

## WAHNETA ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, William Riker, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Date Signed 10-08-2014

Signature of Principal or Designee Dr. [Signature]

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** District and School-based Title I Parent Involvement Programs in Polk County will strive to BUILD RELATIONSHIPS to create real family engagement for every child, every family, every teacher, every day.

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### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Parents will be given information about how they can help with the Parent Involvement Plan at the Annual Parent Meetings, PTO meetings, School Advisory Council (SAC) meetings and through the monthly school newsletter. Interested parents will meet to brainstorm ideas for next year's plan in the spring. Notes will be taken by the Parent Involvement Facilitator and shared with the Lead teachers from each grade level. Parental Involvement Activities will be included from the information gathered from the parents attending the meeting and through a school-wide parent survey. Parents will be asked for their ideas on how the 1% Parent Involvement funds for Title I should be spent in the September SAC Meeting.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK/Headstart	Parents will be included in the workshops presented on STEAM Nights. Parents will also be able to check out materials from the school's resource room.
2	Migrant	The migrant staff will coordinate an annual meeting to inform parents about the program and services offered throughout the district as well as services in the community.
3	IDEA (Individuals with Disabilities Education Act)	Our Guidance Counselor is the facilitator for this program and works with a team to assist parents in working with their children at home.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Program	Administration, Program Facilitator	September 23, 2014/October 28, 2014	Evaluation
2	Rights of Parents	Administration, Program Facilitator	September 23, 2014/October 28, 2014	Evaluation
3	Curriculum, Student Progress and Proficiency Standards	Classroom Teachers	September 23, 2014	Evaluation
4	State Assessments	Classroom Teachers	September 23, 2014	Evaluation
5	Opportunities for parents to have input on their child's education	Administration, Program Facilitator	September 23, 2014/October 28, 2014	Evaluation

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Meetings in addition to the Annual Meeting will also be provided at different times. Another meeting informing the parents about the school's Title I program will be

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	FSA by Grade Level	Classroom Teachers/Coaches, Interventionists	Provide information to parents about curriculum, Florida State standards and Title I	February/March	Parent Evaluation
2	Number Sense Grades 1 & 2	Math Coach/Parent Involvement Facilitator	Provide information to parents on how to help their children	September	Parent Evaluation
3	STEAM Night-Hands on activities that include science, technology, engineering, arts and math	Classroom Teachers	Provide information to parents on how to help their children	2 times a year	Parent Evaluation
4	Reinforcing sight words at Home K & 1	Parent Involvement Facilitator	Provide information to parents on how to help their children	October	Parent Evaluation

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent/Teacher Conferences	Parent Involvement Facilitator	Communicating with parents to build ties between parents and schools.	Fall 2014	Surveys and conversations with parents about knowledge of their child's classroom practices.
2	Problem Solving with Parents	Parent Involvement Facilitator	Communicating with parents to build ties between parents and schools.	Fall 2014	Evaluation

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** School Messenger- Administration will notify parents about school functions in multiple languages prior to the activities held at the school. Interventionist/Parent

Involvement Facilitator will include information to parents on how parents can get involved and information about the curriculum in the school's newsletter.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

### Response:

Information about the School Parent Compact and School Parent Involvement Plan will be provided at the Annual Parent Meeting on September 23, 2014, the October 28, 2014 Parent Meeting, PTO meetings, and the monthly school newsletter. Parents will be able to give suggestions for their child's education at scheduled PTO meetings, School Advisory Council (SAC) meetings and through the newsletter suggestion form. Parents who attend the SAC meetings will be able to make decisions relating to their child's education by reviewing the School Improvement Plan, deciding how the 1% Parent Involvement monies should be spent and how the lottery money should be spent.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Translators will be provided for parents who speak another language. Ramps are located throughout the school to allow wheelchair and stroller access for people with disabilities or parents with young children. Sidewalks are located by and to each portable for easy access. A second Annual Parent Meeting will be held in late October to provide information to parents of migratory children. Parent/Teacher conferences are held throughout the year to meet the needs of the migratory parents.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work	Providing parents with training on ways to help their children at home.	Parent Involvement Facilitator	Increase in student achievement	Throughout the school year

directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
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### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

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### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

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### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## Evaluation of the previous year's Parental Involvement Plan

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Conventions of Print Pre K-K	1	31	Provide information to parents on how to help their child
2	Number Sense Activities Pre K-K	1	20	Provide information to parents on how to help their child
3	Math Workshop for 3-5	1	32	Provide information to parents on how to help their child
4	Phonemic Awareness Pre K-K	1	10	Provide information to parents on how to help their child

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Effective Parent/Teacher Conferences	1	35	Better communication improves student achievement
2	Sharing Information About Classroom Practices	1	25	Better communication improves student achievement

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Times activities were offered	Vary the times that activities are offered

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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