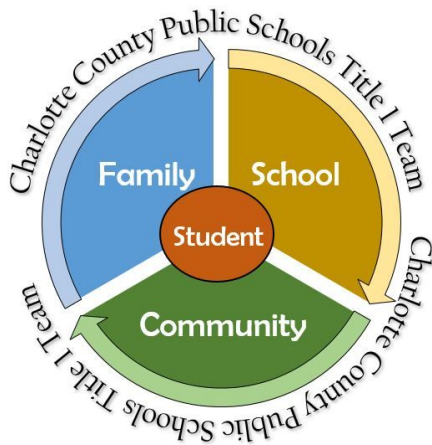


School Improvement and Parent & Family Engagement Plans



MEADOW PARK

2018-2019

INSTRUCTIONS

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc **May 31, 2018**.

Evaluation of 2017-2018 School Year PFEP

BUILDING CAPACITY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
School-wide Volunteer Coordination	0		
"Your Important Role as a Parent" presentation at SAC meeting	0		
Science Fair	1	Est. 200	Students practiced the scientific method and problem-solving skills.
Family Reading Experience	65	1, 175	Families have learned strategies to help with reading.
Student-led conference events	2	400	Students celebrated their academic successes with their families.

Literacy Week	6	school-wide	Students got excited about reading and families spent time learning new ways to engage students with reading.
Family Recess	4	200	Families spent time with students at school to build relationships.
PFEP	1	6	The team met to review and reflect on our PFEP from 17-18 and worked to plan our PFEP for 18-19.
All Pro Family	9	180	Students and families spend time together talking about social emotional learning.
Book Fairs	2	school-wide	Families were able to purchase books to enhance their home libraries.
Quarterly Award Assemblies	4 at each grade level	school-wide	Families celebrated the academic successes of students.
Annual MPE Carnival	1	school-wide	Relationship building and school culture building
Family Engagement Conference	1	1	Our AFA was able to learn new strategies to increase family engagement.
Parent-Teacher Conferences	ongoing	school-wide	Teachers and families communicated

			successes and areas to develop.
Title I Annual Meeting/Open House	1	school-wide	Families toured the building, met teachers, learned about our Title One services, and learned of community resources.
Pizza with the Principals	1	100	Relationship and trust building
Family Math Night	1	50	Families learned fun ways to practice math at home.
Math and Movement	1	100	Families learned fun ways to practice math at home.
MPE 5K	1	250	Families and community came together for a wellness event.
Chorus Concerts	2	400	Students showcased their talents for their families.
Volunteer Breakfast	1	30	Staff celebrated the contributions of our volunteers to build relationships and culture.
Family Pancake Breakfast	1	200	Relationship building

STAFF FAMILY ENGAGEMENT TRAINING SUMMARY

Content & Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
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Parent Family Engagement Team Meetings	1	6	We discussed ways to increase family engagement and communication.
Data Days include Family Engagement Strategies	2 per grade level	All staff	We discussed ways to share data with families in an understandable way.
Family Engagement Conference	1	1	Our AFA learned new strategies to engage families.
Parent Teacher Conferences	ongoing	school-wide	Teachers and families work together to help students succeed.

2018–2019

SCHOOL IMPROVEMENT PLAN GOALS

GOALS (anticipated in your 18-19 SIP)	How will this goal be communicated to families?	How will families support this goal?
	We will review of SIP at our PTO and SAC meetings. A copy will also be available on our website.	

PARENT & FAMILY ENGAGEMENT PLAN

ASSURANCES

- ☐ The parents of Title I students are involved in decisions about how Title I funds are spent.
- ☐ A description of how your school will carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA.
- ☐ The plan was jointly developed/ revised with parent and made available to the local community.
- ☐ The parents and families are involved in planning, reviewing and improving the schoolwide program.
- ☐ How the plan uses the findings of the parent and family engagement plan to review design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- ☐ The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- ☐ The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is assigned out of field.
- ☐ The school will provide each family with an individualized student report about the performance of their child(ren) on State assessments. [ESEA section 1116]

Principal's Signature

Date Signed

MISSION STATEMENT

- ☐ The parent and family engagement plan is a shared responsibility.
- ☐ The parent and family engagement will assist in providing high quality instruction for all learners.

Together we succeed through leadership.

INVOLVEMENT OF PARENTS

- ☐ The school will involve the parents and families in organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

We will invite parents to meetings during which planning for how Title I funds will be spent will take place. This could be at SAC meetings or special meetings that we call. Parents will be invited through flyers, our school webpage, SchoolConnect phone calls, and Remind texts.

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

- ☐ The school will coordinate and integrate parent and family engagement programs and activities.
- ☐ The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

Program	Coordination
Title X	Homeless Coalition and social worker
Title III	EL para

Title II	Professional Development through PDC, Lead Teacher, County Office
Title IV	Well-rounded education - Lead Teacher, County C&Is

ANNUAL PARENT MEETING

- ☐ Description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- ☐ Description of the nature of the Title I program that is shared with parents (schoolwide or targeted assistance)
- ☐ Description of how the meeting will cover (AYP), school choice, and the rights of parents are covered at the annual meeting.

