

## FY18 Title I Schoolwide Plan - Starlight Cove Elementary (0771) Parent Family Engagement Piece Summary

**Mission Statement**

Enter your Parent and Family Engagement mission statement below. The mission statement should:

- Reflect the beliefs or values the school holds regarding the importance of family engagement;
- Explain the purpose of the parental involvement program;
- Be written in parent friendly language;
- Inspire stakeholders to be involved and supportive of the program; and

**Mission Statement**

Starlight Cove Elementary School recognizes that parents and families play an integral role in their child's learning along with school staff and should thus always feel welcome to participate in decision-making advisory committees, connected with opportunities for volunteering, and provided with the tools to assist with learning at home.

## 17-18 Parent Trainings

NaN-2019 school year built the capacity of families to help their children learn at home.

### Parent Capacity Training 1

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were parents able to do as a result of the training? What was the impact on student achievement?
Training for dads and male role models.	100	Shared academic data to date with dads. Shared ways to improve communication with children at home. Shared statistics of involved fathers/male role models with children.	Provide early review for all parents and students early. Do a separate dads event.	Parents were able to understand current academic results of their child. Were given tools to use with their children at home to support that targeted learning.

### Parent Capacity Training 2

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were parents able to do as a result of the training? What was the impact on student achievement?
Academic Parent Teacher Teams (APTT) #2	280	Parents were informed of their child's diagnostic data to date. Came away with a targeted focus of what needs to be worked on for growth.	Remove APTT tag.	Parents were able to understand current academic results of their child. Were given tools to use with their children at home to support that targeted learning.

### Parent Capacity Training 3

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were parents able to do as a result of the training? What was the impact on student achievement?

Academic Parent Teacher Teams (APTT) #3	100	Parents were informed of their child's diagnostic data to date. Came away with a targeted focus of what needs to be worked on for growth.	Remove APTT tag.	Parents were able to understand current academic results of their child. Were given tools to use with their children at home to support that targeted learning.
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## 17-18 Staff Trainings

NaN-2019 school year educated faculty and staff on the value of engaging families and on strategies designed to equip families to support learning at home.

### Staff Training 1

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were teachers able to do as a result of the training? What was the impact on family engagement?
Getting the most from parent-teacher conferences. Use Epstein's Framework of the 6 Types of Involvement.	85	Teachers were introduced to ways Epstein' 6 Types of Involvement. Were then asked to choose one of these types and institute a way to increase parental interaction based upon one of the areas.	Good training	Teachers teamed up to institute an intervention that would increase parental interaction, such as Grade 4 Team created a grade-level newsletter.

### Staff Training 2

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were teachers able to do as a result of the training? What was the impact on family engagement?
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Ongoing staff trainings for APTT to discuss best practices. for training parents to assist their children at home. Most done through PLC's.	85	Assist teachers in sharing targeted interventions with parents at last parent night.	Remove APTT moniker.	Teachers were able to share timely and relevant information and suggestions to parents to help their children at home.
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## Involvement of Stakeholders

Describe how the school will engage stakeholders in the planning, review and implementation of Title I programs. Include decisions regarding how funds for parent and family engagement will be used.

### Brief Narrative

List the name and title for each group member responsible for the development of the Parent and Family Engagement Plan and School- Parent Compact.
Matthew Payner, Assistant Principal and Title I Contact. Kimberly Jules, Principal. Cassandra White, SSC, Jody Honaker, Reading Coach. Kelly Miranda, Parent and SAC Treasurer, Vicki Valentine, SAC Chair and Guidance Counselor.
What are the procedures for selecting members of the group?
Interest, history of active involvement. Agenda and invitation was sent via student backpack to request attendance and input.
How will input from stakeholders be documented?
Minutes taken at parent input meeting.
How will stakeholders be involved in developing the plan?
Input taken via feedback forms from May input meeting. It will be shared at August 2018 SAC Meeting and Annual Title I Meeting.
How will Title I parent and family engagement funds be used?
Supplies to support communication with parents, parent-engagement support materials for training parents to engage and work with their students at home. PRT and benefits for teachers to provide academic parent trainings.

## 18-19 Staff Trainings

Describe the professional development trainings you will provide to build the capacity of teachers and other support personnel to effectively reach out to, communicate with, and work with families as equal partners in order to improve student achievement. Evidences include agendas, sign-ins, presentaitons or handouts, clear expectations for teachers, teacher feedback, administration's analysis of teacher feedback.

