**CARVER EXCEPTIONAL CENTER Title I, Part A Parental Involvement Plan**

I, Dale Nelson , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:**Our school belief is to inspire and challenge each student to learn/acquire academic, behavioral,social and vocational skills to become literate, and contributing citizens. Our goal is to engage parental pertnership in our school and provide programs,activities which will increase their capacity to assist their children with learning tasks that are meaningful with by using advisory/leadership as the representative body. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:**Carver exceptional center during it annual meeting will invite parents to be participates on the school advisory Council and/ or leadership team. The school advisory committee will be resposible for developing, implementing and evaluating school improvement plan, parent involvement plan and parent-school compact plan. Members of SAC are voted on by peers. (Parents vote for parents and staff vote for staff). Prior to the approval of the plans parents will be given opportunties to reveiw and offer their input during SAC meetings.Carver Exceptional Center will invovle the school Advisory Council and /or Carver leadership team which is made up of parents, faculty and staff that represent the diversity of our school population. At the SAC meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). An annual evaluation will be conducted using surveys completed by parents. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Parent Involvement Specialist | Parent Involvement Specialist will assist parent in providing information, materials, and training to help their children at home. |
| 2 | Individuals with Disabilities Education Act (IDEA) | Supplemental instruction support provided by the school will be discussed with parents during the development of the students IEP. |
| 3 | Parent University | Parent Involvement specialist will provide information on meeting times and location for workshops. |
| 4 | Sixth and Ninth grade Orientation | Parents and students will be provided information which includes credits, handbooks and policies that will assist students in making transition to high school. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Plan Annual Parent Meeting: make agenda, handsout and powerpoints. | Principal and Parent Involvement Specialist | 8/5/14, 8/7/14 | Participation and involvement in meeting, copies of agenda, sign-in sheets, and powerpoint. |
| 2 | Annual Parent Invovlement meetings: discuss Title 1 and rights of parents | Parent Involvement Specialist | 8/14/14, 9/3/14, 9/24/14 | Copies of agenda, handouts, presentation and sign in sheet. |
| 3 | Maintain Documentation | Parent Involvement Specialist | 8/2014-6/2015 | kiosk maintain in room 206 |
| 4 | Advertise date to staff, SAC, parents and community through flyers sent home with students. | Parent Involvement Specialist | 8/2014-6/2015 | Copy of flyers and sending out monthly parent links plus via emails |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:**The leadership and staff of Carver Exceptional Center have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our meetings and trainings for parents of participating children will be offered in the afternoons and evening. However, the presentation will also be loaded to the Carver website for viewing at home if the parents cannot attend. The Title 1 contact and other staff presenters will be available for questions. Parents who do not have internet access will be allowed to check into the main office and the resource room in 206, and they can use a parent resource room or library computer to view the presentation. Staff will be available for assistance. Copies of all meeting information and parent resources will be kept in the main office for parents to access. Parents will be able to sign in to show their participation, whether it is at the actual meeting or at a secondary time. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title one Annual Meeting | Parent Involvement Specialist | An informative meeting regarding Section1118 and parent's rights under law, the district PIP, school level/plan/compact, aspect of the Title 1 program and the services provided by Title l program and services provided by Title 1, PartA and other external resources that are provided. | September 24,2014 | Survey and Parent sign-in |
| 2 | Parent Conference Nights-To inform parents about FCAT, curriculum, and strategies to help prepare their children. | Classroon Teachers | Provide information to parents on their child's current level and develop a plan to reach their goals | End of first,second and third quarters | Parent input forms |
| 3 | FSA | Kristen DeRose | Provide information to parents on how parents can help their children in the support of student learning. | December 2014 | Parent Sign In |
| 4 | Literacy Nights | Languges Art/ Reading Teachers | Increase reading comprehension skills. | October 2014 | Survey Results |
