**Eighth Street Elementary SCHOOL Title I, Part A Parent and Family Engagement Plan**

**Mission Statement** *– Eighth Street Elementary will provide a positive and enriching learning environment encouraging students and staff in continual improvement, which promotes academic excellence in a safe, caring atmosphere.*

Describe how the parent and family engagement is a shared responsibility.

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| Eighth Street Elementary recognizes the importance of parent engagement and has a strong PTO and SAC. The meetings are held at various times through the year and SAC and PTO are held back to back so that parents can attend both easily. SAC and PTO meetings and events are shared with parents through newsletters, Skylert, meeting notes in office, agendas. Parents not participating in either group are encouraged to participate by volunteering at the special events sponsored by these groups. All parents are invited and encouraged to attend our family engagement activities held throughout the year and to volunteer in classrooms or for field trips. Parent feedback is welcome through phone calls, emails or meetings whenever requested. |

Describe how the parent and family engagement will assist in providing high quality instruction for all learners.

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| Eighth Street Elementary recognizes the importance of parent engagement and its impact on student performance. Therefore, we strive to involve parents in a variety of ways in order to build a stronger connection between school, home, and the community. Collaboration with the community and families will aid in preparing students academically as reflected by mastery of the Florida State Standards. |

**Engagement of Parents**

Describe how the school will engage the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

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| Eighth Street Elementary (ESES) will involve parents in an organized and consistent manner in the planning, review and improvement of the Title I programs available at our school. All parents are invited to attend our Meet Your Teacher Event, Open House, and Title I Annual meeting where pertinent school information is presented and discussed.  In addition to these school-wide meetings, all parents are invited to attend the School Advisory Council (SAC) 3x per year and Parent Teacher Organization (PTO) monthly meetings. A vote is taken at the first meeting of the year for SAC leadership and those in attendance are placed on the roster. More than 50% of the SAC are parent (non-employee) representatives.  The SAC meeting will involve a continual review of the School Improvement Plan (SIP), the Parent Family Engagement Plan (PFEP), and the Parent-School compact. Parent and committee input on how Title I and Parent Involvement funds should be used are documented in the meeting minutes. |

**Coordination and Integration with Other Federal Programs**

Describe (*in the table below*) how the school will coordinate with other federal programs and integrate parent and family engagement activities that teach parents how to help their child(ren) at home.

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| Title I Part A | Coordinate with the Title l office to provide families with information about transition programs in the school community that will address students entering the regular public school program. |
| Title I Part C (Migrant) | Coordinate with the district to utilize resources for students who are in need of assistance; Migrant Liaison works with families to identify needs and to make referrals that will support our families. |
| Title I Part D (Neglected & Delinquent) | [Enter text here or N/A] |
| Title II | Professional development modules will be provided to staff to support professional development needs related to parental engagement. |
| Title III - ESOL | Staff will coordinate with Grants & Federal Programs, ESOL Department to identify students in need of language support. An ESOL para-professional are placed in our school to provide students with the appropriate academic support that will enhance learning. |
| Title IV Part A | Title I funding for Eighth Street is based on students qualifying for free and reduced lunch. Title I Part A funds are used to provide supplemental instructional materials, equipment, and/or personnel to help students meet the rigorous Florida State Standard (FSA). Staff development, Parental Involvement trainings, and workshops will be coordinated through Title I, Part A. |
| Title IV Part B (21st CCLC) | [Enter text here or N/A] |
| Title IX Part C - Homeless | Partner with the Homeless Liaison to provide resources, social services, and referrals for families who have been designated as homeless in our school community. |
| Home Instruction for Parents of Preschool Youngsters (HIPPY) | Provide information to parents about the Home Instruction for Parents of Pre-school Youngsters (HIPPY). |
| Individuals with Disabilities Education Act (IDEA) | Eighth Street coordinates with district Student Services Department to provide supplemental instructional support provided by Title l. This information will be discussed with parents during the development of the students’ individual education plan (IEP). MTSS procedures and policies are in place and utilized by staff. |
| Voluntary Pre-Kindergarten Program | The school will provide families with information about transition programs in the school community that will address students entering the regular public school program. |

**Annual Parent Meeting** *(Stand Alone)*

Provide a description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school’s Title I program.

