School Improvement and Parent & Family Engagement Plans

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| Title1 logo January update.JPG |  |

**MURDOCK MIDDLE SCHOOL**

2018-2019

# INSTRUCTIONS

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc **May 31, 2018** .

Evaluation of

2017-2018 School Year PFEP

# BUILDING CAPACITY

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| **Content & Type of Activity** | **Number of Activities** | **Number of Participants** | **Impact on Student Achievement** |
| Data Morning/Night | 1 | 12 |  |
| Parent Conferences scheduled during planning days | Did not do |  |  |
| Dinner with FSA Practice Test/I-Ready Simulation- Preparing for testing.  No dinner - simulated test environment | 2 | 704 | Increased comfort level- had 2 trial tests |
| Parent/student reading group- Book Club | 1 |  | Stone crabs |
| Open House | 1 | 600 | Greater awareness of expectations and staff |
| Spaghetti with Study Skills Dinner | Did not do |  |  |
| Summer Plans- promoting summer academics to stop the summer slide | Did not do |  |  |
| The Importance of Arts | n/a |  |  |
| STEM WARS | 1 | 72 | Improved science skills and standards  While having fun |
| Family Holiday Breakfast | 1 | 46 | Improve communication between home and schools |
| Meet Your Bus Driver Breakfast | 1 | 12 | Build relationships to help kids arrive ready to learn |
| Donuts with Dad | 1 | 71 |  |
| Winter Carnival/ joint Effort with PTO | 1 | 129 | Interacting with families and staff |
| Bullying presentation | 1 | 25 | Create a better environment |
| Family Movie Night | 1 | 47 |  |

# STAFF FAMILY ENGAGEMENT TRAINING SUMMARY

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| **Content & Type of Activity** | **Number of Activities** | **Number of Participants** | **Impact on Student Achievement** |
| Perfecting Parent Communication |  |  | Increase family engagement to improve student achievement |
| Documenting parent contacts in FOCUS |  |  | Report cards mailed home |
| Discipline Plan/ Setting Expectations | weekly | 5 | Increase student ability to achieve academic goals |
| Effectively Using Parent Volunteers to create an optimum testing environment | 9 | 10 | Increase student proficiency |
| Training Parents as Mentors | Not done |  |  |

2018-2019

SCHOOL IMPROVEMENT PLAN GOALS

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| GOALS(anticipated in your 18-19 SIP) | How will this goal be communicated to families? | How will families support this goal? |
| Increase ELA scores | SAC meetings, newsletter | Encourage students to read at home and complete all homework. Increase media book check out…check out books at the Family Reading and Resource Center |
| Increase family  engagement | PTO, SAC, phone calls, flyers, twitter, school website | Attend school meetings and events. Current members recruit members, even from the feeder schools. Have a presence at open house to recruit members. |
| Decrease student discipline | Open house, SAC/PTO, school website | Increase parent awareness of behavior and academics expectations.  Attend school functions. Ongoing communication with teachers  Have parent input in PBIS |
| Improve learning gains of the bottom 25 % | IEP Meetings, parent teacher conferences  Display school grade level data averages where parents can see it. On the tv loop in the front office | Insuring homework is completed and assignments are turned in.  Homework help seminars with Rene  Display data  Logging in to Focus and EDIS to monitor students academics |
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PARENT & FAMILY ENGAGEMENT PLAN

# ASSURANCES

* The parents of Title I students are involved in decisions about how Title I funds are spent.
* A description of how your school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
* The plan was jointly developed/ revised with parent and made available to the local community.
* The parents and families are involved in planning, reviewing and improving the schoolwide program.
* How the plan uses the findings of the parent and family engagement plan to review design strategies for more effective engagement, and to review, if necessary, the school’s parent and family engagement plan.
* The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student’s classroom teachers and paraprofessionals.
* The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is assigned out of field.
* The school will provide each family with an individualized student report about the performance of their child(ren) on State assessments. [ESEA section 1116]

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Principal’s Signature Date Signed

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# MISSION STATEMENT

* The parent and family engagement plan is a shared responsibility.
* The parent and family engagement will assist in providing high quality instruction for all learners.

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| ***To promote character and competence in a positive learning culture that ensures success and inspires purpose for ALL.*** |

# INVOLVEMENT OF PARENTS

* The school will involve the parents and families in organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

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| SAC meeting |

# COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

* The school will coordinate and integrate parent and family engagement programs and activities.
* The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

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| Program | Coordination |
| Title II |  |

# ANNUAL PARENT MEETING

* Description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school’s Title I program.
* Description of the nature of the Title I program that is shared with parents (schoolwide or targeted assistance)
* Description of how the meeting will cover (AYP), school choice, and the rights of parents are covered at the annual meeting.

