

**Newberry Elementary School Title I, Part A Parent & Family Engagement Plan**

I, Beth Pearlman, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will conduct outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents and family members in all of its Title I, Part A programs consistent with Section 1116 of the Every Students Succeeds Act (ESSA). Such programs activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [ESSA Section 1118(a)]
- The school will work to ensure that the required school-level parent and family engagement policy is developed under subsection (b), each school served under this part will develop a Home-School Compact that outlines how parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. [ESSA Section 1116(d)]
- In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand. [ESSA Section 1116(e)(f)]
- The school will involve parents and family members of children receiving services under this part in the decisions regarding how funds reserved are allotted for parental involvement activities. [ESSA Section 1116(3)]
- The school will be governed by the statutory definition of "parents and family engagement" as defined in ESSA Section 8101, and is expected that to carry out programs, activities, and procedures in accordance with this definition.
- The school will use funds reserved under this part to carry out activities and strategies consistent with the parent and family engagement policy as outlined in ESSA Section 1116(3).

*Beth Pearlman*

Signature of Principal or Designee

5/4/18

Date Signed

Parent & Family Engagement Mission Statement

**Response:** Newberry Elementary School believes that positive parent and family involvement are essential to student achievement and success. We encourage such involvement in student learning and in all school activities.

Involvement of Parents

The school will involve parents in the planning, review, and improvement of Title I programs including parental involvement and in the decisions regarding how funds for parental involvement will be used by:

- Parents are invited to join SAC; SAC meetings are open to all parents for their input.
- Parents are encouraged to join PTO and/or attend meetings (membership is not required to attend).
- Parent survey sent out to all families and input complied to develop PFEP.
- Parental Involvement input forms after all PI trainings and input complied to develop PFEP.

Coordination and Integration

The school will coordinate and integrate the following Parent & Family Engagement programs and activities with other Federal Programs, to the extent feasible and appropriate, in an effort to teach parents how to help their children at home.

Count	Program	Coordination
1	Head Start	All Head Start parents are invited to Kindergarten Open House and informed about VPK.

Annual Parent Meeting

The school will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), and the rights of parents through the following activities.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School will hold the Annual Parent Meeting in September	Principal, Title I Lead Teacher Title 1 Team	September	Parent Input Evaluations, sign-in sheets, agendas, PowerPoint handout, and minutes from meetings.
2	Development of agenda for Annual Parent Meeting.	Principal, Title I Lead Teacher	August- September	Completed Agenda
3	Develop/plan materials (presentation, school/district handouts) for Annual Parent Meeting.	Principal, Title I Lead Teacher	August- September	Copies of presentation and all handouts
4	Send notices in school newsletter, send invitations via backpacks, alert parents of meeting.	Principal, Title I Lead Teacher	August- September	Photograph of marquee, copy of newsletters and invitations



Flexible Parent Meetings

The school will offer flexible opportunities for parents and families to participate in organized and ongoing workshops and meetings by:

- Taking measures to offer flexible training and meeting times.
- Offering childcare when appropriate.
- Materials will be provided for parents who are unable to attend meetings.

Building Capacity – Parent/Family Workshops

The school will implement the following activities as a means to build the capacity for strong parental and family engagement and to support a partnership among the school, families, and the community to improve student academic achievement.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	“Math and STEM for home practice” Parents will work on math standards taught in the classroom (K-4). Take home Materials to practice standards will be provided to parents	Principal, AP, FCIM/Title 1 LT,K-4 Teachers	Improve the ability of parents to work with their children at home to raise achievement in math and STEM areas.	September-May	Invitations, Agenda, PowerPoint presentation, minutes, handouts, Sign-in sheets, and parent evaluations
2	“Teaching Reading Strategies at Home” Workshop for grades K-4 parents to support ELA at home. Materials will be provided to Parents.	Principal, AP, FCIM/Title 1 LT,K-4 Teachers	Improve the ability of parents to work with their children at home to raise achievement reading and writing skills.	September-May	Sign-in sheets, Agenda and parent evaluations
3	“Kindergarten Round-up” The workshop will teach parents how to use Alphabet, number, and sight word cards to better prepare their students academically in reading and math. Materials will be provided to parents to take home.	Principal, AP, FCIM/Title 1 LT,	Improve the ability for parents to work at home in reading and math instruction.	May	Sign-in sheets, Agenda and parent evaluations
4	“Making Technology Work for You at Home” This workshop for parents will support reading and math instruction at home through the use of technology. Materials will be provided for parents to take home.	Media Specialist, Title One Lead Teacher, FCIM, AP	Improve the ability of parents to use technology at home to raise achievement in core academic areas such as: Reading, Math and Science.	September-May	Sign-in sheets, Agenda and parent evaluations
5	“Avoid the Summer Slide” This workshop for parents will teach parents how to keep their students academically prepared through the summer months, to prevent academic slide in reading and math. Materials will	Principal, AP, FCIM/Title 1 LT,K-4 Teachers	Improve the ability of parents to work with their children at home to raise achievement in math and reading. To close academic gaps through summer learning.	May	Sign-in sheets, Agenda and parent evaluations