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| Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
| Schedule Annual Title I Meeting | Administration | June/July | Calendar/Informational Pamphlet |
| Develop agenda, handout, and/or presentation materials that address specific Title I requirements. | Administration | August | Copies of meeting agenda |
| Notify parents of meeting | Administration | August/September | Skylert message, Parent Handbook (calendar) newsletter, school marquee, and flyer. We will send home and have available in our front office copies of the agenda, power point and any other Information from the meeting. |
| Hold Annual Title I Parent Meeting | Administration | September 20, 2018 | Sign-in sheets and parent evaluations. For those unable to attend, we will send home and have available in our front office copies of the agenda, power point and any other Information from the meeting. |

Provide a description of the nature of the Title I program that is shared with parents (school wide or targeted assistance).

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| Eighth Street Elementary operates a school wide Title 1, Part A program, which is the largest federally funded grant program for grades K-12. It is designed to provide all children that attend low-income schools significant opportunities to receive a fair, equitable and high-quality education. Parents would learn about the Title 1 budget, how the money is spent and why, school data, how parents can participate. |

Provide a description of how the meeting will cover yearly progress, school choice, and the rights of parents.

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| Through the use of a **power point and discussion,** Eighth Street parents will receive information about the Title I programs at the Annual Meeting which will cover the following topics: \*Eighth Street Title I school and their rights as parents. \*Grade-level expectations will be shared by classroom teachers through specific presentations.  \*District and state assessments (FSA/LEOCE) will be shared along with proficiency levels. \*SIP/PFEP copies available in the school office. \*Parents will also receive information regarding scheduled Student Assistance Team Meetings and other applicable meetings related to the education of their children, such as IEP meetings and RtI/MTSS (progress monitoring). \*If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children will be organized. Information from parent input on school surveys will be utilized and integrated in future parental involvement plans. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening.

Eighth Street Elementary teachers and administration will ensure that workshops and meetings are offered at flexible times for parents and families. Examples of flexible meetings and/or trainings at our school are:   
Student/Parent Orientation will be held mid-day at the beginning of the school year, while the school's Open House and Parent Training nights will be held in the evening; planned for each semester.   
In addition, SAC meetings are planned for 3x per year at flexible times and PTO meetings are planned monthly in the evenings and/or mid-day to allow for more parent participation. Parent/teacher conferences and meetings requiring parent involvement for ESE and/or ELL services are scheduled at times convenient for the parent.

Describe how will the school provide, with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.

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| Parent liaison will make contact with parents to see what their needs might be. Home visits utilizing the social workers would be utilized to get pertinent information to our parents. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for meaningful parent/family engagement.

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| **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| Family Access: We will invite parents to come to school to receive PIN and instruction for the registration of this program. | Principal, IPC, Parent Liaison | Parent Monitoring of Progress | August 10, 2018  New Students as they register throughout the year. | Parents Enrolled |
| Math  Publix Math Night | APC/Teachers/ Parent/ CAS | Relevance of math in real world | December 6, 2018 | Improved student performance on ELA Math, |
| Science Night | Assistant Principal | Hands on science activities | January 2019 | Improved student performance on FSA Science. |

Describe how the school will implement activities that will build relationships with the community to improve student achievement.

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| Eighth Street Elementary will work closely with our business partner. Volunteering at the school will be encouraged and advertised to the community and families. Eighth Street will reach out to Osceola Middle School and Forest High School for student mentors and tutors.  Fall Festival – November 2, 2018  Camp Days (social studies/science) December 12 & 13, 2018  Pastries with Parents (reading activities) February 1, 2018  Bike Rodeo (bike safety)– February 21 & 22, 2018  Fine Arts (student’s work displayed, Chorus Sings) – Spaghetti Supper – April 25, 2018 |

Describe how the school will provide materials and trainings to assist parents/families to work with their child(ren).

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| The Assistant Principal will work with the district Title I representative to schedule visits of the Title I Parent Resource Center on Wheels to Eighth Street so parents may check out and or make activities for use at home. We will use the parent resource center referral form and parent sign in sheets of the school site visits. Parent trainings will consist of hands on activities to use at home. |

Describe how the school will provide other reasonable support for parent/family engagement activities.

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| Designated school staff will monitor the school's website and Family Access; updating parent engagement information monthly throughout the year; parent surveys will be utilized to address continuous improvement of the sites. Principal, assistant principal, and parent liaison will plan Title I parent trainings (at least 1 per semester) and include them in all home to school communication as well as the Parent/Student Handbook so that parents are aware of the events that take place during the first and second semesters. Parent sign in sheets and information from parent surveys will be utilized to measure success of the activities and to use input for further planning. Parent/Teacher Conferences will be held throughout the school year with parents. The conferences will discuss ways that parents can help their child at home. The school and parents will leave the conference with documentation on how the school and family will help our students. |

**Staff Development**

Provide a description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in the value and utility of contributions of parents/families.

