Parent involvement leading to an Increase in student achievement	Twice annually	Attendance
Annual Title I Partners in Education Meeting	Faculty, Leadership Team	Parent involvement leading to an Increase in student achievement	Twice Annually	Attendance
Volunteer Pamphlet	Nicole Davel	Increase of parent involvement and student achievement	August-September	Attendance
Annual Volunteer Orientation	Nicole Davel, PFET Team	Increase of parent involvement and student achievement	October	Attendance
FSA Workshop	Nan Fetzer	Increase of parent involvement and student achievement	February-April	Attendance
PFET Training Meetings	Nicole Davel and team	Increase of student achievement	18-19 School Year	Attendance
Parent Institute-Weblin	Jane Silva	Increase of student	18-19 School Year	Website Activity

k		achievement		
KG Roundup	Nan Fetzer, Leadership Team, Kindergarten Team	Increase of student achievement	April	Attendance
KG Orientation	Kindergarten Team, Leadership Team, Nan Fetzer	Increase of student achievement	May	Attendance
Pastries & Paperbacks	TBA	Increase of parent involvement and student achievement	18-19 School Year	Attendance
Partners in Education	Faculty, Leadership Team, Lead Teacher	Increase of parent involvement and student achievement	Twice Annually	Attendance
Family Engagement Conference	PFEP Team	Increase of parent involvement and student achievement	November	Attendance

STAFF DEVELOPMENT for 2018-2019

- ☐ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the **value and utility of contributions of parents/families.**
- ☐ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in **how to reach out to, communicate with, and work with parents/families as equal partners.**
- ☐ Describe the professional development activities the school will provide to

educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with **the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school.** [ESEA Section 1116]

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
FIPT Meetings	Nicole Davel	Increase in student academic performance and family participation	Quarterly	Attendance
Review of FI Data & Action Plans w/faculty	Nicole Davel, Nan Fetzer	Increase in student academic performance and family participation	Immediately following survey results	Attendance
Family Involvement Planning Team Training	PEFP Team	Increase in student academic performance and family participation	August-May	Attendance
Data Team Meetings	Lead Teacher, Grade level teams	Increase in student academic performance and family participation	Quarterly	Attendance
Family Engagement Conference	PEFP Team	Increase in student academic performance and family participation	November	Attendance

OTHER ACTIVITIES

- ☐ Other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

The Family Reading & Resource Center, facilitated by the AFA, and hosted by staff throughout the year.

Individual/Parent/Teacher/Student data conference day will be held in November, 2018.

Student-led conferences will be held in the spring 2019. Student leadership notebooks will be compiled in class with the teacher. Teacher will facilitate as each student utilizes his own leadership notebook to share with his/her family during the student conference piece.

Monthly workshops for families to increase family/child communication.

Documentation of all activities is maintained in the Title 1 monitoring box.

COMMUNICATION

- ☐ The school will provide timely information about the Title I programs.
- ☐ The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- ☐ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ☐ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

- Partners in Education, Parent Night Meetings in August and September will provide information on Title 1 opportunities to include parenting, learning at home, volunteering, and school decision making.
- Links on school website to access FLDOE and Florida Standards.

- Family handbook, Family Compact, Technology Agreement located in student planner.
- Parent survey results will be used to plan during meetings.
- Title 1 brochure to go home in Monday envelope during the first full week of school.
- Documentation of all activities will be maintained in the Title 1 monitoring box.

ACCESSIBILITY

- ☐ Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- ☐ Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

- Translator on staff to assist all parents.
- Family Reading & Resource Center will have activities facilitated by translator targeting involvement once per month.
- Parent volunteers will be encouraged to participate at all levels in the school community.
- New parent volunteers will be oriented/trained.
- Welcome packets are distributed to new families containing Title 1 and parent information.
- Documentation of all activities is maintained in the Title 1 monitoring box.

DISCRETIONARY ACTIVITIES (optional)

- ☐ Any activities that are not required, but will be paid through Title I, Part A Funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. etc.)

Activity	Description of	Person(s)	Anticipated	Timeline
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	Implementation Strategy	Responsible	Impact on Student Achievement	
Partners in Education Night	Maximize parental involvement by arranging school meetings during a variety of times	Faculty, Leadership Team	Increase in student academic performance and family participation	August-September and January-February

BARRIERS

- ☐ Describe the barriers that hindered participation by parents during the previous school year.
- ☐ Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Conflicting activities	Schedule individual appointments to accommodate family schedules as needed	Faculty	Throughout the year
Family buy-in	Developing of creating incentives to increase family involvement	Faculty, Leadership Team	Throughout the year