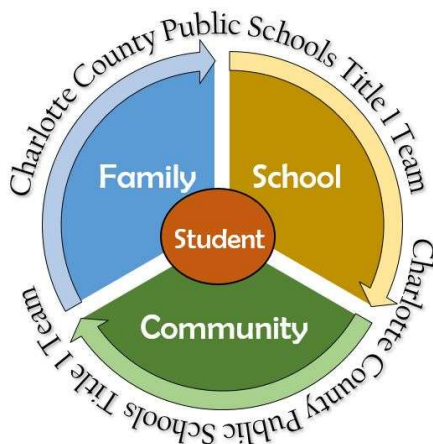


School Improvement and Parent & Family Engagement Plans



NEIL ARMSTRONG

2018-2019

INSTRUCTIONS

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc **May 31, 2018**.

Evaluation of 2017-2018 School Year PFEP

BUILDING CAPACITY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Family Reading & Resource Center	72	1883	Increased family engagement and 4C's capacity building in reading strategies increases ELA achievement
Parent Institute link	Ongoing	No Counter on Link	Increase effective parenting skills to support family and student success
Communication (social media, apps, Parent Connect, school website, teacher websites, newsletters, flyers, digital marquee, Student News)	Ongoing throughout the year (daily, weekly, and monthly updates)		Effective Communication enhances school-family partnership and increases engagement to increase student achievement

Family Engagement Activities	57	4991	Family engagement leads to increased student success
Parent & Family Engagement Planning (PFEP)	4	8	Improve planning & evaluation of activities to increase engagement to impact achievement
Student Led Conferences	2/class		Students self-identify goals, raise expectations, and increase achievement
Hooked on Family Engagement Conference	1	3	Dual capacity building supporting collaboration for Family Engagement planning for increased student achievement and overall success

STAFF FAMILY ENGAGEMENT TRAINING SUMMARY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Title I informational meeting	1	50	Increase faculty knowledge Improve ability to work effectively with T1 students
Faculty Meetings	1 each Tuesday	Instructional Staff	Increase faculty capacity for relationship-building with parents
Professional Development Monthly Meetings	9	Staff	Increase ability to share

			standards-based instructional practices and expectation with parents to increase student achievement
Hooked on Family Engagement Conference	1	4	Dual capacity building supporting collaboration for Family Engagement planning for increased student achievement and overall success

2018-2019

SCHOOL IMPROVEMENT PLAN GOALS

GOALS (anticipated in your 18-19 SIP)	How will this goal be communicated to families?	How will families support this goal?
Move students in the lowest quartile to FSA Levels 2 and higher; increase iReady reading & math scores of the lowest quartile students to grade level proficiency.	SAC Meetings, Monthly newsletter, NAES website, WIG Walls throughout the school	Families can support these goals by visiting the Family Center, attend school events and parent conferences, monitor their students' progress on EDIS, and support the academic learning in the classroom.
Increase the overall achievement on the 5th grade FSA Science assessment.	SAC Meetings, Monthly newsletter, NAES website, WIG Walls throughout the school	Families can support these goals by visiting the Family Center, attend school events and parent conferences, monitor their students' progress on EDIS, and support the academic learning in the classroom.

PARENT & FAMILY ENGAGEMENT PLAN

ASSURANCES

- ☐ The parents of Title I students are involved in decisions about how Title I funds are spent.
- ☐ A description of how your school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
- ☐ The plan was jointly developed/ revised with parent and made available to the local community.
- ☐ The parents and families are involved in planning, reviewing and improving the schoolwide program.
- ☐ How the plan uses the findings of the parent and family engagement plan to review design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- ☐ The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- ☐ The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is assigned out of field.
- ☐ The school will provide each family with an individualized student report about the performance of their child(ren) on State assessments. [ESEA section 1116]



Principal's Signature

May 31, 2018

Date Signed

MISSION STATEMENT

- ☐ The parent and family engagement plan is a shared responsibility.
- ☐ The parent and family engagement will assist in providing high quality instruction for all learners.

At Neil Armstrong Elementary, we feel there is a strong connection between family engagement and student success. We strive to provide our families with engaging learning opportunities to support the success of their children's education.

INVOLVEMENT OF PARENTS

- ☐ The school will involve the parents and families in organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

Neil Armstrong involves parents in planning and reviewing of Title I programs through the Student Success Plan during our monthly SAC and PTO meetings.

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

- ☐ The school will coordinate and integrate parent and family engagement programs and activities.
- ☐ The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

Program	Coordination
Head Start VPK	<i>Head Start</i> Program located on campus; families invited to volunteer in class and learn home activities during home visits

Title I, III, X	The <i>Family Reading and Resource Center</i> funded thru Title I provides a family-friendly, homey atmosphere where families come with their children to choose check-out and keeper books. Families increase knowledge and expand their portfolio of tools like reading strategies and vocabulary-building to increase ELA success. The Achievement and Family Associate offers parent workshops on a variety of topics to increase student achievement.
Title I, X	<i>Meet Me for Muffins</i> workshop and tour invites incoming kindergarten families to learn all about their new school, teachers, administration.
Title I Workshops	<i>Helping Your Child with the FSA, Transition to Middle School</i> , additional To Be Determined
Title I, III, X	<p><i>Neil's Nuggets of Knowledge</i> - Coordinate with community partners for representation and donation. Invite families via marquee, Connect Call, NAES Facebook page, and school website.</p> <p><i>Leadership Day Events</i> - Community members and district leadership invited Spring and Fall to tour and participate in <i>Leader in Me (LIM)</i> programs. Community Partners support requested.</p> <p><i>Family Engagement Breakfast</i> - Free breakfast for families and presentation and activities utilizing resources from <i>iMoms</i>, <i>All ProDads</i>, <i>Families First</i>, and similar organizations to strengthen family-child connections and improve communication.</p>
Title III	<i>ELL Parent Workshops</i> - NAES participates to host meetings for bilingual conversation opportunities and information.
Title X	<i>Backpacks for Kidz</i> - Supports the needs of families and students

ANNUAL PARENT MEETING

- ☐ Description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- ☐ Description of the nature of the Title I program that is shared with parents (schoolwide or targeted assistance)
- ☐ Description of how the meeting will cover (AYP), school choice, and the rights of

parents are covered at the annual meeting.