| 5 | Math Data Day | Parent Involvement Specialist | Increase Parent/guardian's awareness of assessment tools used to monitor their student's academic progress | November 2014 | Survey Results |
| 6 | School Advisory Committee | Principal,SAC Chair and Parents | Parent will be provided and included in the making monthly decision to promote academic achievement. | Monthly | ParentSign-in, materials |
| 7 | InSync | Parent Involvement Specialist | Families to learn about online | 2014-2015 | Survey results and report |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Title I Information Training for School Staff | Dale Nelson | Improve the ability of Staff to work effectively with parents. | August 14,2014 | Sign in Sheets, Participation of Teachers and Staff |
| 2 | Diversity Training | Dale Nelson | Improve staff awareness of various cultures | August 12, 2014 | Sign-In, Participation of Teachers and Staff |
| 3 | Pre-Planning | Dale Nelson | Improve staff awareness of current students. | 8/11-12, 8/14-15 | Sign-In, Participation of Teachers and Staff |
| 4 | PBIS | Kristen Derose | Improve staff ability to manage behaviors. | Monthy | Sign-In sheets, Participation of Teachers and staff |
| 5 | Paraeducator Training | Lesly Wilson | Improve staff ability to collect data and awareness of roles such as supervision, saftey, and assist student on campus | August 14,2014 | Participation of Paraeducator, Sign -in Sheets |
| 6 | Book study(Differentiated Instruction in reading content Area) | Dale Nelson | Improve staff awares of improve instructional planning to increase students achievements. | September 2014-May | sign-in sheets,Participation of Teachers |
| 7 | Lessons Plans( Domain 1 ) | Dale Nelson | Improve Staff ability to increase achievement. | August 12, 2014 | Sign -in Sheets and participation of teachers and staff |
| 8 | Professional Learning Communites | Grade level teams, resource teachers and administrators. | Improve the ability of staff to work effectively with parents to increase academic achievement. | September 2014-May 2015 | Participation of Teachers and staff |
| 9 | RTI(Response to intervention) Training | Jody Orlando | Improve staff ability to response to intervention to increase academic achievement. | Sept 22. 2014 | Participation of teachers and staff |
| 10 | IEP's Training | Linda Greenwald -Head | Improve staff aware to develop individual Educational Plans to increase student achievements. | September 2014 | Participation of teachers and staff |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:**Materials will be available in the main office on the Title 1 program and all parent conferences, and articles to assist parents at home with various strategies.  Guidance department has information for parents on post secondary options, scholarships, FSA,,common core and graduation requirements. These materials will be discussed with parents at conferences, and available at all times for students to take home and go over with their family. Conduct monthly parent Cofees Chats, and more frequent Parents Newsletter plus invite parents to Literacy and Math workshops GW Carver Festival, Black History Brain Bowel and career days. Parents have been given information in emails, parent-links, hard copies and on website about PIRC centers. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:**All mailings, Title I information and school documents will be made available to parents in English and in Spanish. Other languages are available upon request. The parent involvement specialist will have all documents translate for parent of other languages by using the district languages translator. Parent conferences and meetings will be translated as needed. The PIP will be posted on the school's website. The school will have opportunities both during and after school to encourage parent involvement. Parents are also provided regular reports of academic progress through report cards, progress reports Scholarship warnings and completed assignments. Invitations to school meetings and conferences will be send home by students and are provided in student preferred languages. If needed a Progress Monitoring Plan will be developed between the teacher and parent. Regular meetings are encouraged as follow up to the strategies outlined to check on progress. If an interpreter is required, several bi-lingual staff members are available to assist. Carver will use the school call out system as a form of school wide communication to parents. Caver will also follow up with letters to parents concerning their participation in school activities. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:**Carver Exceptional Center will provide the Parent Involvement Plan(PIP)in English,spanish and Haitian Creole. The use of the district translator will be utilized to complete the task. Parents will be sent notification of the plan by mail and extra copies will be made available in the front lobby of school. Correspondences regarding the parents meetings will be created in the afore mentioned languges, as needed , and distributed to parents to increase participation. Translators will be available at all parents meetings and made available when needed. parent who need accomdation for physical disabilities will be given preferred seating at all meetings.  