Activity/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
Title I Powerpoint	Principal/Assistant Principal	Aug 2018	Parent Survey
Parent Connect Call	Principal/Assistant Principal	Aug. 2018	Parent Survey
Facebook Announcement	Principal/Assistant Principal	Aug. 2018	Parent Survey
Teachers personally invite their students' families to attend	Teachers	Aug. 2018	Parent Survey
School Marquee	Principal/Assistant Principal/Custodian	Aug. 2018	Parent Survey

FLEXIBLE PARENT MEETINGS

- ☐ How the school offer a flexible number of meetings, such as meetings in the morning or evening.

- ❑ How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

Using results from our Title I family survey, we can plan appropriate dates and times to meet the needs of our families.

BUILDING CAPACITY for 2018-2019

- ❑ The school will implement activities that will build the capacity for meaningful parent/family involvement.
- ❑ The school will implement activities that will build relationships with the community to improve student achievement.
- ❑ The school will provide materials and trainings to assist parents/families to work with their child(ren).
- ❑ The school will provide other reasonable support for parent/family engagement activities.

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Science Fair	Doreen Finnegan	Increase science proficiency	Winter of 2018	FCAT scores
Literacy Week	Beth Colleen	Increase a love of reading	Winter of 2019	Library Circulation
Student led conferences	Lauren Elek	Increase proficiency	quarterly	Feedback surveys
Family Recess Days	Tracy Ott	Increase enjoyment of school	quarterly	Increase attendance
PFEP	Lauren Elek	Increase	Spring 2019	Feedback

		proficiency		surveys
All Pro Family	Bo Bishop and JR Probst	Increase attendance and parent involvement	monthly	Feedback surveys
Book Fairs	Beth Colleen	Increase in proficiency	semesterly	i-Ready or FSA scores
MPE Carnival	Tracy Ott	Increase family engagement and school enjoyment	Spring 2019	Feedback survey
Family Engagement Conference	Gina Pennybacker	Increase family engagement	Fall 2018	Increase AFA knowledge and skills
Family Math night	Gina Pennybacker	Increase math proficiency	Fall 2018	i-Ready and FSA scores
Parent-Teacher Conferences	Teachers	Increase family engagement	ongoing	Increase in student achievement
Annual Parent Meeting/ Open House	Staff	Increase family engagement, share information about Title I	Fall 2018	Feedback survey
Pizza with the Principals	Matt Loge	Building relationships with families to increase school support	Fall 2018	Increase positive relationships
Math & Movement	Gina Pennybacker	Increase math proficiency	Spring 2019	i-Ready and FSA scores
Family Pancake Breakfast	Sandra Meyer and Pit Crew	Increase family engagement	Winter 2018	Increase positive relationships
Chorus	Jeff Mael	Developing a well-rounded education	semesterly	Increase attendance

STAFF DEVELOPMENT for 2018-2019

- ❑ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the **value and utility of contributions of parents/families.**
- ❑ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in **how to reach out to, communicate with, and work with parents/families as equal partners.**
- ❑ Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with **the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school.** [ESEA Section 1116]

Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Parent Family Engagement Team Meetings	Title I Resource Personnel	To increase student academic growth through the development of academic goals and strategies aligned to the SIP	Quarterly meetings, SY 2018-19	PFEP
PFEP Training Day	Title I Resource Staff	To increase student academic growth through the reflection and revision of the PIP, based on current best practices and resources shared at the training	Spring 2019	PFEP, Compact, brochure
District Parent Involvement Team	Gina Pennybacker, AFA	To increase student academic growth	Monthly throughout SY 2018-19	Staff Evaluation, Agenda, sign-in

Meetings		through the sharing of resources, best practices, trainings, and presentations that take place at these meetings		sheet, handouts, minutes
Family Engagement Conference	Gina Pennybacker	To increase student academic growth through professional development regarding family engagement strategies	Fall 2018	Break Out Sessions, Evaluations
Parent Teacher Conferences	Principal, Assistant Principal	To increase overall student academic growth through family engagement in student achievement data and the setting, monitoring, and celebration of student goals	Ongoing	Agenda, Sign-in sheets, action plans

OTHER ACTIVITIES

- ❑ Other activities, such as the Family Reading & Resource Center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

Our Family Reading Experience will be open twice a week to provide resources for students and families. All Pro Family meetings and Title I workshops will be offered during the 2018-2019 school year as well.

COMMUNICATION

- ❑ The school will provide timely information about the Title I programs.
- ❑ The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students

are expected to obtain.

- ❑ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ❑ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

MPE will use School Connect, SAC meetings, Facebook, the school web page, the annual Title I meeting, flyers, school calendar/newsletter, Class Dojo, and Remind texts as ways to effectively communicate with families.

ACCESSIBILITY

- ❑ Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- ❑ Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

MPE will use School Connect, SAC meetings, Facebook, the school web page, the annual Title I meeting, flyers, school calendar/newsletter, Class Dojo, and Remind texts as ways to effectively communicate with families. Translators are available to families upon request.

DISCRETIONARY ACTIVITIES (optional)

- ❑ Any activities that are not required, but will be paid through Title I, Part A Funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. etc.)

Activity	Description of Implementation Strategy	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline

BARRIERS

- ☐ Describe the barriers that hindered participation by parents during the previous school year.
- ☐ Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Scheduling	Varying event times to be more accessible to families	Event Coordinator	ongoing