

Lake City Middle School Title I, Part A Parent and Family Engagement Plan

I, Robert S. Cooper, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement

Response:

The Parent Involvement Plan at Lake City Middle School is committed to creating and maintaining a friendly climate where families actively participate in meaningful academic activities in order to promote the educational process of their child. Our goal is to share in the responsibilities of the educational process by educating, equipping, and partnering with our students and their support systems by offering a wide variety of relevant and effective programs and resources that will make a positive impact on the individual and the community. Together, the parents/families, teachers, and staff in our school are committed to providing a safe and educational environment while preparing all students to become responsible life-long learners.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for Title I will be used (ESEA Section 1116).

Response:

Parent information and opportunities to become involved is given to all parents continually throughout the year. The following outreach programs are offered to parents: Meet the Teacher Day, Open House, Title 1 Annual Meetings (2), Volunteer Orientations, Parent Workshops, Parent/Teacher Conferences, PTO meetings, and SAC meetings. Information on the times, dates and activities will be available in newsletters, on the school marquee, on the school Facebook page, and through the school messenger call out system.

Open Enrollment for the School Advisory Committee (SAC) will begin during Open House in September. It will also be highlighted on our Facebook page. Members will be voted on at the first SAC meeting. Parents are encouraged to join and participate in the decision making process for LCMS. SAC representatives, comprised of teachers, other school personnel, parents, and business partners are the decision making entity for the school. Parents are given surveys seeking input on activities, trainings, school quality and school resources that are needed for school improvement. The SAC will review and give input on strategies, goals and activities for the School Improvement Plan, as well as, the Parent and Family Engagement Plan. Use of Title 1 funds and PFEP funds will be reviewed and discussed by the SAC members. All parental input and suggestions on allocation of funds are discussed and taken into consideration by the school. The documentation will be agendas and minutes from SAC meetings, as well as surveys and sign in sheets.

Coordination and Integration with Other Federal Programs

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Response: It is our goal to empower parents with the tools needed to help their children be successful, always focusing on the home/school connection. When we develop and plan our activities and events throughout the year, we ensure that all participants receive learning strategies/activities that they can use in the home setting whether it be in the form of websites, take-home materials, books, other physical resources, or learning strategies to implement.

| count | Program | Coordination |
|-------|---|--|
| 1 | IDEA | Funding supports are integrated and coordinated with parent involvement and activities that teach parents how to help their child at home. |
| 2 | Title I, Part C - Migrant Students | Funding supports are integrated and coordinated with parent involvement and activities that teach parents how to help their child at home. |
| 3 | Title II | Funding supports are integrated and coordinated to provide professional development in accordance with the district plan. |
| 4 | Title III - ELL Students | Funding supports are integrated and coordinated with parent involvement and activities that teach parents how to help their child at home. |
| 5 | Title IV | Funding provides students with a well-rounded education including programs such as college and career counseling, STEM, arts, civics: Supports safe and healthy students with comprehensive school mental health, drug and violence prevention, and health and nutrition, along with supporting the effective use of technology. |
| 6 | Title V | Coordinates with Title 1 objectives |
| 7 | Title IX - Homeless Education | The district receives funds to provide resources (social services and tutoring) for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education. |
| 8 | Suwannee Valley 4 C's Head Start, Early Learning Coalition of Fl. Gateway and community daycares. | Not applicable at middle school |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents and families of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Response: The Curriculum Resource Teacher conducts this meeting several times at the beginning of the year. The first meeting is at Open House because of the large number of parents who attend. It is also presented at SAC and at a volunteer orientation the week after Open House.

Meetings are offered at different times of the day. A powerpoint presentation is designed which explains the Title 1 program, how Title1 effects LCMS, our school grade and our curriculum. After the presentation time is allowed for questions and feedback.

| count | Activity/Tasks | Frequency | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|---|--|-----------------------------|-----------------------------|--|
| 1 | Annual Title I Meeting (Title I program, Type of Program, School Grade, SPAR, School Choice, Rights of Parents) | *2 times a year/Annual Title 1 Mtg. *all others at least 2 times a year | Curriculum Resource Teacher | *September *Sept-May | Copies of the information will be made available in the: Federal Projects Notebook in the front office, The Falcon Flyer monthly newsletter, postings on the school website, posting on the school Facebook page "The Falcon Flier." |
| 2 | School Newsletter (Title I Updates) | Monthly | Curriculum Resource Teacher | Sept.- May | Copies of the newsletter will be in the Title 1 documentation folder. The newsletter is sent home with students via backpacks. |
| 3 | Title 1 Brochure | once a year | Curriculum Resource Teacher | Fall | The Title 1 brochure is sent home with students via backpacks. A copy is given to guidance so that all new students receive a copy. |
| 4 | Parent Notification Letters / Flyers | Monthly | Curriculum Resource Teacher | Monthly | Copies of the newsletters or flyers sent home via backpack will be posted on the school website. |

