**Edgewater Public School Title I, Part A Parent & Family Engagement Plan (PFEP).**

I, Rebecca Porter, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition:
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
* Jointly develop/revise with parents the school parent and family engagement plan and distribute it to parents of participating children and make available the parent and family engagement plan to the local community;
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement plan and the joint development of the schoolwide program plan;
* Use the findings of the parent and family engagement plan review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school’s parent and family engagement plan;
* If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
* Provide each parent timely notice when their child has been assigned or has been taught for four

(4) or more consecutive weeks by a teacher who is not highly qualified; and

* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

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| **Signature of Principal or Designee** | Date Signed |

# Mission Statement

Parent & Family Engagement Mission Statement (Optional)

**Response:** All stakeholders at Edgewater Public will affect positive change in our school, community, and beyond as we develop our skills in communication, creativity, critical thinking, and collaboration.

# Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

**Response:** The School Advisory Council (SAC) meet eight times per year and is responsible for the planning, review and improvement of the Title 1 program. All parents are invited to be members of the Edgewater Public School SAC. SAC members provide input on the Parent & Family Engagement Plan (PFEP) as well as Title 1 budget. Comments from parents are documented on SAC meeting minutes. In addition, information will be made available to parents at PTA meetings, through school-wide newsletters and informational mailings thus affording to all parents the opportunity to be actively involved in the decision-making process regarding the allocation of funds. Parents surveys are also used to solicit parent input.

# Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

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| **count** | **Program** | **Coordination** |
| 1 | VPK | VPK works with our school staff to coordinate transition plans for students entering Kindergarten |
| 2 | Title X, Homeless | Title X Coordinator provides services to ensure that homeless students have school supplies, transportation and community resources |
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# Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Establish meeting times for Annual Title 1 Meeting | Principal | September 2018 | Dates/times set on school calendar  9/13/2018 @5:30 p.m., 9/14/2018 @8:30 a.m. |
| 2 | Prepare agendas for the Annual Title 1 Meeting | Principal | September 2018 | Completion of agenda |
| 3 | Gather information on Title 1 such as brochures and Title 1 presentation outlining services | Assistant Principal | September 2018 | Information prepared for distribution |
| 4 | Advertise the Annual Title 1 Meeting | Principal/Teachers | September 2018 | Number of attendees, survey, invitational flyer, Newsletter, automated phone messages, signage on marquee |
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# Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

**Response:** Family workshops and meetings will be scheduled at different time to accommodate parents’ varying schedules and availability. For example, activities/programs such as Open House, Parent to Kids, and parent trainings to help improve academic achievement are being held in the evening. SAC will have the prerogative to establish the day of the week and the time of the day for their meetings. Generally, SAC meetings are held after school. Input for the School Improvement Plan, Parent & Family Engagement Plan and the School-Parent Compact are solicited from parents; we will schedule to ensure our parents can participate. At the discretion of the SAC child care will be provided at these meetings. Child care will be provided at the following activities/programs; Parents to Kids and The Curriculum Night.

# Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective involvement of parents and families and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child’s academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** | |
| 1 | Orlando Science Center Night | School Faculty and Staff | Increased understanding of the Scientific Method and Science standards to help them help their student and increase achievement in Science. | October 2018 | Parent exit ticket | |
| 2 | Curriculum Night | School Faculty and Staff | Provide parents with tools to help their student/s sail through the curriculum | Dec 2018 | Parent exit ticket |
| 3 | Publix Math Night | Leadership Team members | Provide parents with grade level specific examples of real life Math usage with their student | February  2019 | Parent exit ticket |
| 4 | Parent to Kid K-2 | Classroom Teachers | Provide parents with strategies to increase family literacy | Spring  2019 | Parent Program evaluations |
| 5 | Parent to Kid 3-5 | Classroom Teachers | Provide parents with strategies to increase family literacy | Spring 2019 | Parent program evaluations |
| 6 | Not So Spooky Stories Night | Media Specialist | Provide parents examples how to read/interact with their students while reading stories. Along with question technigues. | October 2018 | Parent Exit Card |
| 7 | Reading Café | Media Specialist | Provide parents an understanding of different forms of literature in which their children will encounter. | February 2019 | Parent Exit Card |
| 8 | Science Project Information Night | 5th Grade Teachers | Increased parent understanding of the scientific method which will help parents help their student and increase achievement in science. | January 2019 | Parent Exit Card |

# Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Increasing Family Involvement/Building Parental Capacity | Kerri Thompson | Provide faculty with strategies to increase parent participation | September 2018 | Sign-in sheets, agendas, minutes |
| 2 |  |  |  |  |  |

# Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more fully participating in the education of their children.

