

Micanopy Area Cooperative School Title I, Part A Parent & Family Engagement Plan

I, Brenda Maynard, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will conduct outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents and family members in all of its Title I, Part A programs consistent with Section 1116 of the Every Students Succeeds Act (ESSA). Such programs activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [ESSA Section 1118(a)]
- The school will work to ensure that the required school-level parent and family engagement policy is developed under subsection (b), each school served under this part will develop a Home-School Compact that outlines how parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. [ESSA Section 1116(d)]
- In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand. [ESSA Section 1116(e)(f)]
- The school will involve parents and family members of children receiving services under this part in the decisions regarding how funds reserved are allotted for parental involvement activities. [ESSA Section 1116(3)]
- The school will be governed by the statutory definition of "parents and family engagement" as defined in ESSA Section 8101, and is expected that to carry out programs, activities, and procedures in accordance with this definition.
- The school will use funds reserved under this part to carry out activities and strategies consistent with the parent and family engagement policy as outlined in ESSA Section 1116(3).


Signature of Principal or Designee


Date Signed

Parent & Family Engagement Mission Statement

Response:

Our mission, as stated in our contract with the School Board of Alachua County, is to provide elementary students with a community oriented educational environment that stimulates and motivates them. This environment is to be achieved by:

Providing a small student - staff ratio

Involving parents and their family members in all aspects of their child's education.

Involvement of Parents

The school will involve parents in the planning, review, and improvement of Title I programs including parental involvement and in the decisions regarding how funds for parental involvement will be used by:

- Board Advisory Committee (BAC)
- Parent Teacher Organization (PTO)
- School Climate Surveys
- Parent Activity Evaluation Forms
- Family Nights
- Community Events

Coordination and Integration

The school will coordinate and integrate the following Parent & Family Engagement programs and activities with other Federal Programs, to the extent feasible and appropriate, in an effort to teach parents how to help their children at home.

Count	Program	Coordination
1	VPK	The school advertises our VPK program in MACS Matters, our weekly newsletter, and on signs placed throughout the community. The school has a VPK Open House in the spring to orient parents to the requirements of VPK and are given activities that will help their child be prepared for the VPK year. The children meet the teacher, experience the classroom setting, and interact with some of the curriculum. VPK activities are included in all Title 1 parent involvement programs, and VPK is included in all school activities and programs.
2	Kindergarten	Title 1 provides 1 "Getting Ready for Kindergarten Bingo" and one copy of "Parents Make a Difference" Newsletter to each family attending Kindergarten Round Up.

Annual Parent Meeting

The school will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), and the rights of parents through the following activities.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School will hold the Annual Parent Meeting in September	Principal, Title I Lead Teacher Title 1 Team	September 2018	Parent Input Evaluations, sign-in sheets, agendas, PowerPoint handout, and minutes from meetings.
2	Development of agenda for Annual Parent Meeting.	Principal, Title I Lead Teacher	August-September 2018	Completed Agenda

3	Develop/plan materials (presentation, school/district handouts) for Annual Parent Meeting.	Principal, Title I Lead Teacher	August-September 2018	Copies of presentation and all handouts
4	Send notices in school newsletter, send invitations via backpacks, alert parents of meeting.	Principal, Title I Lead Teacher	August-September 2018	Photograph of marquee, copy of newsletters and invitations

Flexible Parent Meetings

The school will offer flexible opportunities for parents and families to participate in organized and ongoing workshops and meetings by:

- Providing on-site childcare
- Multiple sessions of workshops to accommodate families

Building Capacity – Parent/Family Workshops

The school will implement the following activities as a means to build the capacity for strong parental and family engagement and to support a partnership among the school, families, and the community to improve student academic achievement.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Back to School Info Fair	Director, Title 1 Lead Teacher and classroom teachers	Provide parents and children with knowledge, strategies and materials, including the use of planners, to increase academic success.	August 2018	Sign in sheets, agenda, copies of information provided to parents and students
2.	STEAM Night	Title 1 Teacher, Classroom Teachers	Provide parents with strategies to integrate science, technology, engineering, arts and math learning into their everyday lives.	October 2018	Sign in sheets, agenda, parent evaluations and copies of information provided to parents.
3.	Positive Parenting	Director, Title 1 Teacher, Classroom Teachers	Provide parents with strategies to be able to help their children with homework, routines, testing, conflict resolution and safety.	January 2019	Sign in sheets, agenda, parent evaluations and copies of information provided to parents.
4.	Summer Challenge	Title 1 Teacher	Provide parents and children with activities to continue academic learning over the summer.	May 2019	Sign in sheets, agenda, parent evaluations and copies of activities provided to parents.
5.	Parent Resource Area	Title 1 Teacher	Provide parents and children with activities to use at home to increase academic success.	August 2018-May 2019	Sign in sheets, agenda, parent evaluations

Staff Training

The school will provide the following professional development activities to educate the teachers and school staff in how to reach out to, communicate with, and work with parents and families as equal partners and in how to implement and coordinate family programs, and build relationships between families and the school.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Review of District and School-level Parent & Family Engagement Plans	Title I Lead Teacher	A positive student impact will result from the staff's ability to effectively work with families.	August 2018	Training agendas and sign-in sheets Training evaluations Parent Surveys

2	Review of Home-School Compact and School Improvement Plan	Title I Lead Teacher and Director	A positive student impact will results from the staff's ability to effectively communicate the academic expectation to families.	August 2018	Training agendas and sign-in sheets Training evaluations Parent Surveys
3	7 Types of Parents	Title 1 Lead Teacher	Improve the ability of staff to work effectively with parents by providing best practices for parent involvement and communication strategies mentioned in the book.	September 2018-May 2019	Increased parental involvement in child's education

Other Activities

The school will conduct activities, make resources available to parents and families and provide encouragement and support to families so that they can more fully participate in the education of their children by:

- Maintaining a Parent & Family Resource Area consisting of information related to the school and Title I Program as well as academic resources available for home use.
- Making the Parents Make a Difference newsletter available through the school website, The Parent & Family Resource Notebook, and is hard copy upon request.

Communication

The school will provide parents of participating children with:

Timely information about the Title I program and activities by;

- Conducting the Annual Meeting.
- Open House

Descriptions and explanations of the academic curriculum, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through;

- Information shared at the Annual Meeting.
- Parent Conferences

Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children;

- Monthly BAC Meetings
- School Climate Survey
- Title 1 Workshop Evaluations
- Parent Liaison Meetings

A means to document parent comments/concerns regarding the school wide program plan when it is not satisfactory to the parents of participating children. The school will include documentation of parent comments/concerns with the plan that will be made available to the local education agency by;

- Evidence of parental input, including evidence of dissatisfaction, will be submitted to the Title I office as part of the regular Parent & Family Engagement Plan review process.

Accessibility

The school will provide full opportunities for participation in parent & family engagement activities for all participants (including parents with limited English proficiency, disabilities, migratory, and homeless children) by:

- Utilizing quarterly Skyward reports as a means to identify families who may need accommodations in order to actively participate in school activities.