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| **Activity/Tasks** | **Person(s) Responsible** | **Timeline** | **Evidence of Effectiveness** |
| Go to feeder schools to recruit parents for PTO and discuss middle school transition | Achievement and Family Associate (AFA) | May | New members- sign in sheet sand agenda from meeting i attended |
| Annual meeting | Assistant Principal | Aug | Sign in sheets, parent evaluation slips |
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# FLEXIBLE PARENT MEETINGS

* How the school offer a flexible number of meetings, such as meetings in the morning or evening.
* How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

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| Meetings to be help in the morning (possible breakfast availability) and/or evenings and events planned during different times to allow parents to attend.  Family Reading and Resource Center open everyday from 2:35-3:55.  SAC and PTO meetings are held in the evenings. |

# BUILDING CAPACITY for 2018-2019

* The school will implement activities that will build the capacity for meaningful parent/family involvement.
* The school will implement activities that will build relationships with the community to improve student achievement.
* The school will provide materials and trainings to assist parents/families to work with their child(ren).
* The school will provide other reasonable support for parent/family engagement activities.

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| **Content and Type of Activity** | **Person(s) Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| Attend PTO meeting at feeder schools  Communicating and  volunteering | Achievement and Family Associate (AFA) | Ease transition to middle school… result in better grades and less discipline | May | Agenda and sign in sheet |
| Donuts with Dad  Learning at home | Achievement and Family Associate (AFA)  Home Depot | Increase math scores | February | Sign in sheets and test scores, Parent Evaluations |
| Holiday Breakfast  Learning at home | Achievement and Family Associate (AFA) | Increase reading scores | December | Improved Iready scores  Parent Evaluations |
| Family Movie Night  FSA testing | Achievement and Family Associate (AFA)  Title I Resource & Family Engagement Liaison | Improve test scores | January | Test scores  Parent Evaluations |
| Stem Wars  science | Achievement and Family Associate (AFA) | Improve science scores | March | Students will increase science grades |
| Muffins with Mom  parenting  Collaboration  Recipe math | Achievement and Family Associate (AFA)  Publix | Improve reading and math | May | Improve Test scores  Parent Evaluation |
| Data with Dawn  Focus and edis | CCPS Psychometrician  Achievement and Family Associate (AFA) | overall | August | Grades  Parent Evaluation |
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# STAFF DEVELOPMENT for 2018-2019

* Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the **value and utility of contributions of parents/families.**
* Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in **how to reach out to, communicate with, and work with parents/families as equal partners.**
* Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with **the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school.** [ESEA Section 1116]

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| **Content and Type of Activity** | **Person(s) Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| Review the redesigned Discipline Plan to include parent contacts prior to referral | DeShon Jenkins | Reduction in referrals by including parents early on in the process | Ongoing | Administrative review of Discipline Steps in Focus |
| Active Shooter Training for all staff | Deputy Morris | Staff are trained on how to interact with students and parents in the event of a campus emergency | First Quarter - training | Parents have clear lines of communication in the event of a campus emergency |
| Training for Staff on the use of positive reinforcement for student behavior | Positive Behavior Support Team | Students choose to make better decisions resulting in increased class time | Weekly PBIS Team meetings with teacher communication | Administration will monitor referral/classroom removal rate |
| Bullying Awareness Training | DeShon Jenkins | Raises awareness of student interaction resulting in fewer removals from class | SAC Meeting; ongoing | Parents are aware of what bullying is and how to contact for support |
| Discipline Data Review | DeShon Jenkins | Makes parents aware of the various interventions used to keep students in school and in class | SAC Meeting; ongoing | Parents will understand the need for communication and support in addressing student behavior concerns |
| Academic Data Review | Lyman Welton | Makes parents aware of the various academic programs that are available to increase student achievement | SAC Meeting; ongoing | Parents will understand the need for communication and support in addressing academic concerns |

# OTHER ACTIVITIES

* Other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

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# COMMUNICATION

* The school will provide timely information about the Title I programs.
* The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
* If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
* The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

**School Newsletter, website, marquis, automated calls home, parent conferences**

# ACCESSIBILITY

* Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
* Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that he parents/families can understand.

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| Meet with flexible schedule |

# DISCRETIONARY ACTIVITIES (optional)

* Any activities that are not required, but will be paid through Title I, Part A Funding (for example, home visits,transportation for meetings, activities related to parent/family engagement. etc.)

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| **Activity** | **Description of Implementation Strategy** | **Person(s) Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| Riser Night | Communicate with Feeder schools | Nancy Mancini | Increase incoming students comfort level and knowledge of student expectations | August - May |
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# BARRIERS

* Describe the barriers that hindered participation by parents during the previous school year.
* Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents /families of migratory children).

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| **Barrier** | **Steps to Overcoming Barrier** | **Persons Responsible** | **Timeline** |
| Non English speaking families | Get flyers translated | Patricia Pasca | Aug - May |
| Parents unfamiliar with FOCUS and google classroom | Training seminar for parents  Access to computer in the FR&RC | Dawn Patello | August |
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