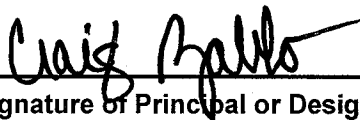


CHISHOLM ELEMENTARY Title I, Part A Parent & Family Engagement Plan (PFEP).

I, Craig Zablo, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents the school parent and family engagement plan and distribute it to parents of participating children and make available the parent and family engagement plan to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement plan and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's parent and family engagement plan;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.



Signature of Principal or Designee

Date Signed

Mission Statement

Parent & Family Engagement Mission Statement (Optional)

Response:

Chisholm Elementary School believes student achievement is directly related to parent and family involvement in the school.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response:

Chisholm Elementary School believes in involving parents in all aspects of its Title I programs. The SAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the SIP and PFEP. More than 50 percent of the members of the SAC are parent (non-employee) representatives. The group meets monthly to help plan, review and improve the school's programs, SAC budget, PFEP and the School Improvement Plan. Minutes are kept of each meeting and public input and parental involvement are encouraged. The Title I program overview is presented to parents during the schools Open House and input and feedback from parents is encouraged. Sign-in sheets are used to document attendance at all events.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Title X	Title X Coordinator provides services to homeless families to ensure that students have school supplies, community resources, and transportation.
2	IDEA	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
3	Title I, Part A	Supplemental Tutoring after school. Supplemental materials and supplies needed to close the achievement gap. Supplemental funds for on-going staff development as determined by the results of FSA and I-Ready data.
4	Title II	The district provides ongoing professional development in the core subject areas to ensure quality instruction and student success.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish Title I Annual Meeting dates and activities	Principal and Leadership	August 2018	School Calendar
2	Prepare agenda for Title I Annual Meetings	Principal	September 2018	Agenda

3	Gather information from Title 1, such as brochures for parents.	Principal, Parent Liaison	August/ September 2018	Sample of Prepared Items
4	Train presenters for Title I Annual Meetings	Principal/Ast. Principal	September 2018	Copies of information presented
5	Advertise Title I Annual Meeting	Principal, Parent Liaison and Teachers	August / September 2018	Newsletter, website, Connect Ed, Flyer, &Marquee

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

Response: The leadership and staff at Chisholm Elementary have a strong belief in the importance of parental involvement and therefore put measures in place to offer parents meetings in a variety of formats. Academic trainings and events, where the entire family is welcomed include; Kindergarten Night, Academic Nights, Artist Trading Card Night, and Literacy Night have been scheduled. Additionally, information is provided to parents through automated phone messages, the school website, the marquee and the school newsletter.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective involvement of parents and families and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	I-Ready Report	Administration / Academic Coach	Information will be sent home regarding the report and its importance. This will enable parents to better understand student needs and have proactive discussions regarding academic successes and areas for growth.	September / December	I-Ready Reports.
2	Meet the teacher – Introductions of students and families to the faculty and staff	Admin, Faculty and Staff	This will help build rapport between the families and school personnel and positively impact student success.	August	Sign-In Sheets
3	Open House – Introduce the families to school and classroom policies and provide time	Administration, Faculty, and Staff	This will build rapport between the families and school personnel positively impacting student achievement.	September	Sign-In Sheets

	for faculty and staff to share goals for the year				
4	Family Nights (Including Math, ELA, and Science)	Administration / Faculty / Staff	The activities provide opportunities for the parent to get involved with curriculum to improve student achievement.	On – going	Sign-in Sheets and Surveys
5	Kindergarten Night	Administration / Faculty / Staff	Parent will learn more about the expectations of school and resources for support that will help them at home with their students.	September	Sign-In Sheets and Surveys
6	Parents to Kids	Administration / Faculty / Staff	Literacy Program for parents with evening sessions. Information will include grade level literacy proficiency, strategies parents can use at home to increase their student's performance.	October through December	Sign- in sheets and handouts

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Collaborative Partnering Shared Decision Making Training	SAC Chair	The training will assist members when allocating funding for classroom request which impact student's achievement.	On-going	Sign-in sheet and agenda
2	Volunteer Training	Volunteer Coordinator	Using volunteers to enhance learning will have a positive impact on student achievement.	October	Sign-In Sheet, Agenda
3	Business Partner Training	Volunteer Coordinator	Using volunteers to enhance learning will have a positive impact on student achievement.	October	Sign-In Sheet and Agenda
4					

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more fully participating in the education of their children.

Response:

In an effort to ease the barriers of communication and provide a single point of contact Chisholm has employed a Parent Liaison, Mrs. Merklin. Mrs. Merklin works to bridge the gap between home and school by helping parents get the information and support they need to ensure their child's academic and social success.

Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency.

Response: Parents will be given timely information about the Title I Programs through the use of the automated phone messages, newsletters, school website, marquee, parent/teacher conferences, interim reports, and report cards. Information is disseminated weekly, monthly or as needed. Chisholm Elementary will monitor the effectiveness of communication through climate surveys and parent feedback. The PFEP will be posted on the school website and copies are available in the front office.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: Chisholm Elementary provides access to all parents wishing to take part in school activities. Chisholm Elementary is a handicap accessible facility. Information is provided through the newsletter, website, and automated phone messages. The PFEP and the Compact are made available to parents through the website, front office and SAC meetings.

Discretionary Activities

Discretionary School Level parent and family engagement plan Components Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline	
1	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]	Grandparents as parents (GaP) support group	Marla Griffin	Student academic performance will demonstrate proficiency on grade level standards	Monthly through May	

2	Developing appropriate roles for community-based organizations and businesses, including faith based organization, in parental involvement activities. [Section 1118(e)(11)]	Volunteer and Business Partner Training – this training allows for all involved to know and understand the rules and procedures when working with volunteers and business partners.	Administration Volunteer/Business Partner Coordinator	Increase all academic areas and parent participation	October	
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Upload Evidence of Input from Parents

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan.

Please upload into SharePoint and keep copies for our records.

Upload Parent-School Compact

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

Upload Evidence of Parent and family engagement in Development of Parent-School Compact

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

Please return completed Parent & Family Engagement Plan to your Parent & Family Engagement Facilitator.