**WASHINGTON SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan**

I, Dr. Michael J. Roberts, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h) (6) (A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**
Parental Involvement Mission Statement (Optional)

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| **Response:**The Escambia County School District and Booker T Washington High School Title I parental involvement programs will strive to build strong relationships which will foster true family engagement for every student, each family, each teacher, on a daily basis. The Booker T. Washington High School Community will create a safe, supportive, and caring school environment in which students will engage in cooperative learning with relevance in the curriculum and technology to reach their full potential with the understanding that knowledge and hard work equals success. The BTWHS Title I program will strive to increase parental involvement through programs for students who are under achievers/low performers and all students who are not experiencing academic success in school (lower quartile). Additionally the school will strive to better meet the needs of the ESE population through all resources available through the district and those resources that can be purchased through Title I funding. |

**Involvement of Parents**
Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:**At Booker T. Washington High School parental involvement and student engagement are top priorities. The faculty and staff value parents and want them to be highly involved at the school. Booker T. Washington High School will host a focus group for a selected group of parents. During this meeting, we will address the services in which the school may provide to parents, in order to help with student success. |

**Coordination and Integration**
Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e) (4)].

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| **count** | **Program** | **Coordination** |
| 1 | SAC Meeting | The school will provide an opportunity to make revisions to the School Improvement Plan and Title I budget by providing input and budget suggestions. This will allow the parents to feel a part of important school decisions. During this time, we will also discuss parental involvement activities. |
| 2 | School Improvement Plan | We will provide ongoing parent meetings to review the School Improvement Plan and provide feedback. |
| 3 | ACT/SAT Prep Course | We will provide an after school ACT/SAT prep course for those students who may need additional support for these specific tests. The students will be provided with resources |
| 4 | Parent Focus Group Meeting | We will select a group of parents to serve as our focus group. During this meeting we will comprise opportunities for ongoing parental involvement and support. |
| 5 | Parent Meetings | We will host several parent meetings throughout the year, at flexible times, to extend to our parents opportunities to learn ways to assist their children at home in order to achieve academic success, graduation criteria, scholarship information, and best practices for parents. |

**Annual Parent Meeting**
Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Schedule all SAC meetings | Dr. Michael Roberts | August 2018 | School Calendar |
| 2 | Connect Ed Phone Messages | Title I Team | September 2018 | Email of sent message |
| 3 | Parent Contact Information List | Title I Team | September 2018 | Copy of the information sheet |
| 4 | Create an agenda | Title I Team | September 2018 | Copy of the Agenda |
| 5 | Sign-In sheet | Title I Team | September 2018 | Copy of the Sign-In sheets |
| 6 | Minutes | Title I Team | September 2018 | Copy of Minutes |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:**To help ensure that all parents are able to attend, we will offer parent meetings after 5:00 p.m. During that time, we will provide dinner for the attending families. The school's Early Childhood program, will host activities for the kids and entertain them in a fun, friendly atmosphere. The Early Childhood students will work with the children on reading, writing, and play educational games during the time that the parents are meeting. We will also offer a lunch meeting, where parents who are only available during their lunch hour may attend. During this session, the parents will be provided lunch. |

**Building Capacity**
Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | PTSA | PTSA President | Increased Parental Involvement and knowledge of school information/activities | October 2018 | Agenda |
| 2 | School Advisory Council Meeting | Principal | Increase Student Achievement and parent knowledge | October 2018 | School Calendar and school website |
| 3 | PTSA | PTSA President | Increased Parental Involvement and knowledge of school information/activities | November 2018  | Agenda |
| 4 | Quarterly Newspapers | Journalism Instructor | Increase parent knowledge of school information and activities | September, December, March, May | Newspaper |
| 5 | PTSA | PTSA President | Increased Parental Involvement and knowledge of school information/activities | January 2019 | Agenda |
| 6 | Parent University: A parent’s guide through the high school experience | Title I Team | Increased Parental Involvement | March 2019 | Agenda and sign-in sheet |

**Staff Training**
Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e) (3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Tech Tools | Title I Team | Increased Achievement | October 2018 | Observations, agenda, and sign-in sheets |
| 2 | Writing across the curriculum | District ELA Specialist | Increase Critical thinking and Writing skills | October 2018 | Observations |
| 3 | PBS- Positive Behavior Support | PBS Team | Increased Achievement through decreased discipline issues | November 2018 | Observations, and Dean’s office Data Reports |
| 4 | Understanding Data | Assistant Principal | Increased Achievement through the development of well- developed lesson plans | November 2018 | Observations, Department Data meetings |

**Other Activities**
Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:**The parental focus group discussed an extreme disconnection in receiving information from the school. They explained that a part of the reason that a lot of parents are not involved is because they are not aware of what is going on. Upon hearing this, Booker T. Washington has decided that to take active measures in the way in which we distribute information. Our school newspaper will now include a parent section that highlights upcoming academic, athletic, and parental opportunities. This newspaper will be available online and it will be mailed to the homes. The calendar will also include PTSA meetings, which we are also in the process of filming, so that they may be streamed online through the school's website. We are also offering Technology workshops for parents who are not familiar with basic computer skills. |

**Communication**
Describe how the school will provide parents of participating children the following [Section 1118(c) (4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school wide program plan under Section 1114 (b) (2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:**Booker T. Washington High School will provide information about our Title I programs in a timely manner, by using our Connect Ed call out system, parent newsletter, student newspaper, and our school website. During our annual parent meetings, we will continue to promote this information. Our school's Marketing program will be working with the school to new ways of distributing information to our parents. The students will design a marketing plan and help execute the plan throughout the school year. The Title I team leader will be the contact person for all Title I programs. This person will ensure that they are accessible for parents to gain necessary information. |

**Accessibility**
Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:**Booker T. Washington High School will arrange to work with the district's ESOL department to translate any necessary information to those ESOL parents in which the school serves. Booker T. Washington High School will also meet with the instructors of foreign language within the school to gain knowledge of information and parental workshops that will be beneficial to our ESOL students. |