(0771) Starlight Cove Elementary

### Staff Training 1

Name	Brief Description	Month of Training	Responsible Person(s)	What will teachers be able to do as a result of the training? What is the anticipated impact on family engagement?	File Attachments
Effective School-Home Communication	Review Epstein's Types of Involvement with teachers. Support them in creating an	September	Payner	Analyze their data. Learn methods to share that data with parents that is easy for them to understand and implement assistance at home.	N/A

### Staff Training 2

Name	Brief Description	Month of Training	Responsible Person(s)	What will teachers be able to do as a result of the training? What is the anticipated impact on family engagement?	File Attachments

Sharing targeted results with parents.	Deciphering formative and summative testing results. Sharing results with parents in <div><div></div></div>	February	Payner	Will be able to understand methods to increase parental involvement by being able to share data in a relevant and actionable way for parents.	N/A
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## Annual Meeting

Families are invited to attend the Title I Annual Meeting to learn about the school's Title I programs and requirements. Describe the tasks the school will take to conduct an effective Annual Meeting. The meeting should be designed to inform parents about:

1. What it means to be a Title I School;
2. The school's Title I School-wide Plan;
3. Parent and Family Engagement (plan), including the School-Parent Compact;
4. Special Programs such as Migrant Education and McKinney Vento;
5. Parent's Right to Know; and
6. Other opportunities for parents.

Brief Narrative
<b>What is the date and time of the Annual Meeting?</b>
Thursday, September 6 2018. 5pm.
<b>How will you notify teachers, parents and community of the Annual Meeting? Be specific (via EdLine, marquee, call-out, newsletter, invitation, etc.)</b>
Backpack flyer, Call-out, Teacher Remind Messages.
<b>What resources do you plan to prepare for stakeholders?</b>
Handouts/PowerPoint on "What it means to be a Title I School", how we use the monies provided, opportunities for parents to serve. Prepare evaluations, sign in sheets and invitations.
<b>What materials/supplies are needed for the Annual Meeting?</b>
Handouts, (paper and ink)
<b>How do you plan to reflect on the effectiveness of the Annual Meeting?</b>
Debrief with Leadership Team after meeting to gauge effectiveness of getting out message of Title I and how it impacts our school. Collect and reflect on parent feedback forms.



## 18-19 Parent Trainings

Describe the trainings you will offer families that will build their capacity to support learning at home to improve student academic achievement. Trainings must focus on skills that families can use to extend learning at home, support students in meeting challenging state standards, and monitoring their child's academic progress. Evidences include the invitation, agenda, sign -in sheets, handouts, evidence of parent and family interaction, evaluations, and analysis of parent feedback.

\*Be sure to indicate if refreshments will be purchased and list dollar amount. For example: Refreshments (\$175.00).

### Parent and Family Training #1 (First Trimester/Semseter)

Name	Brief Description	What will parents be able to do as a result of this training? What is the anticipated impact on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	File Attachments
Parent Conference Night 1	Curriculum and Grade Level Expectations	Share previous year's data with parents,. Preview grade-level curriculum expectations.	Septmber, 2018	Coaches, Administration	Paper, ink	N/A

### Parent and Family Training #2 (First Trimester/Semseter)

Name	Brief Description	What will parents be able to do as a result of this training? What is the anticipated impact on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	File Attachments
Parent Conference Night 2	Share Winter Diagnostic data with parents.	Share Winter Diagnostic Data with parents. Review how areas of deficiency are being addressed. Provide parents with tools to assist in addressing those deficiencies at home.	January 2019	Coaches, Administration	Paper, ink	N/A

### Parent and Family Training #3 (First Trimester/Semseter)

Name	Brief Description	What will parents be able to do as a result of this training? What is the anticipated impact on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	File Attachments

Parent Conference Night 3	Preventing the Summer Slide.	Provide parents with tools and resources to prevent student summer slide.	May, 2019	Coaches, Administration	Paper, ink	N/A
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## Coordination and Integration

Describe how your school collaborates with other federal programs, district departments, business community, library systems, and governmental and non-governmental organizations to provide integrated parent and family engagement opportunities by identifying the three (3) most relevant agencies/organizations that tremendously **support your school's parent and family engagement goal** (for example: **Literacy Coalition, Multicultural Department, ESE Department, Migrant Education, Publix, Boynton Beach Fire Department**).