If a parent has a visual or hearing need for assistance, upon requests the school will contact the district to provide services to assist the parent. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Parent workshop on effective reading strategies | Parent involvement liaison | Work on reading strategies | Throughout the year |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Flexible Meeting times with translators present | Parent Involvement liaison/ESOL Teachers | Increase parental involvement | Throughout the year |
| 3 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Mentoring groups from community | Guidance | Provide outside contact | Throughout the year |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\popela\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\IU1593RZ\fileUploads\290063_2014-2015_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\popela\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\IU1593RZ\fileUploads\290063_2014-2015_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\popela\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\IU1593RZ\fileUploads\290063_2014-2015_uploadCompactEvidence.docx) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Title 1 Annual Meeting | 3 | 6 | An informative meeting regarding Section1118 and parent's rights under law, the district PIP, school level/plan/compact, aspect of the Title 1 program and the services provided by Title l program and services provided by Title 1, Part A and other external resources that are provided. |
| 2 | Annual Parent Involvement Meeting: Discuss Title 1 and rights of parents | 3 | 4 | Provide information to parents on child, rights to gain academic achievement in a Title 1 school. |
| 3 | Parent Conference Nights-To inform parents about FCAT, curriculum, and strategies to help prepare th | 4 | 5 | Provide information to parents on their child's current level and develop a plan to reach their goals. |
| 4 | FCAT Prep-Parent will learn how to o help their child to prepare for FCAT | 2 | 2 | Provide information to parents on how parents can help their children in the support of student learning. |
| 5 | Math Data Day | 3 | 4 | Increase Parent/guardian’s awareness of assessment tools used to monitor their student’s academic progress. |
| 6 | School Advisory Committee/ Leadership | 7 | 8 | Parent will be included and provided in making monthly decision to promote academic achievement |
| 7 | Insync | 1 | 1 | Families learn about online activities that support learning and correlated to state and common core standards. |
| 8 | FCAT 2.0 assessment | 2 | 2 | Parents were provided information on student achievement, expectation and attainment of goals for their children. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Title I Information Training for School Staff | 1 | 42 | Improve the ability of Staff to work effectively with parents |
| 2 | Diversity Training | 1 | 42 | Improve staff awareness of various cultures. |
| 3 | Foundation of Data –Driven Culture | 3 | 22 | Improve staff ability to close achievement gap. |
| 4 | Paraeducator Training | 1 | 9 | Improve staff ability to collect data and awareness of role such as supervision, safety and assist student on campus. |
| 5 | Crisis Emergency Management plan | 1 | 42 | Improve staff awareness of responsibility to student in a crisis situation in school setting. |
| 6 | Differentiated Instruction | 12 | 11 | Improve staff ability to knowledge of strategies and technique to increase student learning |
| 7 | Tough Kids Toolbox : Book study | 2 | 6 | Tough Kids Toolbox : Book study 2 6 Improve the ability of staff instructional practices to increase academic achievement. |
| 8 | InSync | 1 | 1 | Families learn about online activities that support learning and correlated to state and common core standards. |
| 9 | FCAT 2.0 assessment | 2 | 2 | Parents were provide information on student achievement, expectation and attainment of goals for their children. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Parents lack of time for parent involvement(Economically Disadvantaged) | Annual meeting will be offered several dates and time in addition communication will be increase through EdsBy, parent-links, letter, flyer and incentive for participating |
| 2 | Parents do not know how to help their children with reading and homework. (limited Literacy) | Provide parents with workshop on helping their children with reading and homework strategies at home. In addition, information about InSync K-12 online resource program offered in three languages along long with Providing information for parent about local literacy agency |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |