

2018-2019 Title I, Part A Parental and Family Engagement Plan

Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.



Signature of Principal or Designee

9/5/18

Date Signed

School Name

Mission Statement (Optional)

Parental and Family Engagement Mission Statement (Optional)

How the parent and family engagement plan is a shared responsibility? (Optional)

All the parents of Horizon Middle School will be part of the decision making process of family events that reflect the School Improvement Plan and betterment of all students.

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

Our school will host multiple events during the school year to build parents' capacity to help their children. Information will include FOCUS parent access, AVID strategies, and building growth mindsets.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

The Annual Parent meeting will take place in conjunction with the September 2018 PTA / SAC meeting in order to encourage attendance and involvement. A second parent meeting will take place in the morning during September 2018.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Hope Strange - Title I Compliance	August	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Michael Ballone - Principal Hope Strange - Title I Compliance	August	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Hope Strange - Title I Compliance	August	Collection of sign-in sheets
4.	Compile documents	Hope Strange - Title I Compliance	September	Scan documents upload to LEA monitoring site

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

Throughout the year, Horizon Middle School will have various events and activities on a variety of weekly nights, weekends, and mornings that will be offered at different times. Our 1st annual meeting will be offered during September 2018 in conjunction with the PTO / SAC Meeting and the second annual meeting will be held on another day, in the morning of September 2018. Also, many academic activities are scheduled during the evening. Every 2nd Tuesday of the month the SAC will conduct monthly meetings during the evenings. Parents will report Title I parent news from District Title I meetings, along with school staff relating to SIP and SAC updates.

Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.	STEM Family Night (Elementary and Middle School)	N/A	Children and parents will participate in hands on STEM activities that reinforce required academic skills.	January - May 2019	Sign-in sheets, flyers, meeting notes, Agenda
2.	Open House, Focus training, and state / local assessment info.	All Admin team, All teachers	Provide parents and students an opportunity to talk with their new teachers, get supplies and uniforms, and obtain materials	August-October 2018	Flyer, School Messenger, attendance
3.	AVID Interactive Academic Night	Hope Strange - Title I	Parents will be given information on the AVID program and how it supports college and career readiness.	August-October 2018	Flyer, School Messenger, attendance
4.	Title I Parent Meeting	Hope Strange Title I Compliance	Explain Title I details to all parents, relay the standards assessment process, and how they can be involved with Title I and HMS	August - October 2018	Flyer, School Messenger, attendance sheets,
5.	STEM Saturday (2 times)	Hope Strange Title I Compliance	Increase bonding time with parents, working on STEM based activities, encouraging ties with home and school	September - December 2018	Flyer, School Messenger, attendance sheets, marquee, website

Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity	Hope Strange Title I Compliance	Provide framework for developing cultural awareness to help the culture gap.	August-October 2018	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement	Hope Strange Title I Compliance	Provide information about the 5 levels of parent involvement and parent's rights.	August-October 2018	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.					
4.					
5.					

Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

Horizon Middle School will support parents through academic conference nights. Flyers, Remind texts, and School Messenger messages will go home to parents as well as an information on the school marquee, prior to the event. Families will have the opportunity to ask questions and will be provided with resources of materials. To record attendance, parents will sign in and be given a copy of their student's report card. This event will take place in the first semester. There will also be a parent resource area located in the front office in order to provide detailed information about our school / district Title I services.

Communication

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website. Parents will be notified of events via flyer, Remind text, school marquee, and Twitter.

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school has an outdial system called School Messenger that is used to contact parents in regards to events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

The school will share information in English and Spanish via Remind texts, school website, paper-based flyers, the school marquee (English only), school wide announcements, Twitter, and Instagram.

Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

(Optional)

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.	College and Career Night	AVID students will research and prepare presentations on colleges and careers. Teachers, staff, and	Hope Strange Title I Compliance Jean Smith AVID Coordinator, AVID	Parents and students will recieve an opportunity to learn about new careers and engage in conversation	January - April 2019
2.	Hispanic Heritage Festival	Students will research and present projects on different Hipanic Heritage countries. Student groups will perform,	Hope Strange Title I Compliance Hispanic Heritage Committee	Students and parents will have the opportunity to learn about the many cultures represented at	Septembe r - November 2018
3.	Literacy Night	Literacy Night committee will prepare a selection of literacy activities for parents and students to interact with.	Hope Strange Title I Compliance Jaqueline Hinds-Reading	Parents will learn how they can support their child's literacy with activities the fmaily can do at home.	January - May 2019
4.					
5.					

Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Students may not share paper flyers with parents in a timely manner.
School has incorrect contact information.
Language barriers.
Parent work schedules

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

Provide information through various formats.
Have Spanish translations available.
Utilize Microsoft Translator technologies.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	evening and weekend events
2.	Language Barrier	translations available
3.	Child Care	siblings and children are welcome at events
4.		
5.		