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| **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| Implementation and coordination:  Provide staff with training and information of best practices that will be shared with parents as a way to enhance their ability to assist their child across the content areas and grade levels. | Assistant Principal/District level Title I personnel, Teachers, Parent Liaison | Improved student performance in all subject areas and the increased use by parents of available resources. | September 2018 | CAS  Parent Liaison |
| Constructive Parent Conferencing focusing on best practices for supporting parents at home. | Parent Liaison  Guidance Counselor | PD for teachers on good parent conferencing and use of compacts in planning with parents. | September 2018, | Teacher sign-in rosters |

Provide a description of the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in how to reach out to, communicate with, and work with parents/families as equal partners.

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| Parent Liaison will offer training in “Parent Conferences” Fall of 2018  Training in Web Site creations Fall of 2018  Training in newsletter writing or uploading teacher web site Fall of 2018  Strong Fathers, Strong Families in conjunction with our science night – January 2019. |

Provide a description of the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school.

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| Parent liaison will share ideas learned through Title 1 training offerings with faculty and staff. We will implement the learned strategies when planning our Family Engagement activities. |

**Other Activities**

Describe other activities (ex: parent resource center) the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren).

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| The Assistant Principal will work with the district Title I representative to schedule visits of the Title I Parent Resource Center on Wheels to Eighth Street. |

**Communication**

Describe how the school will provide timely information about the Title I programs.

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| Eighth Street parents will receive information about the Title I programs/activities and family events as scheduled on the **calendar in the Parent/Student Handbook**. The school marquee, monthly school newsletter along with Skylert (phone call) are all used as reminders of upcoming family engagement events.  Parents will also receive information regarding scheduled Student Assistance Team Meetings and other applicable meetings related to the education of their children, such as IEP meetings and RtI/MTSS (progress monitoring).  If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children will be organized. Information from parent input on school surveys will be utilized and integrated in future parental involvement plans.   The school website is updated monthly with information from SAC/PTO meetings.  If requested by parents, Bi-lingual materials in Spanish and French will be made available to identified parents through our Guidance Department. Assistant principal will work with the Lead Staffing Specialist and Curricular Support for ESOL K-12 Academic Services to provide parents with school information translated in their native language as needed. Parents with limited English proficiency will be assisted at teacher conferences by an ESOL para-professional as needed.   Administration monitors all communications and keeps copies in a file located in the assistant principal’s office. |

Describe how the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.

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| Parent Power Hour for 3-5 grades | Fall 2018 |
| Bi-Weekly newsletters | Throughout the year |
| Parent Conferences | Throughout the year |
| SAC Meetings | Quarterly throughout the year |
| iReady diagnostic Data | Sent home three times a year. |
| Report Cards | Quarterly |

Describe how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).

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| Parent Conferences are scheduled when needed/requested by parent or teacher and when parent is available to meet. Administration is available all day and day for questions or concerns. Both members of admin are on car duty morning and afternoon to greet and converse with parents and students. |

Describe how the school will submit parents/families comments if the school wide plan is not satisfactory to them.

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| Parent Surveys and Comment Forms will be shared with the SAC committee. This feedback from parents will be used in writing the school improvement plan, parent engagement plan, etc. |

**Accessibility**

Provide a description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.

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| Parents with disabilities will be assisted based on their needs to ensure their full engagement in their child's academic success. Our facility is ADA accessible. Parents with disabilities are regularly invited to all parental engagement activities and if support is needed to accommodate a disability, appropriate arrangements will be made. Eighth Street has an elevator for handicap access to the different floors within the school building. |

Provide a description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

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| The school will work diligently to provide a translator at specific parent activities, such as SAC and/or PTO, as a way to provide opportunities for our ESOL parents to become more involved.  Newsletters and other written communication will be written in the language that is read in the home whenever possible. |

**Discretionary Activities** *(Optional)*

Describe any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.).

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| Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
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**Barriers**

Describe the barriers that hindered participation by parents during the previous school year.

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| None noted on the parent surveys or comment forms. |

Provide description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children).

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| No barriers were noted, so we will continue to offer the many traditional activities that are so popular with families at Eighth Street. We will also continue to offer our services to the disabled or limited English parents/families by coordinating assistance from within or any outside sources. Communication will continue through newsletters, web site, Skylert, our Title 1 Student/Parent planner with calendar, and our marque to keep families informed of events at the school. |