**North Marion High School Title I, Part A Parent and Family Engagement Plan 2018-2019**

**Vision Statement:** Engaging, enriching, and empowering today’s students to become tomorrow’s leaders.

**Mission Statement:** Prepare our students in an atmosphere of encouragement, enthusiasm, and excellence for further education, future employment, and effective citizenship.

Our primary mission at North Marion High School is to find ways of enhancing each child's learning opportunities. We strive to work collaboratively with parents and families to nurture a love for learning and to help our students become lifelong learners. We believe that each child should be given opportunities to achieve and be successful and understand active participation by parents and family will help promote this success. We will work together to establish effective family-school partnerships. School and home must also work together to help ensure our students will achieve and succeed. We are committed to ongoing, two-way, meaningful communication to help facilitate mutual understanding and to stimulate student success.

North Marion High School is committed to the success of students. We will work together with parents to monitor the effectiveness of our Parental Involvement and Title I Programs and to provide excellence in education. This policy will be promoted by the administrators, principals, and other school staff as we seek active participation by our parents.

**Describe how the parent and family engagement plan is a shared responsibility**.

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| Our school has a School Advisory Council (SAC) consisting of parents, community members, and school staff. All parents are encouraged to become members of the SAC. Information about SAC is sent out to families by School Newsletters, SkyLert phone messages, and other appropriate means. Our SAC reviews feedback from our Annual Parent Survey to help guide the management of the school.Members of the SAC will be determined by the balanced representation of the ethnic, racial, and economic community served at North Marion High School. More than 50% of the SAC are parent (non-employee) representatives. The SAC meeting reviews and makes revisions to the School Improvement Plan, the Parent Involvement Plan and the School Compact each year. SAC members will have input on how Title I and Parent Involvement funds should be used at North Marion High School.  |

**Describe how the parent and family engagement will assist in providing high quality instruction for all learners**.

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| Teachers will communicate on a regular basis with parents as a requirement if students are having trouble academically or behaviorally. Communication with a parent before a situation gets to a discipline referral stage will allow the family to intervene before their child is suspended or receives a discipline referral. In addition, when a family has a chance to work with a child before they receive a referral, it builds trust between the school and the family and the focus remains on student achievement and quality instruction.  |

**Engagement of Parents**

Describe how the school will engage the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

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| Parents are always welcome to attend NMHS SAC meetings. The SAC meetings, usually monthly, are advertised in advance. Title I programs are reviewed and planned in the SAC meetings, as well as how funds for Title I are used. Parents are encouraged to attend NMHS SAC meetings to help in making decisions to better serve all students and families. Parents help review the PFEP and Compacts annually. For parents and community members not able to attend meetings, the school improvement plan (SIP) and family engagement plan (FEP) will be available on our school website. Family members will be able to provide feedback via surveys connected to the website links.  |

**Coordination and Integration with Other Federal Programs**

Describe (in the table below) how the school will coordinate with other federal programs and integrate parent and family engagement activities that teach parents how to help their child(ren) at home.

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| Title I Part A | Our school receives Title I funds based on free and reduced lunch counts. Title I Part A funds are used to provide supplemental instructional materials, equipment, and/or personnel to help students meet the rigorous state standard expectations. Staff development as well as Parental Involvement Trainings and Workshops will be coordinated with Title I, Part A. |
| Title I Part C (Migrant) | The administration will contact the Migrant Department of Grants & Federal Programs office. This office will provide academic support to the students and help families with resources they may need. |
| Title I Part D (Neglected & Delinquent) | The administration will coordinate with our Title I office who will provide the students and families the resources and support they need. |
| Title II  | Staff and faculty members participate in district professional development opportunities. |
| Title III - ESOL | The administration will coordinate with Grants & Federal Programs, ESOL Department to identify students. ESOL paraprofessionals are placed in our school to provide students with the appropriate academic support that they need to progress in learning a second language. |
| Title IV Part A | N/A |
| Title IV Part B (21st CCLC) | N/A |
| Title IX Part C - Homeless | The administration will coordinate with our District Homeless Liaison who will provide the students and families the resources and support they need. |
| Home Instruction for Parents of Preschool Youngsters (HIPPY) | N/A |
| Individuals with Disabilities Education Act (IDEA) | Our school coordinates with the ESE, Student Services Department of MCPS. Supplemental instructional support is shared with parents as they are invited and attend their child's IEP meetings. Teachers and staff will follow the MTSS policies and processes. |
| Voluntary Pre-Kindergarten Program | N/A |

**Annual Parent Meeting**

Provide a description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school’s Title I program.

