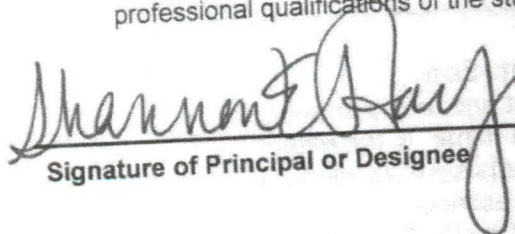


## Title I, Part A Parent & Family Engagement Plan (PFEP).

I, Shannon, Hay, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents the school parent and family engagement plan and distribute it to parents of participating children and make available the parent and family engagement plan to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement plan and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's parent and family engagement plan;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

  
Signature of Principal or Designee

9/17/18  
Date Signed

### Mission Statement

Parent & Family Engagement Mission Statement (Optional)

Response: We will ensure higher levels of learning for all students in a nurturing and encouraging environment.



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### Involvement of Parents

Describe how the school will involve parents in an **organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs** including involvement in the decisions regarding how funds for parent and family engagement will be used.

#### Response:

**Ormond Beach Elementary** School invites parents to be involved in a variety of ways:

- **School Advisory Council (SAC)**, comprised of parents/family members, community members, business partners, and school staff, are responsible for the planning, review, and improvement of the Title I programs, as well as how Title I and SAC funds are spent.
  - SAC membership applications are provided to families each Spring; members are then elected during the regular SAC election window. Members, including parents/family can also be appointed by the principal—with the approval of current SAC members—at any time during the school year.
  - The SAC is responsible for reviewing and monitoring the School Improvement Plan (SIP) and the Title I and School Advisory Council budgets at each monthly meeting. Members have the opportunity to provide input/feedback at each meeting regarding the progress of the SIP and the spending of the budgets.
  - SAC members are responsible for the approval of all SAC fund requests by school staff.
  - SAC members are responsible for the annual review and modification of the School Compact.
  - Parents who are non-council members are welcome at SAC meetings; they are provided time during Public Comment for input, which is recorded in the SAC meetings minutes
  - SAC members review school data annually and provide input and feedback to school staff for input into the following year's School Improvement Plan.
- Other opportunities for parents to provide input:
  - **Parent Input Forms** are located in the main office year-round
  - The Parent and Family Engagement, School Improvement Plans, and School Compact are available on line and **in the front office for parent review and input**
  - **Annual Climate surveys** are provided to parents to provide input/feedback.
  - **The Parent Teacher Association (PTA)** is another parent-community-staff partnership group in which members work together to find ways to positively support the students and staff within Ormond Beach Elementary.

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### Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	VPK / Head Start	Teachers and school staff coordinate opportunities to present the KG curriculum and program to all families with students entering KG.
2	Title X, Homeless	Staff and community members provide services to families to ensure that students have school supplies, food provisions, varying resources, and transportation.
3	SAI (Academic Coach)	Academic coach supports classroom teachers with resources and instructional feedback using a designed learning cycle to improve daily practice with the goal to improve student achievement and remediate students failing to meet proficient levels of performance. Academic Coach also assists in the coordination of PFEPs that support parent understanding of technology and school curriculum



Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

**Response:**

**Ormond Beach Elementary School offers a flexible number of meetings to encourage parental involvement:**

- Each spring, the **SAC committee reviews and votes to approve monthly meetings** for the upcoming year
- **PTA events are held in the mornings, evenings and on weekends**; dates and times vary to increase opportunities for attendance
- School is **open and staffed beginning at 7:30 am**
- School staff hold **parent/family conferences before, during, and after school**

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent and family engagement to ensure effective involvement of parents and families, and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent to Kids Workshops	Neat/Every	Provide information to parents on expectations and how parents can help their children.	Fall 2018	Parent sign-in parent survey Newsletter
2	KG Parent Orientation	KG teachers	Increase parent knowledge of student transitions to school, student expectations, school/class procedures, and curriculum	August 9, 2018	Volusia Connect Parent sign-in Parent survey
3	Meet the Teacher	Administration and teachers	Parents will learn about the curriculum, school/class procedures and classroom expectations	August 11, 2018	Parent sign-in Volusia Connect Parent survey
4	Annual Title I Parent Meetings	Administration Teachers	Parents will learn about the school's Title I program, Adequate Yearly Progress (AYP), school choice, supplemental educational services, and the rights of parents.	September 12, 2018 September 13, 2018	Parent Sign In Marquee Newsletter Volusia Connect Parent input form
5	Open House	Administration Teachers	Parents will learn about curriculum, the Code of Conduct and student expectations, and school/classroom procedures	September 12, 2018	Parent Sign In Marquee Newsletter Volusia Connect Parent input form
6	Parent Technology Night	Staff/ administration	Staff will provide instruction to parents regarding accessing and interacting with technology apps used by staff and students. The goal is to help parents become proficient in using and accessing the applications to promote communication between	October 2018	Parent Sign-in Parent survey



	Book Fair Preview Night (Spring)	Media staff/ administration	Families are invited to join their children for an evening of literacy in the media center. We will have opportunities for students to win "Book Fair Bucks" that can be used toward the purchase of Book Fair Items. The Book Fair will have literacy activities available. The intent is to build stronger relationships between families, as well as families and school staff, while promoting literacy.	February 21, 2019	Sign In Parent Surveys Newsletter Marquee Volusia Connect
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### Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Social Media and Communicating with Parents	Principal	Improved student achievement (social-emotional and academic) by strengthening teachers' and staff communication skills and increase effective communication with families. Staff will learn which apps to use to document contact in addition to receiving information regarding confidentiality and professionalism	September 10, 2018	Meeting Agenda Staff questionnaire
2	Shared Decision-Making and Collaboration	Administration	Improve student learning by making collaborative decisions with parents about instructional programs and support services.	September 11, 2018 September 24, 2018	Staff email SAC Agenda Exit Survey
3	Parent and Family Engagement	PFE Title I Staff/ Administration	Increased student achievement by improving staff understanding of parent/family perceptions regarding school and education, and how to engage parents in becoming part of the learning process.	October 2018	Faculty Agenda SAC Agenda Staff survey

### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more fully participating in the education of their children.

Response:

OBE has a parent resource center that provides uniforms, resources, and school supplies to 2018-2019



**Response:**

Information regarding parent and family events, as well as invitations to the events, is provided to parents via school website, Volusia Connect phone messaging system, school newsletter, Facebook, Twitter, various communication apps, parent/teacher conferences, students, workshops, and the school marquee.

District information is available in English and Spanish. When requested, the district will provide a translator if school staff are not able to assist. Books and videos in Spanish are available in the school. District staff or school based will translate information for parents over the phone and at conferences as needed. Parents and students with special needs are accommodated.

**Discretionary Activities**

Discretionary School Level parent and family engagement plan Components Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	N/A				

**Upload Evidence of Input from Parents**

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan.  
Please upload into SharePoint and keep copies for our records.

**Upload Parent-School Compact**

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

**Upload Evidence of Parent and family engagement in Development of Parent-School Compact**

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into Share Point and keep copies for your records.

**Evaluation of the previous year's Parental & Family Engagement Plan****Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Annual Meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent to Kids Workshops	1	8 families	Provide information to parents 'expectations and how parents can help their children.
2	Meet the Teacher	1	239	Meet the teacher and learn about procedures and classroom expectations

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Child care	OBE will offer child care during select parent informational events.

### Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1		
2		
3		
4		

Please return completed Parent & Family Engagement Plan to your Parent & Family Engagement Facilitator.