**Seminole Trails Elementary School**

Please sign and return this to verify that you received a copy of the 2018-2019 Parent & Family Engagement Plan

Child’s Name

Parent Signature

**Parent & Family Engagement Plan**

**2018 – 2019**

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| **Title I Law Requirements** | **Specific Strategies / Activities** | **Date of Activities** | **Tool or Forum used to Measure Success** | **Person(s) Responsible for Monitoring** |
| **Communication** | A variety of communication methods are used including: agenda, communication folder, personal notes, family-teacher conference notes, flyers, marquee, Meet the Teacher, School Advisory Council (SAC) Meetings, Parent Teacher Organization (PTO), Parent Leadership Council (PLC) Meetings, Title I Annual Meeting, Curriculum Night, Public Presentation of School Improvement Plan, School Messenger, Parent Link (call-outs, emails, and texts), Facebook, & Twitter. Documents are translated in various languages.  | First TrimesterMeet the Teacher, Curriculum Night, Title I Annual meeting, Public Presentation of School Improvement PlanOngoingAgenda and Communication Folder, Family-Teacher conferences (two per year),SAC meetings, PLC meetings, Flyers, Marquee, Parent Link, and School Messenger | Family involvement surveys and family involvement feedback evaluations will be reviewed. Sign-in sheets and copies of agendas, flyers, newsletters and parent conference notes will be collected and reviewed. Samples will be collected for documentation. | AdministrationTitle I Contact |
| **Parenting** | Parents are involved in the creation of the School Improvement Plan, School - Parent Compact and the Title I Family Involvement Policy/Plan. Workshops and evening activities such as Building Better Readers & Writers Night, Curriculum Night, STEM Night, and Dr. Seuss Night will be provided to increase the capacity of parents in working with their children. | First TrimesterBuilding Better Readers and Writers Night, Curriculum Night, & Middle School Choice Programs NightSecond and Third TrimesterSTEM Night, Dr. Seuss Night, Parent Resource Night, and AVID Awareness Night | Evaluations of trainings will be distributed and used to improve future trainings. Samples of agendas, handouts and evaluations will be collected for documentation. | AdministrationTitle I Contact |
| **Volunteering** | Volunteers are recruited to provide specific areas of support for the school (parents are encouraged to volunteer for at least one activity during the school year). Volunteers can receive training at Volunteer Orientation and be recognized at a Volunteer Appreciation breakfast. Select volunteers will be nominated for Volunteer of the Year awards. | First TrimesterVolunteer Orientation Third TrimesterVolunteer Appreciation Breakfast | Volunteer names and total hours worked will be collected for documentation. | AdministrationTitle I Contact |

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**Parent & Family Engagement Plan**

**2018-2019**

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| **Title I Law Requirements** | **Specific Strategies / Activities** | **Date of Activities** | **Tool or Forum used to Measure Success** | **Person(s) Responsible for Monitoring** |
| **Learning at Home** | School will identify areas for improvement through student testing data and the Family Involvement Survey. Workshops and evening activities such as Building Better Readers and Writers Night, Curriculum Night, STEM Night, and Dr. Seuss Night will be provided to increase the capacity of parents in working with their children. | First TrimesterBuilding Better Readers and Writers Night & Curriculum Night, FSA NightSecond TrimesterSTEM Night, AVID Awareness Night, and Dr. Seuss Night | Evaluations of the training and the Family Involvement Survey will be reviewed. Samples of agendas, handouts and newsletters will collected for documentation. | AdministrationTitle I Contact |
| **Decision Making** | Families will be invited to participate in various committees and organizations such as School Advisory Council, Parent Leadership Council and Parent / Teacher Organization meetings. | Ongoing | Minutes from the various committee and organization meetings will be recorded and reviewed. Samples of agendas and handouts will be collected for documentation. | AdministrationTitle I Contact |
| **Collaborate with community partners** | Seminole Trails Elementary School addresses the School Improvement Plan by adding resources through community partnership with agencies and organizations such as Keiser University Athletic Department, Palm Beach Lakes Community High School Teacher Academy, West Palm Beach Rotary Club, Primary Project, TeamWork USA, Junior Achievement, Jack The Bike Man, & Mounts Botanical Garden. | Ongoing | Communication with local agencies and organizations will be collected for documentation. | AdministrationTitle I Contact |