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| An Annual Parent Meeting will take place on August 9, 2018 to inform parents and families about the school’s Title I program. Parents will be invited by a Skylert invitation, as well as a message posted on the school’s Marquee. Parents will review the PFEP and Compacts. |

Provide a description of the nature of the Title I program that is shared with parents (school wide or targeted assistance).

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| The parents will be given an agenda explaining the use of the funds as both school wide and targeted assistance. Parents will see that because of Title 1 dollars, a Content Area Specialist was hired to provide professional development for teaches and an Intervention Teacher was hired to work with students in the lowest quartile for both reading and math. Parents will also see that additional funds will go to fund technology, ACHIEVE 3000 Reading Program, supplementary reading resources, and basic materials for teachers such as calculators and headphones. |

Provide a description of how the meeting will cover yearly progress, school choice, and the rights of parents.

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| The agenda will provide a description of the school’s progress over the last year towards the previous year’s goals. Parents will be provided school choice and parent rights at the annual meeting. Detailed school grade data was presented using a PowerPoint. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening.

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| * The school’s scheduled orientation, open house, and the Annual Title 1 Meeting are held in the evening or well-advertised in advance, which allows many of our working parents to participate.
* Parent Training and Family Engagement Workshops are presented in the day and at evening. Refreshments or a light meal is provided at each of these trainings/workshops. This allows busy parents to participate without missing work or having to prepare a meal for the family before coming to a school event. Childcare is also available for those who are in need of this service.
* SAC meetings are scheduled at a time convenient to the SAC members. This will be voted on during the first SAC meeting in September.
* The Student end of the year award ceremonies are presented during the evening and advertised in advance, allowing working families to attend.
* The Media Center is open before and after school hours for parents to participate in the book fair and use the school computers, when needed.
* Parent-Teacher conferences are scheduled at various times, convenient for parents and families as well as for teachers.
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Describe how will the school provide, with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.

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| The student government class at NMHS will provide childcare during parent and family engagement events, which will allow families to attend, along with their children attending NMHS. We also have two family nights planned where we will invite families into both our campus and into the Ft. McCoy campus for families that live closer to that area. We will provide spaghetti dinner and age appropriate engagement strategies that parents could use at home to help at both locations. The session at North Marion High School will take place on October 12, 2018 and the session at Ft. McCoy is scheduled for February 21, 2019. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for meaningful parent/family engagement.

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| We have two family nights planned where we will invite families into both our campus and into the Ft. McCoy campus for families that live closer to that area. We will provide spaghetti dinner and age appropriate engagement strategies that parents could use at home to help at both locations. The session at North Marion High School will take place on October 12, 2018 and the session at Ft. McCoy is scheduled for February 21, 2019. |

Describe how the school will implement activities that will build relationships with the community to improve student achievement.

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| NMHS is building community relationships to help increase student achievement by teaming with businesses and organizations that serve our students. For example, NMHS now holds our awards ceremonies at North Marion Middle School. NMHS does not have an auditorium to hold large-scale ceremonies. The partnership with the middle school allows for a comfortable environment to celebrate the successes of our students. NMHS has teamed with Cullison-Wright Construction in a Business Partnership again for the 2018. This partnership is providing funds to help recognize teachers and students for good behavior and academic progress. This partnership promotes student achievement and boosts moral by both students and staff, which helps create a positive culture at the school level. |

Describe how the school will provide materials and trainings to assist parents/families to work with their child(ren).

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| Our Content Area Specialist will join the administrative team to develop appropriate professional development for our family nights. This initiative will help the family’s capacity to help support their child cognitively. The parents will understand our vision of engaging, enriching, and empowering today’s students by showing both students and parents how to make each lesson regardless to it being taught in the school building or at home relevant to their daily life.  |

Describe how the school will provide other reasonable support for parent/family engagement activities.

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| Resources provided during any of the parent/family engagement activities will be made available for any families not able to attend. Families may find the resources in our parent resource center located in our media center or may request the materials be sent home with their children. |

**Staff Development**

Provide a description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in the value and utility of contributions of parents/families.

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| Our Content Area Specialist will join the administrative team to develop appropriate professional development for our teachers after seeking out how we can support our students more during our Title 1 family nights. Our focus this school year is improving our relationships with students and families and bringing relevance into each rigorous lesson. All teachers will participate in professional development during Colt Collaboration meetings that will be held bi-monthly. New teachers to North Marion High School will also participate in a book study using Fundamental Five to learn how to Frame a Lesson; Work in the Power Zone; How to provide Frequent, Small-Group, Purposeful Talk about the Learning; how to Recognize and Reinforce; and last but not least how to Write Critically.  |

Provide a description of the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in how to reach out to, communicate with, and work with parents/families as equal partners.