**Response:** Edgewater Public School holds numerous family activities throughout the year in conjunction with PTA and Guidance to encourage close connection with our school in hopes of increasing student achievement. Some of these activities include McBobcat Night, Chick-fil-a Night, Publix Math Night and The Family Feast for Thanksgiving. In addition, our school offers School Supply Give Away and free uniforms for families in need. Meet the Teacher, Open House and our Annual Title 1 Meeting are held in September. At these events, parents meet teachers, learn about the curriculum expectations and are encouraged to join PTA and SAC. Information on Title 1 Programs are shared using brochures and the district presentation. Edgewater Public hosts “Parents to Kids” literacy program for families each year. We are also offering monthly support for our fathers and their children by hosting the program All Pro Dads by Family First.

**Communication**

Describe how the school will provide parents and families of participating children the following:

* Timely information about the Title I programs;
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
* If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency.

**Response:** Information about Title 1 programs will be provided through the newsletter, brochures and an informational district presentation shown during the Annual Title 1 Meetings. A school information packet is distributed to our families in August. The packet includes Title 1 handbook, family compact, free and reduced lunch form, etc. Curriculum and assessment information is shared by teachers at Open House, during parent-teachers conferences, monthly newsletters, direct information flyers, PTA meetings, and automated phone messages. FSA assessment information is sent home with students and is available on our website.

**Accessibility**

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

**Response:** Information regarding parent participation is provided to parents via school website, automated phone messages, newsletters, parent/teacher conferences, student backpacks, workshops and meetings. District information is available in English and Spanish. When requested, the District will provide a translator if school staff are not able to assist. All pertinent written communication will be sent home in English and Spanish to the appropriate parents/gaurdians. In order to provide accessibility to parents with disabilities and/or parents of students with disabilities, we will request, in all school communications, that parents contact the school if they require special assistance.

**Discretionary Activities**

Discretionary School Level parent and family engagement plan Components Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |  |
| 1 | Providing necessary literacy training for parents from Title 1, Part A Funds, if the LEA has exhausted all other available sources of funding for that training | Parents to Kids K-5 | Classroom Teachers | Provide information on how parents can help their child with reading so as to positively impact student success | Spring 2019 |  |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school | Conference with parents at various times and locations to promote better communication | School Staff, Guidance Counselor | By meeting with families at various times and locations the school is able to provide information about their child’s academic progress and ways parents can assist at home in an effort to improve student success. | All year 2018-19 |  |
| 3 |  |  |  |  |  |  |

# Upload Evidence of Input from Parents

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan.

Please upload into SharePoint and keep copies for our records.

# Upload Parent-School Compact

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

# Upload Evidence of Parent and family engagement in Development of Parent-School Compact

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

## Evaluation of the previous year's Parental & Family Engagement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Annual Meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Annual Title 1 Meeting | 1 | 115 | Increased parent knowledge of Title 1 programs will positively impact student achievement |
| 2 | Orlando Science Night | 1 | 120 | Increased parents knowledge and application of the Sunshine State Standards in Science across the grade levels to increase student achievement |
| 3 | Special Area Night | 1 | 75 | Increased parents knowledge of the Arts that will positively impact students achievement |
| 4 | Publix Math Night | 1 | 55 | Increased parent knowledge of how to integrate Math into real life situations. Made parents aware of the Math standards for their child’s grade level. |
| 5 | Parent Science Fair Night | 1 | 25 | Provided parents with strategies to increase  the application of the scientific method and student achievement |

# Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Workshop on increasing family involvement/building parental capacity | 1 | 53 | Provided faculty with strategies to increase parent participation and positively impact student achievement |
| 2 |  |  |  |  |

# Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Available time can be a barrier. Parents are busy with daily jobs, households, homework, etc. | Continue to provide meals and child care at parent trainings. |
| 2 | Transportation to before/after school activities continues to be a barrier for some of our families | We will continue to provide parents with Votran vouchers when we are aware of the need. |
| 3 |  |  |

# Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| count | Content/Purpose | Description of the Activity |
| 1 | Orlando Science Center | NGSSS centers provided by the Orlando Science Center. |
| 2 |  |  |

Please return completed Parent & Family Engagement Plan to your Parent & Family Engagement Facilitator.