

## 2018-2019 Title I, Part A Parental and Family Engagement Plan

### Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.

8/14/18

---

**Signature of Principal or Designee**

---

**Date Signed**

Parkway Middle School

**School Name**

**Mission Statement (Optional)**

**Parental and Family Engagement Mission Statement (Optional)**

How the parent and family engagement plan is a shared responsibility? (Optional)

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

### Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

--

### Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

Parents will be invited to events to learn about curriculum and support to help their students achieve academic excellence. Quarterly we will have parent nights to support student and parent growth. Parents can also request conferences through our guidance department to meet with teachers regarding individual concerns.
--

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

### **Annual Parent Meeting**

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

Two annual meetings are held, one in the morning and one in the evening on different days to provide parents with information. Both meetings are conducted in Spanish and English.

<b>Count</b>	<b>Activity/Tasks</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
1.	Create flyer, PowerPoint, agenda	Megan Gould	August	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Megan Gould	August	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Megan Gould	August	Collection of sign-in sheets
4.	Compile documents	Megan Gould	September	Scan documents upload to LEA monitoring site

### **Flexible Parent Meetings**

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

Child care services are available for all meetings.

### **Building Capacity**

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

All meetings have translation services available to support non-English speaking parents.

<b>Count</b>	<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence or Effectiveness</b>
1.	STEM Family Night (Elementary and Middle School)	Megan Gould	Children and parents will participate in hands on STEM activities that reinforce required academic skills.	March	Sign-in sheets, flyers, meeting notes, Agenda
2.	Building Academic Excellence	Megan Gould	Children and parents will participate in activities to build academic	Quarterly	Sign in, flyers, agenda, notes
3.			excellence in content areas.		
4.	Continuing Academic Excellence	Megan Gould	Children and parents will participate in activities to extend learning for our	Quarterly	Sign in, Agenda, Flyers, Notes
5.			high performing students.		

### Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity	Megan Gould	Provide framework for developing cultural awareness to help the culture gap.	Sept	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement	Megan Gould	Provide information about the 5 levels of parent involvement and parent's rights.	Sept	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.					
4.					
5.					

### Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

Parkway hosts quarterly parent/ teacher conferences to enhance communication with the teachers and parents.

Parkway also offers Saturday morning family events to teach parenting tips.

### Communication

How the school will provide timely information about the Title I programs?

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

**Accessibility**

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

All parent communications are made in Spanish and English

**Discretionary (Optional)**

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

**(Optional)**

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					
5.					

## Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Parent are often working two or three jobs and are unavailable to come to school.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

We are continuing to work to find times that will work in parents schedules. Translation services are always provided to families.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	We are a neighborhood school, Lynx services are provided
2.	Language Barrier	Translation services are provided in many languages
3.	Child Care	Child care is always provide.
4.		
5.		