Title I, Part A Parent and Family Engagement Policy W.D. Sugg Middle School] 2018-2019

Parent and Family Engagement Mission Statement

Enter your Parent and Family Engagement mission statement below. Describe how parent and family engagement will assist in providing high quality instruction for all learners. The mission statement should:

- Reflect the beliefs or values the school holds regarding the importance of family engagement;
- Explain the purpose of the parent and family engagement program;
- Be written in parent friendly language;
- Inspire stakeholders to be engaged and supportive of the program; and
- Be different from your school mission statement.

RESPONSE:

Our mission is to engagement parent and family with enrichment program, like parent workshops, meetings, SAC and events that bring parents to our school. As a multicultural school our goal is to achieve and maintain meaningful parent involvement, we recognize and respect the varied cultural perspectives of the communities we serve because our students and parents come from a variety of backgrounds we belief that meaningful parent involvement enhances positive student learning outcomes and effective parent/educator communication, collaboration, and cooperation are critical components of meaningful parent involvement and positive student learning outcomes. Improving parent engagement is in the best interest of schools.

2018-2019 Involvement of Stakeholders (Parents, Families, School Personnel and Community)

Describe how the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used. [ESEA Section 1116]

RESPONSE:

W.D. Sugg Middle School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used.

- Conduct an annual informational/involvement meeting for parents.
- Conducts an annual survey of parents regarding needs and concerns.
- Parents participate in the development/review of Title I funds through the School Council, Parent Meeting.

2018-2019 Coordination and Integration

Describe how your school collaborates with other federal programs, district departments, business community, library systems, and governmental and non-governmental organizations to provide integrated parent and family engagement opportunities. Include how the school will coordinate and integrate parent and family activities that teach parents how to help their children at home. [ESEA Section 1116]

Count (add or remove rows as needed)				
1	Annual Title I meeting in conjunction with Open House	Increase the level of involvement of parents to become active in the decisions made at the school. Parents are provided information regarding school programs, Title I program, Parent workshops, Parent Portal, school compact, and the opportunity to meet their child teachers.		
2	ESOL Parent Night	Parents are provided information regarding ESOL program, school programs and extracurricular activities for ESOL Students.		
3	Parent workshops	In order for children to get the most out of their school experience, it's best if parents and teachers work closely together as a team. Our Parent workshops are design to provide parents with tools that they can implement with their kids at home. Parents have the opportunity to give their input into the School Improvement activities and expenditure of School Improvement funds.		
4	SAC Meeting	Parent meet once a month with Principal and AP to be inform about school activities, parents are given the opportunity to provide input into the School Improvement activities and expenditure of School Improvement funds.		
5	Parent Involvement Opportunities	 1-Communication between home and school is regular, two-way, and meaningful. 2-Parenting skills are promoted and supported. 3-Parents play an integral role in assisting student learning. 4 Parents are welcome in the school, and their support and assistance are sought. 5- Parents are full partners in te decisions that affect children and families. 6- Community resources are used to strengthen schools, families, and student learning. 		

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents and families of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Count	Activities and Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required components	Principal or designee	July/August 2019	Copies of documents uploaded to the online crate
2	Develop and disseminate invitations (flyers, Connect-Ed calls, texts, newsletters, etc.)	Principal or designee	August	Copies of invitations, call logs, and sign-in sheets uploaded to the online crate
3	Hold the Meeting	Principal or designee	August/ September 2018	Agenda/Sign-in Sheet uploaded to the online crate
4	Evaluate the Meeting	Principal or designee	August/ September	Aggregated Evaluation Form/Notes uploaded to the online crate

Parent Notifications

Describe how the school will provide each family with timely notice information regarding the following:

- the parent's right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals
- how the school will provide each family with an individualized student report about the performance of their children on the State assessments
- how the school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field? [ESEA Section 1116]

RESPONSE:

Information about the Title I program at Sugg Middle School will be disseminated to parents at the Annual Title I Meeting in the fall. Parents will also be provided information about curriculum, academic assessments, and state expectations of student proficiency at each grade level during the Open House. Progress reports will be available in Focus parents will have a Focus form on back to school night and they can get assistant/training in our Parent Center opening their account. Parents will have the opportunity to ask questions and provide input in their child's course schedule at any time requests. All parents are invited to join the SAC during the Open House, through Connect ED and flyers. At SAC, parents can make suggestions/decisions that will positively impact the school. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. Any comments from parents about the Parent Involvement Plan will be forwarded to the Title I office.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [ESEA Section 1116]

RESPONSE:

We will take the following actions to conduct flexible meetings, at a convenient time, and encourage and invite all parents to attend, to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements and the school parental involvement policy, the school wide plan, and the school-parent compact.