Parent Notifications

Describe how the school will provide each family with timely notification of their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Response:

Each family at Lake City Middle School receives a letter at the start of the school year notifying them of their right to request information on the professional qualifications of their child's classroom teachers and paraprofessionals. This letter is called a "Parent's Right to Know" and was developed at the district level for our school system. This information is also included in our monthly newsletter and included in the Federal Projects binder kept at the front office for parents to access.

Describe how the school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by teacher who is out of field or does not meet the state licensure requirements.

Response:

The district has also created a letter for all schools in our county in order to notify parents when their child has been assigned a teacher who is not certified or who is teaching out of field, or if the regular teacher is on leave. This letter goes home with the student after four or more

consecutive weeks of an uncertified teacher in the child's classroom. This letter is also called "Parent's Right To Know". New students to LCMS also receive this letter if assigned a teacher meeting this criteria. (Guidance receives a copy of the letters for new enrollees)

How will the school provide each family with an individualized annual report about the performance of their child(ren) on the State and Local assessment (ESEA Section 1116 - Florida State Statute 1008.22)

Response:

Parents receive reports on how their child performed on state tests when they pick up their report cards. An automated callout system notifies parents when scores arrive and are ready for pick up. Local assessments are sent home throughout the school year. This includes iReady, Performance Matters and Common Assessments. These parent reports are given at parent conferences, sent home in report cards, and sent home with mid-term progress reports. Teachers record information about the test scores on each student's Compact and it is reviewed, then signed by the teacher, student and the parent.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and will the school provide, with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement [ESEA Section 1116].

Response:

Lake City Middle School will continue to offer parent workshops, parent conferences, and meetings at different times of the day. The survey given in the Spring did not show a preferable day or time for meetings. (random for each) Some parents need to come in the morning and some in the evening so we will offer both. The same thing was noticeable for days of the week. So we will vary which day of the week that we offer activities and workshops. Childcare will be provided if needed. Workshops for parents will be offered at apartment complexes where a large population of our students reside so that more parents can attend.

Building Capacity

How will the school implement activities that will build the capacity for meaningful parent/family involvement?

Response:

Lake City Middle School has a parent resource room where parents can come daily from 8:10-8:40 am or in the afternoons from 3:00-3:40 pm. Parents can also schedule an appointment to come and use the resource room. This resource room allows parents to check out and receive materials, educational games, videos and workbooks to assist families as they work with their child at home in order to achieve academic success. There are also many self help books in the resource room. A computer is also provided for parents to access online materials, resources, and retrieve their child's grades from FOCUS. There are many resources available in Spanish in the parent resource room.

This year homework boxes will be provided to parents/families when they attend workshops, so that they have the materials needed at home to help their child. The homework boxes will contain a variety of supplies needed for students and parents to work together on school assignments. Workshops will focus on academic content, how to use internet, homework tips, and tips for making your middle schooler successful.

How will the school implement activities that will build relationships with the community to improve student achievement?

Response:

Many businesses have donated, at our request, items to our school. Some items were educational, such as earbuds for testing and some were prizes for event nights. All of these managers or owners were invited to our school for a volunteer breakfast in appreciation for efforts at our school.

LCMS has included a community person on our SAC committee and will continue to do so. The Department of Corrections has requested to help in some capacity at our school for the upcoming year as they have in the past.

During Literacy Week guest readers are often members of the community. They read in classrooms and provide support.

How will the school provide materials and trainings to assist parents/families to work with their child to improve their child's academic achievement?

LCMS has a parent resource room available to all parents daily from 8:10-8:40 am and 3:00-3:40 pm. A parent can also make an appointment to use the resource room. This resource room allows parents to check out and receive materials, educational games, videos, and workbooks to assist families as they work with their child at home in order to achieve academic success. There are also self help books in the resource room. A computer is also provided for parents to access online materials, resources, and retrieve their child's grades from FOCUS. There are many resources available in Spanish in the parent resource room.