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| Each professional development session at school will address elements to support our focus of strengthening relationships and improving relevance and rigor in the classrooms. Professional development for new teachers will include model phone calls and conferences and all teachers will receive PD on connecting with families via website. August 17: Relationships September 7: Relevance- Meaningful Work September 21: Relevance- Meaningful Work October 5: Relevance- Authentic Resources October 19: Relevance- Authentic Resources November: 2: Relevance- Learning Connection November 16: Relevance- Learning Connections December 7: Relevance- Wrap up all 3 indicators (Meaningful Work, Authentic Resources, and Learning Connections) January 4: Rigor- Thoughtful Work January 18: Rigor- Thoughtful Work February 1: Rigor- Higher Level Questioning February 15: Rigor- Higher Level Questioning March 1: Rigor- Academic Discussions March 15: Rigor- Academic Discussions April 5: Rigor- Practice all 3 indicators (Thoughtful Work, Higher-level questioning, and Academic Discussions) April 19: Rigor- Practice all 3 indicators (Thoughtful Work, Higher-level questioning, and Academic Discussions) May 3: Relevance & Rigor- Wrap up all 6 indicators May 17: Relevance & Rigor- Wrap up all 6 indicators |

Provide a description of the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school.

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| The NMHS parent liaison will attend the district liaison training provided by the Title I Office. The NMHS parent liaison will be the staff member trained in inviting our parents to events face to face in our carlines and offices. The Content Area Specialist will provide the professional development sessions with an administrator during the family nights provided. Resources will be provided to the parents for them to refer to at a later date when at home working with the students. |

**Other Activities**

Describe other activities (ex: parent resource center) the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren).

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| The NMHS parent liaison will support our parents by keeping the parent resource center updated with resources provided in our Parent Engagement Events missed by families. The liaison will recruit parents from the car lines and front office to help volunteer in our Media Center.  |

**Communication**

Describe how the school will provide timely information about the Title I programs.

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| Title I programs will be advertised by Skylert messages, marquee messages and via our website. Flyers will also be sent home and given out in our car lines. |

Describe how the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.

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| NMHS utilizes its school website and teacher websites to describe and explain the curriculum at the school and the forms of assessment used to measure student progress and the achievement levels students are expected to obtain. The school sends FSA and EOC parent resources provided by the State to parents annually. |

Describe how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).

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| SAC meetings are held monthly and advertised in advance, which offer parents opportunities to make suggestions and to participate in decisions relating to the education of their children. Our first organizational SAC meeting will take place on Monday, September 17 at 6:00 PM and will take place the third Monday of each month for the entire school year. Parent conferences and access to the Skyward Parent Portal also serve as a great way for parents to participate in the decisions relating to the education of their children. |

Describe how the school will submit parents/families comments if the school wide plan is not satisfactory to them.

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| Parents are invited to attend NMHS SAC meetings to express comments or to voice concerns about the school or if its plans are not satisfactory to them. The principal has an open-door policy, allowing parents to visit to voice concerns at any time, without having an appointment. There will also be a link to the Family Engagement Plan and School Improvement Plan on the website. |

**Accessibility**

Provide a description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.

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| All parents will be invited to family engagement activities and any resources provided in the activities will be made available to any families not able to attend such activities. Parent resources will be made available through our parent resource center in our media center. |

Provide a description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

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| Parent/Family programs and meetings will be advertised on our website and Skylert messages will be sent to all families. ELL families will receive an invitation from our ESOL paraprofessionals in a language the families understand. An ESOL Paraprofessional will be available during the Family night to assist with translations. |

**Discretionary Activities** (Optional)

Describe any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.).

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| Funds will be used to communicate with families about parent/family engagement activities, as well as to communicate academic progress or needs. A paraprofessional will work one hour per day as a parent communication liaison. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year.

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| No major barriers hindered participation by parents in the previous school year, but the school could do a better job of inviting parents face to face in our car lines.  |

Provide description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children).

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| NMHS will utilize staff members to invite parents personally, face to face, in our carlines, as well as parents visiting our offices in the weeks leading up to engagement events. Adding a personal touch to an invitation will increase attendance and help make parents feel more welcome. |