	be provide to parents to take home				
6	“Blow Away the FSA” This workshop will teach parents how to prepare their students academically through the use of curriculum standard materials and technology to be prepared for the 3rd and 4th grade ELA and math FSA.	Principal, AP, FCIM/Title 1 LT,K-4 Teachers	Improve academic achievement in reading and math.	September-May	Sign-in sheets, Agenda and parent evaluations
7	“Homework Expectations” This workshop will provide parents with grade level expectations for homework.	Principal, AP, FCIM/Title 1 LT,K-4 Teachers	Improve academic achievement in reading and math	September-May	Sign-in sheets, Agenda and parent evaluations

### Staff Training

The school will provide the following professional development activities to educate the teachers and school staff in how to reach out to, communicate with, and work with parents and families as equal partners and in how to implement and coordinate family programs, and build relationships between families and the school.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Review of District and School-level Parent & Family Engagement Plans	Title I Lead Teacher	A positive student impact will results from the staff's ability to effectively work with families.	August	Training agendas and sign-in sheets Training evaluations Parent Surveys
2	Review of Home-School Compact and School Improvement Plan	Title I Lead Teacher and Principal	A positive student impact will results from the staff's ability to effectively communicate the academic expectation to families.	August	Training agendas and sign-in sheets Training evaluations Parent Surveys
3	Introduce various technology resources available to parents so teachers can effectively share with parents.	Media Specialist, Title One Lead Teacher, FCIM, AP	Improved staff ability to communicate with parents to increase student achievement.	September-May	Training agendas and sign-in sheets Training evaluations Parent Surveys
4	Parent resource area overview: Introduce various activities and information available in the parent resource area so teachers can effectively share with parents.	Title I Lead Teacher and Principal, AP	Improved staff ability to communicate with parents to increase student achievement.	September-May	Training agendas and sign-in sheets Training evaluations Parent Surveys

### Other Activities

The school will conduct activities, make resources available to parents and families and provide encouragement and support to families so that they can more fully participate in the education of their children by:

- Maintaining a Parent & Family Resource Area consisting of information related to the school and Title I Program as well as academic resources available for home use.
- Making the Parents Make a Difference newsletter available through the school website, The Parent & Family Resource Notebook, and is hard copy upon request.



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## Communication

The school will provide parents of participating children with:

Timely information about the Title I program and activities by;

- Conducting the Annual Meeting.
- Sending home notices regarding upcoming Parental Involvement Activities (phone homes, backpack notices and newsletters).
- Beginning of School Packet sent home to all families asking parents to sign packet cover letter to indicate they have read all information included in the packet.

Descriptions and explanations of the academic curriculum, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through;

- Information shared at the Annual Meeting.
- Teacher conferences, newsletters and school website.

Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children;

- Parents are encouraged to attend one conference during the school year. During the conference the Title 1 school compact will be referenced.
- Progress reports and report cards are sent home on a quarterly basis.

A means to document parent comments/concerns regarding the school wide program plan when it is not satisfactory to the parents of participating children. The school will include documentation of parent comments/concerns with the plan that will be made available to the local education agency by;

- Evidence of parental input, including evidence of dissatisfaction, will be submitted to the Title I office as part of the regular Parent & Family Engagement Plan review process.

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## Accessibility

The school will provide full opportunities for participation in parent & family engagement activities for all participants (including parents with limited English proficiency, disabilities, migratory, and homeless children) by:

- Utilizing quarterly Skyward reports as a means to identify families who may need accommodations in order to actively participate in school activities.
  - Newberry Elementary will provide opportunities in a variety of ways including school website, phone homes, and newsletters as well as teacher communications.
  - The principal will request The City of Newberry officials provide parent notifications of parent training via the local channel cable access channels.
  - Communications can be provided in the student's native language for families of students with limited English proficiency as available through TRANSACT.
  - ELL notebook located in the front office can also be used to assist families with examples of enrollment forms and various languages.
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- Quarterly reports of ELL enrollment will document fluctuations in school population and ensure that information is being communicated and made available to parents of English Language Learners.