This year homework boxes will be provided to parents/families when they attend workshops, so that they have the materials needed at home to help their child. The homework boxes will contain a variety of supplies needed for students and parents to work together on school assignments. Workshops will focus on subject content, how to use internet, homework tips, and tips for making your middle schooler successful.

How will the school provide other reasonable support for parent and family engagement activities? (ESEA Section 1116).

Response:

Opportunities will be given for parents to attend learning activities on how to work with their child to promote academic achievement. These learning workshops will be facilitated by the Curriculum Resource Teacher. Some workshops will take place at LCMS and some will take place within the community.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------|--------------------|---|----------|---------------------------|
|-------|------------------------------|--------------------|---|----------|---------------------------|

| | | | | | |
|-----|--|--|---|-----------------------|--|
| 1 | Parent/Teacher Conferences- discuss student performance on local/state assessments and compacts | Teachers | Parents will gain knowledge of student data and progress. | Aug 2018-May 2019 | Compacts. |
| 2 | Annual Title 1 Meeting-explanation of Title 1 and how it benefits all students | CRT | Identify components of Title 1 and how parents can support their child's academic progress | Sept. 2018 | Sign in sheets |
| 3. | Volunteer Orientation-provide specific expectations for working with students while volunteering | CRT | Assisting teachers to maximize student academic growth | Aug 2018-May 19 | Sign in sheets |
| 4 | Open House- Parents receive information on grade level expectations and requirements and ways to help their child at home | Teachers | Parent awareness of how to help and expectations will enhance student achievement | Sept 2019 | Sign in sheets |
| 5 | Data Chats- teachers explain local/state scores to parents (after school Data Days) | Teachers | Parent understanding of their child's scores will target specific areas to support their child at home to enhance achievement. | 2 times each year. | Compacts and sign in sheets |
| 6 | FSA Parent Night- to get packets for FSA review | Teachers, CRT | Parents will get specific information about test standards and expectations so they can help their child prepare for the test. | Jan 2019 | Copies of fliers, sign in sheets |
| 7. | Online Grades for Parents- training on how to access grades. | Office Staff/Guidance Staff | The more involved and aware parents are concerning their child's grades, the better their child will perform. | Aug 2018 Sept 2018 | Increased student grades |
| 8. | Family Game Night - learn math, reading, science content | Teachers, Instructional Coach, and CRT | Increased achievement in Math, Reading and Science. | Oct. 2018 | At least 50% of the school population will attend. |
| 9. | Newsletters- inform parents of testings tips, instructional strategies, homework help and increase parents awareness of school happenings. | CRT | Helping parents help their child increases student achievement. Building relationships between home and school increases student achievement. | Monthly | Increased family engagement at events. Sign up and show up for events due to newsletter. |
| 10. | Automated Call out and Remind 101- notifying parents of | Assistant Principal and CRT | Communicating with families by providing reminders about | Aug 2018-May 2019 | Log of call outs. |

| | | | | | |
|----|---|-----|--|----------------|----------------|
| | important events and school happenings. | | important school happenings | | |
| 11 | Parent Workshops-informative workshops on various topics to help parents relate and work with their middle schooler | CRT | Building stronger relationships with their child will enhance student motivation and ability to help them achieve. | 4 times a year | Sign in sheets |
| 12 | Parent Appreciation Breakfast | CRT | Learning about leadership qualities produces better disciplined students which helps them achieve more in the classroom. | Sept. 2018 | Sign in sheets |

Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, and other school leaders and other staff with the assistance of parents / families in the value and utility of contributions of parents and families?

Response: Educating our staff is an ongoing process at LCMS. We meet regularly in Professional Learning Communities with the Instructional Coach and the Curriculum Resource Teacher in order to train staff. We will meet every other Wednesday in PLCs and receive training on Compacts and the Parents' Roles. New personnel will receive training also on conferencing with parents.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|---|--------------------|---|-------------------|---|
| 1 | Compacts-Responsibilities and expectations.(all teachers) | CRT | Building positive relationships with parents will enhance student achievement | Aug 2018-May 2019 | Compacts |
| 2 | New Teachers-Conferencing with parents | CRT | Building positive relationships with parents will enhance student achievement | Aug. 2018 | Teacher will display knowledge of learning in conferences |

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in how to reach out to, communicate with, and work with parents / families as equal partners?

Response: The PLC will focus on communication skills that make the parent feel comfortable and included in the educational process. Ideas/suggestions for things to do to enhance positive relationships will be discussed.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|-----------------------------------|---------------------------|--|--------------------|---------------------------------------|
| 1 | Professional Learning Communities | Instructional Coach , CRT | Teachers will gain knowledge of the best practices for instruction | Aug 2018-May 2019 | Agendas, sign in sheets, and handouts |
| 2 | Harry Wong for new teachers | CRT | Provide examples of best practices for parent involvement. Working together with parents enhances student achievement. | Sept 2018-Oct 2019 | Agendas, Sign In Sheets, and handouts |

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in implementing and coordinating parent / family programs, and in building ties between parents / families and the school?

Response: Within the PLCs, we will be discussing best practices with the staff on ways to increase parent involvement. We want to focus on building relationships early in the year by making phone contacts, sending positive postcards and writing notes in planners.

List of Activities

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|-----------------------------------|---------------------------|--|--------------------|---------------------------------------|
| 1 | Professional Learning Communities | Instructional Coach , CRT | Teachers will gain knowledge of the best practices for instruction | Aug 2018-May 2019 | Agendas, sign in sheets, and handouts |
| 2 | Harry Wong for new teachers | CRT | Provide examples of best practices for parent involvement. Working together with parents enhances student achievement. | Sept 2018-Oct 2019 | Agendas, Sign In Sheets, and handouts |

Other Activities

Describe how other activities, such as parent resource centers (rooms), the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children [ESEA Section 1116].

Response: LCMS uses a various resources to assist parents with their child. Our parent room is open daily with access to technology and materials for parents to check out and use at home. We have Facebook and monthly newsletters with parent/child activity calendars and parent tips to work with their child on academic skills at home.

List all activities that will be implemented:

| | |
|---|--|
| 1 | A Parent Resource room is available for our families from 8:10- 8: 8:40 am and from 3:00 to 3:40 pm daily and upon appointment. This room has books , videos, educational games and workbooks for parents to checkout and use at home to help their child. It has many resources available in Spanish and a large self help section. |
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|----------|--|
| 2 | The Parent Resource room has a computer for parents to use to access online resources or to log in to check their child's grades on Focus. |
| 3 | The school has a Facebook page and school website where parents can find up to date information about school events, Title 1 information and specific academic information. |
| 4 | The school newsletter is sent home months with updates on Title 1, school information, and information on how parents can help their child. |

Communication

Describe how the school will provide timely information about the Title I programs?

Response:

Lake City Middle School provides information about Title 1 in a variety of ways. During Open House , LCMS holds an Annual Title 1 meeting explaining how the Title 1 program works and benefits all of our students. This meeting is conducted again later in the year. Soon after, a Title 1 brochure is sent home with every student. A brochure is also given to new students who enroll thereafter. This information is also in the Federal Projects notebook for all parents to see located in the front office and on our LCMS website. The newsletter that is sent home each month provides a Title 1 update for parents. SAC meetings occur four times a year and members are given a Title 1 report and asked for input.

Explain how the school will describe and explain the curriculum t the school, the fomrs of assessment used to measure student progress and the achievement levels students are expected to obtain?

Response:

LCMS describes the curriculum and forms of assessment used to measure student progress and student achievement levels all throughout the school year. At Open House, each teacher shares his/her part of the curriculum for the school year. Handouts are given with specific standards and assessments for each subject area. Also at Open House, the Annual Title 1 meeting shares with families the subjects and tests that are given at LCMS. Teachers have parent conferences throughout the school year and continue to go over and review assessment results, goals and curriculum. LCMS will also have specific data days after school where parents can come in to discuss test results, compacts, and goal and how they can help at home.

Explain how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, i decisions relating to the education of their children?

Response:

Lake City Middle School provides as many opportunities as necessary for parents to formulate suggestions and to participate in the decision making process relating to the education of their child. All SAC meetings are posted several places and all families are invited and encouraged to give their input. LCMS sends home a monthly newsletter where parents can call or email the CRT with input on a variety of topics/issues. The PTO meets regularly and meetings are posted and open to LCMS parents. Parents are invited to help on School Improvement Plan as well as Parent Family Engagement Plan through flies, website, and newsletter.

