**Francis Marion Military Academy; SCHOOL Title I, Part A Parent and Family Engagement Plan**

**Mission Statement** *(Optional)*

Describe how the parent and family engagement plan is a shared responsibility.

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| Input is taken from many stakeholders, we communicate with parents through email, Facebook, school website and through regular parent meetings on a weekly, monthly and quarterly basis. |

Describe how the parent and family engagement will assist in providing high quality instruction for all learners.

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| Parents are informed of the learning activities of students weekly through teacher and administrative communications. These communications also provide parents with explicit direction on how to support their student can utilize study time while working at home. |

**Engagement of Parents**

Describe how the school will engage the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

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| Title 1 programming will be explained orally and through email communications. The Title 1 program will be a component of our monthly parent meeting as the majority (85%) of our student body fits the service needs of this program. |

**Coordination and Integration with Other Federal Programs**

Describe (*in the table below*) how the school will coordinate with other federal programs and integrate parent and family engagement activities that teach parents how to help their child(ren) at home.

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| Title I Part A | Title I Part A funds are used to provide supplemental instructional materials, equipment, and/or personnel to help students meet the rigorous state standard expectations. Staff development as well as Parental Engagement Trainings and Workshops will be coordinated with Title I, Part A. |
| Title I Part C (Migrant) | The administration will contact the Migrant Department of Grants & Federal Programs office. This office will provide academic support to the students and help families with resources if needed. |
| Title I Part D (Neglected & Delinquent) | Francis Marion guidance department will coordinate work with the transition specialist for these students |
| Title II | Staff and faculty members participate in district professional development opportunities. |
| Title III - ESOL | The school administration will coordinate with Grants & Federal Programs and ESOL Department to identify students. The ESOL paraprofessional is placed at our school to provide identified students with the appropriate academic support that they need to progress in learning a second language. |
| Title IV Part A | N/A |
| Title IV Part B (21st CCLC) | N/A |
| Title IX Part C - Homeless | The administration will coordinate with our District Homeless Liaison who will provide the students and families the resources and support they need. |
| Home Instruction for Parents of Preschool Youngsters (HIPPY) | N/A |
| Individuals with Disabilities Education Act (IDEA) | Our school coordinates with the ESE, Student Services Department of MCPS.  Supplemental instructional support is shared with parents as they are invited and attend their child's IEP meetings. Teachers and staff will follow the MTSS policies and processes. |
| Voluntary Pre-Kindergarten Program | N/A |

**Annual Parent Meeting** *(Stand Alone)*

Provide a description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school’s Title I program.

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| We have multiple parent meetings each year. These include specific information regarding addressing deficits in student academic performance and how we can work together to address the issues. |

Provide a description of the nature of the Title I program that is shared with parents (school wide or targeted assistance).

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| As we are 85% free and reduced and have significant portions of our population that is deficit in both language arts and math, our assistance plan will be school-wide and focused on improving core academic skills so students can succeed in developing academic skills that will ensure they can pass the state assessments required for graduation. |

Provide a description of how the meeting will cover yearly progress, school choice, and the rights of parents.

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| All areas are covered in our parent orientation, reviewed in regular parent meetings. Student performance data is regularly presented to both parents and the community to demonstrate the efficacy of the school and the school is a program of choice. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening.

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| * The school presently does this through its formal meeting schedule that occurs monthly. Special meetings occur throughout the year to both celebrate and update parents regarding the school’s academic progress. * Parent Training and Family Engagement Workshops are presented in the evening. This allows busy parents to participate without missing work to come to a school event. Childcare is also available for those who are in need of this service. * Board/SAC meetings are scheduled at a time convenient for the members. This will be voted on during the first Board/SAC meeting in September. * Student award & promotion ceremonies are presented during the school day at a variety of times on a quarterly basis. * The Media Center is open before and after school hours for parents to use the school computers, when needed. * Parent-Teacher conferences are scheduled at various times, convenient for parents and families as well as for teachers.   Meetings related to IEP's and 504 plans are scheduled during the day at a time convenient for the parents. |

Describe how will the school provide, with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.