### Partnership 1

Name of Agency	Brief Description of how Agency/Organization Supports Families	Documentation	Frequency
Multicultural Department	Sends translators to assist with Parent nights.	Visitor sign in	Quarterly

### Partnership 2

Name of Agency	Brief Description of how Agency/Organization Supports Families	Documentation	Frequency
Santaluces High School	Junior and Senior students assist with translation at Parent Nights.	Visitor Sign ins	Quarterly

### Partnership 3

Name of Agency	Brief Description of how Agency/Organization Supports Families	Documentation	Frequency
Rotary Club	Provides free dictionaries to all 3rd Grade students.	Photos, free dictionaries, social media tweets	One-time

## Communication

NaN-2019 Title I Family Engagement Survey results, describe the process that your school will use to provide timely and easy to understand updates to parents and families on Title I programs, curriculum, assessments and student progress/proficiency level information. Evidences include agendas, sign-in sheets, minutes, evaluations, Edline screenshots, newsletters, translated letters, marquee photos, emails, text print-outs, phone call-out transmissions/scripts, and social media snapshots.

Key Points of Communication		
Describe how school will provide families with timely information about the Title I programs. Consider Title I programs such as tutoring, mentoring.	How will the school document that the information was shared?	
Backpack flyers, Remind App, Call outs. Title I Annual Meeting, SAC Meetings.		Call out reports, copies of backpack flyers, Remind logs.
Describe how school will inform parents about the curriculum, forms of assessments used to measure student progress, and proficiency levels students are expected to meet.	How will the school document that the information was shared?	
FSA Nights , Open House, Curriculum Nights and parent meetings. Report cards, FSA, FSQ and diagnostic test results.	Attendance. sign in sheets used at all events. Feedback forms collected from parents	
Describe how school will inform parents about opportunities to participate in decision making relating to the education of their children.	How will the school document that the information was shared?	
Backpack flyers, Remind APP, Call outs., Input at Meetings.	Call out reports, copies of backpack flyers, Remind logs.	
Describe how the school will offer flexible time for meetings, training, activities, and events to remove barriers for attendance (i.e. childcare, transportation, home visits, etc).	How will the school document that the information was shared?	
Attempt to schedule meetings on same nights, where possible.	Decrease need for parents to come out multiple nights.	

## Accessibility

It is important to address barriers that hinder families' participation in activities. After considering your 2017-2018 Title I Family Engagement Survey results and information gathered at your parent input meetings, describe how you ensure parents and families in the special categories below are able to fully participate in school meetings, trainings, activities, and events. Evidences may include translated letters, agendas, sign-in sheets, flyers, child care rosters, transportation logs, CLF/sign language facilitator timesheets, and parent evaluations.

\*Keep in mind, this section describes **support provided to families** so they may participate in family engagement activities.

Brief Narrative	
<b>Accommodations for parents and families with limited English proficiency</b>	
Re institute Parent University Educational Lingo Classes. Class teaches parents and guardians how to translate and read daily vernacular associated with schools, such as Individual Education Plan, school questionnaires, etc.... and assists parents in logging into district websites, etc...	//
<b>Accommodations for parents and families with disabilities (i.e. Hearing or vision impairment, physical limitations)</b>	
Meetings held on single-floor buildings. Other needs addressed on as-needed basis as expressed/requested by parents.	//
<b>Accommodations for families engaged in migratory work</b>	
ESOL Guidance Counselor works closely with district's Migrant Contact to keep updated on students identified as Migrant. Reaches out to those families and provides support where/when needed. Translators available at parent meetings.	//
<b>Accommodations for families experiencing homelessness</b>	
Provide support via Guidance Counselors and McKinney Vento. Counselors work closely with School Based Team to address needs. Data Processor assists families with necessary paperwork and documentation. Parents are offered free school-clothes via our uniform closet.	//

Other Activities

List other activities that are planned to strengthen parent and family engagement at your school. You may list additional parent and family trainings here. If you plan to offer refreshments, please indicate that in the description field along with the dollar amount.

Activity 1

Name of Activity	Brief Description
Dads and Donuts	Invite dads and other male role models to breakfast with their child. Work on projects together. Discuss ways to support learning.