Explain the process the school will use to submit parents / families comments if the schoolwide plan is not satisfactory to them (ESEA Section 1116)?

Response: Lake City Middle School has a plan for families if the schoolwide plan is not **satisfactory** to them. All SAC meetings are posted several places and all families are invited and encouraged to give their input. LCMS sends home a monthly newsletter where parents can call or email the CRT with input on a variety of topics/issues. The PTO meets regularly and meetings are posted and open to LCMS parents. At the end of the year parents take a survey which allows them to not only answer specific questions about the school but also post comments. These results are reviewed by the administration, the staff and the SAC to see if changes need to be made.

Accessibility

Describe how the school will provide full opportunities for participation in parent / family engagement activities for all parents / families?

Response:

Each year half of our families are new to LCMS, so we must take advantage and look for opportunities to involve these new families as well as the established ones. LCMS will provide at least two data days this year to meet with our parents face to face to discuss Compacts, scores, goals and how they can help. Other opportunities include parent/ teacher conferences, Meet the Teacher, Open House, Family Game Night, workshops with the CRT, Data Wrap night, FSA night, and a day with the hypnotist. LCMS has a parent resource room available to all parents daily from 8:10-8:40 am and 3:00-3:40 pm. A parent can also make an appointment to use the resource room. This resource room allows parents to check out and receive materials, educational games, videos, and workbooks to assist families as they work with their child at home in order to achieve academic success. There are also self help books in the resource room. A computer is also provided for parents to access online materials, resources, and retrieve their child's grades from FOCUS. There are many resources available in Spanish in the parent resource room.

Describe how the school will share information related to school and parent / family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents / families can understand?

Response:

Lake City Middle School shares information related to school and parent / family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that families can understand. We do this in a variety of methods. Teachers meet with parents in conferences so they can share information about test scores, strategies or reports. If an interpreter is needed, one is provided. Information is provided at SAC meetings and parents can ask questions, give input or suggestions. Flyers, and newsletters are sent home with reports, information or strategies. Parents can request additional information when necessary. The school call out system notifies parents of important events. Important brochure often go home in various languages such as "Parent Right to Know" and "Title 1" brochure.

Discretionary Activities

Discretionary School Level Parental and Family Engagement Policy Components

Will the school provide any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent / family engagement, etc.)

List all activities that will be implemented:

| Count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|--|--|--------------------|--|-----------------------------|
| 1. | Community Parent Workshops | provide LCMS parents with academic tips, behavior strategies, homework boxes, to help with their child at home | CRT | Increased student achievement, and improved behavior | 4 times throughout the year |
| 2 | Data Day/ Data Wrap night | Parents receive information about test scores and how to help their child at home | Teachers | Provide parents with academic knowledge to help their child at home. | 2 times during the year. |
| 3 | Family game night | Families and students learn Math and ELA and Science strategies through games | LCMS staff | Increased student achievement on Math and ELA and Science tests. | Oct 2018 |
| 4. | FSA night | Families and students learn Math and ELA tips and strategies for testing and studying for the test. | LCMS staff | Increased student achievement of FSA Math and ELA | Jan 2019 |
| 5 | Hypnotist Rich Alexander Show "If you can dream it, you can do it" | Families and students learn how to set positive goals and how to achieve them. They learn the importance of values like fairness and trustworthiness | CRT | Setting goals and thinking positively about yourself and your future will motivate students to work harder on tests therefore increasing student achievement | March 2019 |
| 6 | Parent Appreciation Breakfast | Families and students learn about building positive character traits and traits of a leader. | CRT | Learning about leadership qualities produces better disciplined students which helps them achieve more in the classroom. | Sept. 2018 |

Barriers

Describe the barriers that hindered participation by parents during the previous school year. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents / families who are disabled, have limited English proficiency, have limited literacy, and parents / families of migratory children)? [ESEA Section 1116].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|-------|---|--|
| 1 | Newsletters did not get home. Parents were unaware of scheduled workshops. Middle | This year the CRT will implement Remind 101. More parents seem to be connected to cell |

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|---|---|---|
| | school students, as a whole, are not eager to take paperwork home to parents | phones, so this communication resource is available to most. |
| 2 | By middle school , parents no longer want to participate and the child really doesn't want them to. | The CRT will visit some of the complexes where a lot of our students live and have workshops there. |
| 3 | Their work schedule doesn't allow them to participate. | At LCMS we will schedule our meetings and our events at different times. |

Supply Evidence of Input from Parents

Note: As an assurance of the school-level parent and family engagement plan, each school shall involve parents of children served in Title I, part A in decision about how Title I, Part A funds are spent.