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| The school will arrange these supports on an “as needed” basis only |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for meaningful parent/family engagement.

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| * Through regular parent meetings, recognition events and celebratory opportunities, we will connect parents to their students’ academic progress. * We will invite parents to shadow their students for the school day to build family engagement. * We will involve other family members in literacy activities though side-by-side literacy activity helping parents to practice questioning their students as they read engaging text.   We will build the capacity of families unable to attend face-to-face meetings/events by providing a link to view a Audio recorded of the annual meeting, upon request. |

Describe how the school will implement activities that will build relationships with the community to improve student achievement.

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| Francis Marion participates in community events such as 5 K runs for charity, Christmas Parade, and Veterans presentations. |

Describe how the school will provide materials and trainings to assist parents/families to work with their child(ren).

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| The school offers software programming that can be accessed at home to support learning such as IXL, Edmentum and FLVS. |

Describe how the school will provide other reasonable support for parent/family engagement activities.

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| We will continue to create regular parent engagement opportunities that ensure timely information that supports our learning program and the educational opportunities that benefit our students where they are as learners. |

**Staff Development**

Provide a description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in the value and utility of contributions of parents/families.

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| We will offer professional development to teachers to promote understanding of the importance of parent and family involvement. We will show a correlation between the increased parent and family involvement and positive trend student achievement. |

Provide a description of the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in how to reach out to, communicate with, and work with parents/families as equal partners.

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| Francis Marion’s administrative school leadership team will provide multiple professional development opportunities throughout the school year in the area of family engagement. Specifically, the topics that will be covered are the value and utility of contributions of parents/families, how to reach out to and communicate with parents/families as equal partners, and in building ties between parents and the school. |

Provide a description of the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school.

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| We will engage teachers in discussion and collaboration activities to build an understanding of the unique culture in our demographic and involve stakeholders (parents, families, and community members) in cross-cultural events to strengthen ties within our school community. |

**Other Activities**

Describe other activities (ex: parent resource center) the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren).

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| Here at Francis Marion we have a parent involvement group and a parent group that can shadow the students. |

**Communication**

Describe how the school will provide timely information about the Title I programs.

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| We have many ways to provide timely information such as, social Media, Facebook, Web Page Remind, and Group Email |

Describe how the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.

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| Francis Marion has high expectations that all students will have measured improvements on standardized assessments. Our curriculum is research based and chosen for our students needs based on our comprehensive needs assessment. |

Describe how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).

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| We have an open door policy for parents to set up meetings with teachers and administration and parents are always offered flexible conference times to meet with school personnel, upon request. |

Describe how the school will submit parents/families comments if the school wide plan is not satisfactory to them.

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| Francis Marion has an open charter school board meetings to address concerns. All parents are invited to address the board with questions. |

**Accessibility**

Provide a description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.

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| Our facility is ADA accessible. Parents with disabilities are regularly invited to all parental involvement events and family engagement workshops. If support is needed to accommodate a disability, appropriate arrangements will be made.  Translators for those in need of assistance with Spanish and/or American Sign Language are available upon formal request, as well as informally, through our many bi-lingual staff members.  Information packets containing relevant information specific to each event will be sent home to families upon parent request. |

Provide a description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

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| Francis Marion will use multiple media outlets, flyers, bilingual communications, weekly letters home and monthly meetings. |

**Discretionary Activities** *(Optional)*

Describe any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.).

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| N/A |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year.

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| Many parents still don’t have access to reliable technology and prefer the older means of communication. We also have a large percentage of parents that sometimes struggle to make it to after school events due to their work schedule or are too tired to come even if they are off work. Also, Limited English proficiency communication. |

Provide description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children).

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| We are utilizing current staff to translate and communicate with parents and students how may have limited English proficiency. |