**KATHLEEN SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan**

**Mission Statement**  
  
Parental Involvement Mission Statement (Optional)

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| **Response:**District and School-based Title I Parent Involvement Programs in Polk County will strive to build relationships to create real family engagement for every child, every family, every teacher, every day.    The Kathleen High School community will create a safe, supportive and caring school environment to engage students in cooperative learning with relevance in curriculum and technology to reach their maximum potential with the understanding that Knowledge plus Hardwork equals Success. The Title I program will strive to increase parent involvement through activities to build capacity and through ongoing communications. |

**Involvement of Parents**  
  
Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:**At Kathleen Senior High School, parental involvement is a top priority. We value parents and want them to be highly involved at the school. Kathleen Senior High School invites and encourages parents/guardians to be active members of the School Advisory Council (SAC). At the SAC meeting, the Title I staff will disseminate to parents for review the district-wide parental involvement policy, the school's parental involvement policy and the school-parent compact. The results of the School Parent Survey will be discussed and strategies to improve weak areas implemented. In addition, Kathleen Senior will involve parents in an Annual Meeting on September 23, 2014 where the budget, the School Improvement Plan and Parent Involvement Plan will be discussed and modified based on their input. Parents will receive information regarding the Parent/Student compact on the school web page. Parent newsletters and web letters will communicate information in a timely way. A minimum of 1% of the budget will be spent on entire school mailings, paraeducator to assist in parental involvement, food and materials for parent academic information meetings, parent communications and selected activities as determined by the SAC team members. We will meet with on a regular basis to discuss parental involvement ideas and Title 1 programs. |

**Coordination and Integration**  
  
Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Annual Meeting | Title I will hold their Annual Meeting on September 23, 2014 and notify parents of school communications, volunteer opportunities, ways to get involved, academic information, SAC involvement and review the Parent-School Compact. |
| 2 | SAC Meeting | Provide opportunity to make revisions to School Improvement Plan and Title I budget by providing input and proposing expenses. Parents will be empowered as stakeholders and parent involvement programs and activities will be discussed. |
| 3 | Student Orientation | Title I Parent Involvement staff will provide training to parents on programs to access student records and distribute information on assisting students with learning at home. |
| 4 | Extended Learning Program | The ELP Program will work with the Title I program to offer afterschool tutoring opportunities for students. Title I will provide postage and testing information to parents as well as materials for the classes. |
| 5 | School Improvement Plan | Ongoing parent meetings to review and write the School Improvement Plan and to modify it as data is discussed. |
| 6 | Title 1 Part C | Title 1 Part C will provide migrant ESOL support and tutoring opportunities. It will also be used to provide monitoring for attendance and provide interventions. Support/Translation Services will be provided for school meetings for parents who need them. A Parent Resource Center will be provided where parents can have access to computers, books, and technology to promote home literacy and life skills. |
| 7 | Title II | Under Title II we will provide additional staff development opportunities in Reading, Writing, and effective instructional techniques. |
| 8 | Parent Meetings | Several parent meetings will be held throughout the year at flexible times in order to reach parents and teach them ways to assist their children at home in regards to academic achievement, graduation criteria, scholarship information, curriculum, as well as best practices for parents. |

**Annual Parent Meeting**  
  
Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Schedule Annual Meeting | Assistant Principal Curriculum | August 2014 | School Calendar |
| 2 | Develop Flyer for students | Title I | September 16 | Flyer |
| 3 | Connect Ed Phone Messages | APC | September 19 | email of message |
| 4 | Parent Contact Sheet | Title I | September 17 | Copy of sheet |
| 5 | Agenda | Title I | September 17 | Agenda |
| 6 | Develop sign in Sheets | Title I | September 17 | Sign in Sheets/Summary |
| 7 | Minutes | Title I | September 23 | Copy of Results |
| 8 | Explain the Title I Power point, Compact and Parent Involvement summary to all attending families. | Title I Team | September 23 and September 24 | Copies of materials including the power point, PIP and other resources that were distributed. |

**Flexible Parent Meetings**  
  
Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:**Kathleen Senior High School will schedule meetings at various times both afternoon(2:30pm) and evening (6:00PM) hours to better accommodate parents and guardians. Teachers will hold conferences either during their planning time or after school. School newsletters and web letters will keep parents up to date about upcoming meetings. Parent meetings will provide literacy training and academic information. Childcare and translators will be provided if needed. Meeting minutes will be sent to all members of the school List Serve. In addition, the Parent Resource area will be available every school day from 7:00AM- 2:45PM for parents to check out materials and log on to Parent Portal to check student grades. |

**Building Capacity**  
  
Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Literacy/FSA Night | Title 1 | Literacy Strategies | Spring 2015 | Agenda,Resources, Evaluation |
| 2 | Curriculum/Grade Level Parent Breakfast | Leadership Team | Increase Achievement | Fall-Winter 2014 | Agenda, Sign In, Eval |
| 3 | Weekly Web newsletter | Technology Coach | Increase Involvement | August - June | Newsletter |
| 4 | Bi-Yearly Newsletter | Technology Coach | Increase Involvement | November, March | Newsletter |
| 5 | Resource Room | Title I | Increase Involvement | August-June | Observation |
| 6 | Graduation Requirements, Scholarship, College Admissions Workshop | Graduation Coach | Increase Involvement | Winter 2014 | Agenda, Sign In, Eval |
| 7 | Parent Portal Training | Title I | Increase Involvement | August 2014- June 2015 | Parent Emails |