- Invitations are sent via flyers, website, Facebook, and posted in the office
- Meeting is presented in both Spanish and English
- Opportunity to submit responses
- · Meetings in the morning or evening
- Home visits
- School Parent Compact

Building Capacity

Describe how the school will implement activities that will build the capacity for meaningful parent/family engagement, to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents/families work with their children to improve academic achievement. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116.

Count (add or remove rows as needed)	Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Resource Center Parents may check out resources for practice of skills in the home.	Mrs. Jenny Rodriguez School Parent Liaison	Provide an accessible parent/family information and resource center to support parents and families with training, resources, and other services. Schools will show an increase in parent involvement.	August 2018 May 2019	Parent Survey Data, Sign in Sheets, Focus Forms
2	Meeting to assist parents in understanding how students can improve skills, get help when needed	Mrs. Jenny Rodriguez School Parent Liaison	1-Teach parents to identify signs of students who are struggling. 2-Do parents understand benchmark assessments? 3-Send an email or call parent/family if student grades decline 4-Build teacher/parent relationships by increasing communication and contact time	August 2018-May 2019	Sign in Sheets, Agenda, Power Point, handouts and/or any document related to meetings.

3	Develop partnerships with local business	Mrs. Jenny Rodriguez School Parent Liaison and Mr. Spahn School Assistant Principal	Meeting with Partners in Education and Business to Promote partnerships	August 2018 May 2019	Sign in Sheets
4	Develop partnerships with service groups to advance family engagement	Mrs. Jenny Rodriguez School Parent Liaison and Mr. Spahn School Assistant Principal	Collaborate with community agencies to provide family support services and adult learning opportunities, enabling parents to more fully participate in activities that support education.	August 2018- May 2019	Sign in Sheets and any document related to activities or meetings.
5	Sponsor workshops	Mrs. Jenny Rodriguez School Parent Liaison, Ivanna Ruiz School GET and Mr. Conrad School Counselor	Workshop will equip parents/guardians with knowledge and skills. Through a series of handson activities, parents will learn how to use proven communication skills and strategies to encourage their children to talk with them effectively.	October 2018 April 2019	Sign in Sheets, Agendas, Parent Survey
6	Making the Transition to High School	Mr. Conrad School Counselor, Mrs. DeSears School Register and Mrs. Rodriguez Parent Liaison	Helps families understand the school environment as well as requirements for promotion and graduation.	May 2019	Guidance and registrar have opens doors for parents all school year for any question or concerns with student transition to High School. Student and parents are provide with all document to have a successful transition.

Staff Development

Describe the professional development activities the school will provide, with the assistance of parents/families, to educate the teachers, specialized instructional support personnel, school leaders, and other staff in the following:

- the value and utility of contributions of parents/families
- how to reach out to, communicate with, and work with parents/families as equal partners, and
- implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116]

Count	Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Resource Center Orientation	Jenny Rodriguez School Parent Liaison	Collaboration/Effort of school personnel in helping to create a school culture that is conducive to parental partnership and participation in their children's education.	August 2018 May 2019	Sign in sheet
2	Sponsor Workshops	Parent Liaison and School Administration	Increased Parents and Teachers participation, input, and involvement in the education of children	August 2018 May 2019	Sign in Sheets and any document related to workshops.
3	Parent Liaison Support Meetings to provide follow- up and support Parent/Teachers and create a better partnership	Parent Liaison and School Administration	Focuses on helping teachers build positive parent communications and provide parent involvement opportunities.	August 2018 May 2019	Sign in sheet, emails and/or document related. "Refer to calendar email for parent conference schedule"

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more meaningful engagement in the education of their children. [ESEA Section 1116].

RESPONSE:

Parent Resource Center is available with accommodation for parents as a computer, books, kid play area, and a bilingual parent liaison.

Communication

Describe how the school will provide parents and families of participating children the following [ESEA Section 1116]:

- Timely information about the Title I programs
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to obtain
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children
- If the schoolwide program plan under is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency.

RESPONSE:

Title I Annual Parent Meetings are held at school to increase the knowledge of parents and families on ways that they may become involved in their child's school, SAC meeting one per month, follow up communications and support to parents are given through parent meetings, Coned- ed, Family and Student Access Portal or by other appropriate means and school marquee. Bilingual staff available for Parent Trainings, Workshops, and Meetings to translate as needed. Additional translation services (other languages, sign language) will be provided if requested and available. Schools provide all parents a copy of their School Compact on back to school night or via backpack both English and Spanish.

Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [ESEA Section 1116]:

RESPONSE:

- Parent Resource Center accessibility offers help in English/Spanish
- Blackboard call out system in English/Spanish
- School Billboard updated regularly
- Flyers sent home in English/Spanish for activities

Discretionary Activities

Describe any activities that are not required, but will be paid for through Title I, Part A funding [for example, home visits by school staff (including GETs and Home School Liaisons), transportation for meetings, activities related to parent/family engagement, etc.]

RESPONSE:

School workshops are offered at various times and multiple dates to enable more parents/families to attend. Meals and/or refreshments are served so parents will not need to plan meals for the time period of a particular training. Also, paying reasonable and necessary expenses associated with parental involvement activities, including, Home Visits to enable parents to participate in school-related meetings and training sessions

Uploads

Please prepare evidences below. Refer to your Beginning of the Year Timeline and Title I Crate for resources and sample documents.

2018-19 Title | Crate

- Evidence of parent input in the development of the school SIP/Title I Plan and Title I Budget (Invitation meeting agenda, minutes, sign-in sheets and written suggestions/comments from parents)
- Evidence of parent input in the development of the school Parent and Family Engagement Policy (PFEP)
 (Invitation meeting agenda, minutes, sign-in sheets and written suggestions/comments from parents)
- Evidence of Parent Involvement in the Development of the Parent-School Compact (Invitation, meeting agenda, minutes, sign-in sheets and written suggestions/comments from parents)

2018-19 Title | Crate

- Copy of the school SIP or Title I Plan (charter)
- Copy of the Parent and Family Engagement Policy (PFEP) (parent-friendly version)
- Copy of the Parent-School Compact (Final in English and Spanish languages)

To all of our Suga Middle School Families:

Thank you for taking the time to read this summary of your school's Parent and Family Engagement Plan. The complete school plan and school Compact are available to you on the school's website and in the Parent Engagement Notebook in the front office.

The District's Parent and Family Engagement Plan and summary are also available in your school's Parent Engagement Notebook, on the school website and on www.manateeschools.net

If you are interested in being on the committee to review and evaluate your school's plan and Compact, please contact your school administrator or Title I school contact.

If you are interested in being on the District's committee to review the District Plan and summary, please visit the Title I/Parent and Page on the www.manateeschools.web



Visit the Title I page on the

WWW.MANATEESCHOOLS.NET

website FOR IMPORTANT

INFORMATION



W. D. Sugg Middle School

3801 59th Street W, Bradenton FL

941 741 3157

Ann McDonald- Directora

Jason Spahn- Director Auxiliar Lorie

Starkweather- Director Auxiliar





District Mission Statement:

Inspiring our Students to Learn, Dream, and Achieve

School Mission Statement:

The mission of W.D. Sugg Middle School is to consistently demonstrate commitment to student success through compassion, validation, and inspiration; to provide a school that is student-centered and believes "all students can," an environment that fosters empowerment and self-worth among the student body as they grow in life and learn what they can contribute to society

The Goal of Title I

is to improve student achievement through; effective classroom instruction, parent and family engagement, and professional development.

Parent and Family Engagement means the participation of parents/ families in regular, two-way meaningful communication with the school and staff involving student academic learning and other school activities.

Please Visit .

Title I Parent Involvement website:

http://www.manateeschools.net/pages/
SDMC/Departments/
Teaching___Learning/
Federal_Programs_and_Grants___/

Title 1 Part A/Family_Engagementt



Title I, Part A

Title I, Part A is part of the Elementary and Secondary Education Act (ESEA) and has recently been renewed as part of the Every Student Succeeds Act (ESSA). It is the largest federally funded educational program. This program is authorized by Congress and provides supplemental funds to assist schools with the highest concentration of poverty.

Title I, Part A provides additional funding and educational services to schools with the highest percentage of low income families in order to increase student achievement. Title I, Part A grants help to "level the playing field" and allow Manatee County to provide a high-quality education to all students, regardless of background, economic status or locale.

Title I, Part A Federal Funds can be used to:

- hire additional highly qualified teachers to lower class sizes.
- hire staff to support Title I initiatives.
- provide supplemental materials, supplies and technology.
- support before and after school academic and remediation programs.
- provide high-quality professional training for teachers and administrators.

Ways families can be involved at our school

Volunteer

Information about volunteering can be found at www.manateeschools.net.