Upload evidence of how parents were involved in making decisions in the FA399 folder.

Supply Evidence PFEP Plan was Jointly Developed

Note: As an assurance of the school-level parent and family engagement plan, each school shall jointly develop/revise the PFEP with parents and made available to the local community.

Upload evidence of how the plan was jointly developed in the FA399 folder.

The PFEP was discussed at SAC and input/suggestions were given. Teachers gave suggestions in a PLC on how Title 1 dollars could be spent and also how to involve parents at our school.

Supply Evidence Planning, Reviewing and Improving the Schoolwide Plan

Note: As an assurance of the school-level parent and family engagement plan, parents and families are to be involved in planning, reviewing and improving the schoolwide program plan

Upload evidence of how parents were involved in planning, reviewing and improving the schoolwide program plan in the FA399 folder.

Meetings were scheduled for parents to attend to assist in writing the PFEP on different days at different times. No parents were able to attend. The survey sent by the district to our families gave some feedback on ways to improve. We discussed these results with our faculty at a PLC and with our SAC.

Supply Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Upload an electronic version of the Parent-School Compact in the FA399 folder. Done

Supply Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Upload evidence of parent input in the development of the compact in the FA399 folder.

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|--|----------------------|------------------------|---|
| 1 | Annual Title 1 Meeting | 2 | 35 | Parents will increase their knowledge of the Title 1 program and how it benefits all students and learn ways they can help their child achieve academically. |
| 2 | SAC meetings | 4 | 43 | Teachers, Parents and Community partners working together improves relationships and fosters new ideas for student achievement |
| 3 | Meet the Teacher/Open House/Transition Nights | 3 | 2060 | Parents gain knowledge of expectations, standards and assessments for the upcoming year so they can better help their child |
| 4 | Parent Workshops (Breakfast with the CRT/Principal) | 2 | 35 | Parents learn ways they can help their child at home. |
| 5 | Parent/Teacher (Data Chats) Conferences | ongoing all year | 5 per conference | Parents gained knowledge of their child's performance in school, on assessments and how they can help at home |
| 6 | FSA night-to gain knowledge about what to expect on FSA | 1 | 360 | Parents received information of how they could help their child with Math/ELA on the FSA |
| 7 | BMX Bike Show for Families- promoting character building | 1 | 116 | Parents learned the importance of modeling good character traits for their children and making it a part of your daily conversation. Teaching your child positive char. traits. |
| 8 | Parent Resource Room | open all year | 10 | This room provides families with resources to support their child at home. |

Staff Training Summary

Provide a summary of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, and other school leaders and other staff with the assistance of parents / families in the value and utility of contributions of parents and families?

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|-------------------------------|----------------------|------------------------|--|
| 1 | Effective Parent Conferencing | 1 | 42 | Improving conferencing skills will improve relationships with parents and therefore enhance achievement. |

| | | | | |
|---|--|---|----|--|
| 2 | Classroom Dojo-behavior/communication tool | 1 | 40 | Implementing a behavior plan where parents have immediate notification will involve parents and encourage a better working relationship and enhance student achievement. |
| 3 | Reading Assessment Reports | 1 | 32 | Improving teachers' ability to explain reports to parents will better help parents know how they can support their child at home. |
| | | | | |

Provide a summary of the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in how to reach out to, communicate with, and work with parents / families as equal partners?

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|--|----------------------|------------------------|--|
| 1 | Effective Parent Conferencing | 1 | 42 | Improving conferencing skills will improve relationships with parents and therefore enhance achievement. |
| 2 | Classroom Dojo-behavior/communication tool | 1 | 40 | Implementing a behavior plan where parents have immediate notification will involve parents and encourage a better working relationship and enhance student achievement. |
| 3 | Reading Assessment Reports | 1 | 32 | Improving teachers' ability to explain reports to parents will better help parents know how they can support their child at home. |
| | | | | |

Best Practices

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective.

| count | Content/Purpose | Description of the Activity |
|-------|-----------------|--|
| 1 | FSA night | Families came to the school and received information on the FSA test, standard to be tested, tips for taking the test and packets to review for the test. They also are able to ask questions and gain a better understanding of the test. |
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