**Staff Training**  
  
Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Involvement | Title 1 Team | Increase Achievement | August 2014 | Observation, Agenda, Sign In |
| 2 | Understanding Data | Academic Team | Increase Achievement all grades | September 2014 | Observation, Teacher products |
| 3 | Parent Conferencing Tools | Title 1 | Increase Student Achievement | September 2014 | Parent Contact Log Notes |
| 4 | Writing Across the Curriculum | Academic Team | Raise Critical Thinking and Writing Skills | October 2014 | Observation, Agenda, Sign in |
| 5 | Technology in the Classroom | Technology Coach | Increase Achievement | January 2014 | Observation |
| 6 | Standards and Expectations | Academic Team | Increase Achievement | September 2014 | Observation |
| 7 | Literacy Strategies | Academic Team | Increase Achievement | February 2014 | Observation, Agenda, Sign in |
| 8 | Lesson Study | Academic Team | Increase Achievement | March-June 2014 | Observation, Agenda, Sign in |

**Other Activities**  
  
Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:**Kathleen Senior High School will provide the District and School Information by posting on the school web page and by sending it in the mail, web letters,using Connect Ed phone and school marquee. Translators and child care will be available at all parent meetings when requested. A Title One Resource Center is available which will provide academic and literacy information for parents. The Technology Coach will send weekly web newsletters and quarterly newsletters to inform parents of this service and other important academic school events. Parent survey results will be compared with previous year to determine effectiveness of activities. |

**Communication**  
  
Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:**Kathleen Senior High School will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, web letters, website, meetings, and phone calls). Information about Title I programs, academic standards, assessments and resources will be shared with parents during the Title I Annual Meeting, parent conferences, and other school activities such as Orientation and Registration. The Title 1 Parent Paraeducator will be the contact person for the Parent Portal, an online way for parents to view student academics, attendance and discipline. FCAT and other measurements will be shared through the school newsletter and the school website. Parents will be made aware of tutoring opportunities through the Connect Ed phone system, web letters, newsletters and flyers. The Title One Facilitator will be an active member of the Academic Team and the School Advisory Council. |

**Accessibility**  
  
Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:**Kathleen Senior High School will provide full opportunities for parent involvement activities through communicating opportunities in English, Spanish, and Haitian Creole. The ESOL department will translate the Parent Compact in Spanish and Creole. This information will also be available in the Parent Involvement Notebook located in the main office. Translators will be available when needed at parent meetings. An ESOL teacher or paraprofessional will be provided with information to share with students and parents regarding parent involvement activities. |

**Discretionary Activities**  
  
Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and | SAC meetings | Title 1 Facilitator | Increase Achievement | September-June |
| 2 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Literacy Night | Title 1 Facilitator and Academic Team | Increase Achievement | February 2014 |
| 3 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | District Mentoring Training | Title 1 Team | Increase Parental Involvement | Ongoing 2014 |
| 4 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Flexible Meeting Times-Afternoon and Evening Events | Title 1 Team | Increase Parental Involvement | September-June |
| 5 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Title 1 Team Review, Discussion and Implementation of Best Practices | Title 1 Team | Increase Parental Involvement | October 2014 |
| 6 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Mentoring Training | Title 1 Team | Increase Parental and Community Involvement | Ongoing 2014 |

**Upload Evidence of Input from Parents**  
  
Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\tiffanie.brown\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\Downloads\fileUploads\531181_2013-2014_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**  
  
Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\tiffanie.brown\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\Downloads\fileUploads\531181_2013-2014_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**  
  
Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\tiffanie.brown\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\Downloads\fileUploads\531181_2013-2014_uploadCompactEvidence.pdf) |

**Evaluation of the 2012-2013 Parental Involvement Plan**

**Building Capacity Summary**  
  
Provide a summary of activities provided during the 2011-2012 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Academic Access/Online Resources workshop will improve parenting skills and support student learning. | 1 | 23 | Increase Achievement |
| 2 | Meeting the Needs of Parents and Guardians of At-Risk Students | 1 | 23 | Increase Achievement |
| 3 | Testing Info Night | 1 | 23 | Increase Achievement |
| 4 | Weekly Web newsletter | 30 | 1850 | Increase Involvement |
| 5 | Quarterly Newsletter | 4 | 1850 | Increase Involvement |
| 6 | Resource Room | 1 | 23 | Increase Involvement |
| 7 | Student Agendas | 1 | 575 | Parent Involvement |
| 8 | Parent Portal Training | 1 | 23 | Increase Involvement |
| 9 | Title 1 Annual Parent Meeting | 1 | 133 | Increase Involvement |

**Staff Training Summary**  
  
Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Text Complexity | 1 | 83 | Lowest Achievement Gains |
| 2 | Understanding Data | 1 | 83 | Increase Achievement all grades |
| 3 | Parent Conferencing Tools | 1 | 10 | Increase Student Achievement |
| 4 | Unpacking Core Curriculum | 1 | 53 | Raise Critical Thinking Skills |
| 5 | Vocabulary Aquisition | 1 | 83 | Raise Vocabulary Scores |
| 6 | Graphic Organizers | 1 | 83 | Increase Comprehension |
| 7 | Writing Across the Curriculum | 1 | 83 | Increase Writing Proficiency |
| 8 | CPALMS | 1 | 83 | Increase Reading/Math Scores |

**Barriers**  
  
Describe the barriers that hindered participation by parents during the 2011-2012 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Transportation(economically disadvantaged) | Offer meetings at flexible times |
| 2 | Language(limited English proficiency) | Provide translators when needed |
| 3 | Feeling of uneasiness about school visit | Discuss with parents ideas and strategies that will welcome parents and encourage involvement |
| 4 | Lack of time | Flexible meeting times for activities |