Activity/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
Title I Meeting held in conjunction with Open House	Administration	August	Agenda, Sign-in, Title I Survey
Digital Marquee	AFA, Lead Teacher	August	Photo of Sign
ParentConnect Call	Administration	August	Copy of message
Flyer on NAES Website	Administration	August	Screenshot
Flyer posted to Facebook	Administration	August	Screenshot

FLEXIBLE PARENT MEETINGS

- ☐ How the school offer a flexible number of meetings, such as meetings in the morning or evening.
- ☐ How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

According to our needs assessment, parents prefer evening meetings. SAC/PTO meetings are held monthly at 6pm/7pm. Family Curriculum Nights are held quarterly. Family Workshops and Parent Meetings are held at flexible times. Family Reading and Resource Center (FRRC) is open before and after school.

BUILDING CAPACITY for 2018-2019

- ☐ The school will implement activities that will build the capacity for meaningful parent/family involvement.
- ☐ The school will implement activities that will build relationships with the community to improve student achievement.

- ☐ The school will provide materials and trainings to assist parents/families to work with their child(ren).
- ☐ The school will provide other reasonable support for parent/family engagement activities.

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
FR&RC	AFA	Increased Scores	Open 4x/week	Sign-in sheets and data; increased scores
Parent Institute Link	Administration	Increased Scores	Continuously Available throughout the year on website	Parent Response
Communication (social media, apps, Parent Connect, school website, teacher websites, newsletters, flyers, digital marquee, Student News)	Administration Teachers AFA	Increased Scores	July - June (daily, weekly, and/or monthly updates)	Survey Results
Family Engagement Activities	Administration Teachers AFA Custodial Team PTO Volunteers	Increased Scores	August - May	Sign-in Sheets
Family Engagement Breakfasts	Administration Teachers AFA Custodial Team PTO	Strengthen family-child connections and improve communication	November - May	Sign-in Sheets

	Volunteers	n to reduce behavior incidences and increase scores		
PFEP	Title I PFEP Team and District Staff	Build capacity and increase family engagement for student achievement	August - May	Agendas, minutes, sign-in
Student Led Conferences	Teachers	Increase family engagement for student achievement	Quarterly	Sign-in, Student data notebooks
Hooked on Family Engagement Conference	Alliance for Family Engagement Administration AFA Teachers Parents	Build capacity for family engagement that increases student achievement	November	Agenda

STAFF DEVELOPMENT for 2018-2019

- ☐ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the **value and utility of contributions of parents/families.**
- ☐ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in **how to reach out to, communicate with, and work with parents/families as equal partners.**
- ☐ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with **the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties**

between parents/families and the school. [ESEA Section 1116]

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Title I Informational Meeting	District Title I Team	Increased Staff Capacity re Family Engagement	Fall	Agenda, Sign-in, Increased scores
Faculty Meetings	Administration AFA	Build Staff Capacity for Family Engagement	August-May	Agenda, Sign-in
Professional Development	Staff	Increase teachers' ability to share standards-based practices and expectations with families	August-May	Agenda, Sign-in
Hooked on Family Engagement Conference	Staff	Build capacity for family engagement that increases student achievement	November	Agenda

OTHER ACTIVITIES

- ☐ Other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

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COMMUNICATION

- ☐ The school will provide timely information about the Title I programs.
- ☐ The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- ☐ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ☐ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

Communication with families via flyers, ParentConnect calls, digital marquee, NAES Facebook page, NAES Website, teachers' websites, apps such as ClassDojo and Remind, Student News, and newsletters, review of student data and district performance presented at SAC/PTO, Title I Family Engagement Documentation Binders (located in FR&RC and main office). Parent input accepted via various methods. Title I compliance documentation is located in CRATE.

ACCESSIBILITY

- ☐ Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- ☐ Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

Communication via multimedia methods as described. Welcome packets provided upon enrollment. Translators available to families. Parent Guide and Calendar available in English and Spanish, Family Survey available in a wide variety of languages. Information from Family Workshops sent home upon request for those

unable to attend. Documentation of Title I in Crate.

DISCRETIONARY ACTIVITIES (optional)

- ☐ Any activities that are not required, but will be paid through Title I, Part A Funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. etc.)

Activity	Description of Implementation Strategy	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline
Underground Socializing and Family Networking	Families share community events with one another encouraging attendance	Families AFA	Stronger Networking among families build capacity leading to improved student achievement	August-July
Adopting and implementing model approaches to improving family engagement	Email messages to staff about family engagement	AFA Teachers Administration	Increase staff awareness of impact and build capacity	August - May

BARRIERS

- ☐ Describe the barriers that hindered participation by parents during the previous school year.
- ☐ Describe the steps the school will take during the upcoming school year to

overcome these barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Family Schedules	Digitize meeting and learning information. Livestream workshops and meetings	Administration Teachers AFA District Title I Team	August-July