School Advisory Council

Parents and family members are encouraged to serve as a member of this Council to build partnerships with the school and promote student success.

Community and Business Partners

Please see our school website for the list of our business partners.

Attend Parent and family workshops and school events.

For a list of our school programs and events please visit our school website http://www.edline.net/pages/sdmcsuggms

Home School Communication

Specific student assessment information and scores are available from your child's teacher and/or guidance counselor. Assessment information will be discussed at parent/ family conferences. Please contact your child's

teacher and/or counselor to schedule a convenient appointment

How you can contact your child's teacher? E-mail is a simple and effective way to communicate questions or concerns. Please view our website for teacher e-mail links.

ESOL

The English for Speakers of Other Languages (ESOL) program provides support in English acquisition, academic success, and social assistance for Manatee County families that have been identified as English language learners (ELLs). A variety of programs are provided to support ELLs in all schools through out the district.



W. D. Sugg Middle School recognizes

the inherent linguistic and cultural diversity of its students. To provide English Language Learners (ELL) equal access to the curriculum, the educational community have developed a series of goals that will assist students in the acquisition of the English language to provide instruction in the content areas, and develop a setting where the students can assimilate the American culture while enriching and sharing their own cultural experiences with classmates and teachers.

Monitoring Student Progress

Parent Portal:

Accesing your child's student information and grades is as easy as 1-2-3.

https://focus.manateeschools.net

Curriculum and Instruction:

All subject areas are based on the Florida
Standars. For more information visit

www.fldoe.org O

www.manateeschools.net

Assessments:

We follow the district's calendar for assessments in Reading, Math, Science, and Writing.

We invite parents to visit

http://www.manateeschools.net

and complete the Parent Portal Access Form to have access the student's grade and attendance

http://www.manateeschools.net/ files/ _4KLKR_/17dfc4628ed19def3745a49 013852ec4/Parent_Port al_Access_Authorization.pdf

A todas nuestras Familias Título I:

Gracias por tomarse el tiempo para leer este resumen del Plan de Compromiso Paterno y Familiar. El plan completo y el contrato de la escuela están disponibles para usted en la página web de la escuela y en la Libreta de Compromiso Paterno en la oficina.

El Plan de Compromiso Paterno y Familiar Distrital también se encuentra en la Libreta de Compromiso Paterno de su escuela, en el sitio web de la escuela.

Todos los resúmenes se encuentran disponibles en español y haitiano y si es posible, los documentos podrían estar disponibles en otros idiomas si se solicitan.

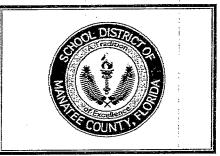
Si usted está interesado/a en formar parte del comité encargado de revisar y evaluar el Plan y el Contrato de la escuela, favor de comunicarse con el Administrador o el contacto de Título I de su escuela.

Si usted está interesado/a en formar parte del comité Distrital encargado de revisar y evaluar el Plan y el Resumen del Distrito.

Favor de visitar la página web de "Title I/ Parent" en el sitio web www.manateeschools.net.

Su opinión es muy importante!





W. D. Sugg Middle School

3801 59th Street W. Bradenton FL

941 741 3157



Ann McDonald- Directora

Jason Spahn-Director Auxiliar

Lorie Starkweather- Director Auxiliar



Declaración de la Misión del Distrito:

Inspirar a nuestros estudiantes para Aprender, Sonar y Lograr

Declaración de la Misión de la Escuela:

La misión de la Escuela Media W.D. Sugg es demonstrar un compromiso permanente en el éxito de nuestros estudiantes a través de mostrar compasión, validación, e inspiración; proveer una escuela donde el estudiante es lo más importante y en donde se cree que "todos los estudiantes pueden". Una escuela que facilita un ambiente donde posibilita la capacidad de creer en uno mismo y de ser valioso mientras se crece y se aprende a ser ciudadanos positivos en nuestra sociedad.

Cómo W. D. Sugg Middle School logra su misión?

- * Abordando las deficiencias mas importantes de la educacion a traves de implementar estrategias educativas de remediacion.
- * Carreras academicas de base vocacional *Iniciativas educativas amplias para imcrementar la lectura y excritura en cada aula, todos los dias en todas las areas. *Programas de inclusión para estudiantes ESE y estudiantes ESOL
- *Pequenos grupos de aprendizajes, segun el nivel de aprendizaje del estudiante.

El Objetivo de Título I es

mejorar el rendimiento estudiantil a través de la instrucción eficaz en el aula, compromiso de los padres y de la familia y desarrollo profesional.

Compromiso de los Padres y la familia:

Significa la participación de los padres/ familias en una comunicación regular, bilateral y significativa envolviendo el aprendizaje académico del estudiante y otras actividades escolares.

Favor de Visitar

Sitio web de Participación de Padres:

http://www.manateeschools.net/pages/
SDMC/Departments/
Teaching___Learning/
Federal_Programs_and_Grants___/
Title 1 Part A/Family_Engagementt



Titulo I, Parte A

- Titulo I, Parte A es la parte el Acto Educativo de la escuela Elemental y Secundaria (ESEA) la cual ha sido renovada conjuntamente con el Acto de éxito de todo estudiante (ESSA). Es el programa educativo federal mas grande en nuestro país. Este programa ha sido autorizado por el congreso y provee fondos financieros para asistir a las escuelas que tienen la mayor concentración de alumnos en condición de pobreza.

- Título I, Parte A provee fondos financieros adicionales y servicios educativos a las escuelas con el mayor porcentaje de familias de bajos recursos económicos. Esto se realiza con el objetivo de incrementar el logro exitoso a nivel académico. Título I, Parte A, ayuda a nivelar las posibilidades de todos los estudiantes del distrito escolar de Manatee y permitir proveer una alta cualidad del nivel educativo sin tener en cuenta la historia, nivel económico y lugar de residencia de la familia.

Titulo I, Parte A, Utilizacion de los Fondos Federales:

- Contratar maestros altamente
 cualificados para disminuir el tamaño de las
 clases
- Contratar profesionales para apoyar las iniciativas de las escuelas Titulo 1
- Proveer materiales suplementarios, útiles escolares y tecnología
- Apoyar los programas académicos y de remediación escolar Antes y después de la escuela
- Proveer un entrenamiento
 profesional altamente cualificado para los
 maestros y administrativos

PADRES COMO PARTICIPAR EN LA ESCUELA?

Voluntarios

La información para hacerse voluntario se encuentra en www.manateeschools.net.

Consejo Consultivo Escolar

Los padres y miembros de la familia son animados a servir como miembro de este Consejo para establecer asociaciones con la escuela y promover el éxito del estudiante.

Comunidad & Negocios Participantes

Favor de ver el sitio web de nuestra escuela para un listado de los negocios participantes.

Asistir a talleres y eventos escolares para padres/familias

Para una lista de nuestros programas y eventos escolares favor de visitar nuestro sitio web.

SAC/SIP

Boletines escolares:

Los boletines escolares son enviados a la casa trimestralmente y tambien se pueden visitar en la pagina FOCUS

Como puede comunicarse con el maestro de su hijo? El correo electronico es una manera simple y efectiva de comunicar las preguntas o inquietudes. Por favor consulte nuestra pagina web para los enlaces de correo electronico de nuestros maestros.

ESOL

El propósito del Programa Título III es asegurar que los estudiantes clasificados como Aprendices del Idioma Inglés (ELLs, por sus siglas en inglés) desarrollen competencia en el inglés y reciban el mismo contenido y alcancen los mismos estándares académicos que todos los estudiantes deben alcanzar. Una variedad de programas son proveídos a los estudiantes a través del distrito escolar de Manatee.

Las escuelas deben asumir la responsabilidad de:

- Aumentar la competencia en el inglés y el conocimiento académico básico de los estudiantes (ELLs),
- responsabilizar a los ELLs de los mismos contenidos académicos y estándares de rendimiento académico del estado que se han establecido para todos los estudiantes, y
- proveer un programa educativo de lenguaje que aumente la competencia en el idioma inglés al igual que el rendimiento académico de los estudiantes (ELLs)

Monitoreo del Progreso del Estudiante

Portal de Padres:

Acceder a la información estudiantil y a las califi-caciones de su hijo/a es tan fácil como 1-2-3.

https://focus.manateeschools.net

Currículo & Instrucción:

Todas las materias se basan en los
Estándares del Estado de la Florida. Para
más información visite
www.fldoe.org O
www.manateeschools.net

Evaluaciones:

Seguimos el calendario del distrito para las evalua-ciones en Lectura, Matemáticas, Ciencias y Escritura Además del calendario del distrito, el progreso del estudiante será evaluado y monitoreado mediante evaluaciones de los puntos de referencia del dis-trito y las evaluaciones informales de los maestros.

Para informacion de como crear un portal de los padres visitar el siguiente link:

http://www.manateeschools.net

Parent Portal Access Form-Instructions.pdf